

Instrument 2**Reference Desk services Data Sample form****Reference Desk (in person and by phone)**

Week 1

January	Monday 14	Tuesday 15	Wednesday 16	Thursday 17	Friday 18	Saturday 19	Sunday 20
10-12						closed	closed
12-2						closed	closed
2-4					closed	closed	closed
4-6					closed	closed	closed
6-9					closed	closed	closed

Chat

January	Monday 14	Tuesday 15	Wednesday 16	Thursday 17	Friday 18	Saturday 19	Sunday 20
10-12						closed	closed
12-2						closed	closed
2-4					closed	closed	closed
4-6					closed	closed	closed
6-9					closed	closed	closed

Ask-A-Librarian

January	Monday 14	Tuesday 15	Wednesday 16	Thursday 17	Friday 18	Saturday 19	Sunday 20

Source: Northern Illinois University Libraries, Assessment Group (2015-16).

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