

## ATTACHMENT A



**Consortium of Academic and Research Libraries in Illinois**  
**Membership Agreement**  
**2005**  
**Revised 2012**  
**Updated December 2019**  
**Updated January 1, 2025**

CARLI's mission is, "We empower our academic and research libraries to build and sustain an accessible, diverse, and responsive knowledge environment that promotes excellence and innovation in teaching, learning, and research. CARLI adds value for all member libraries by sharing costs, collections, expertise, programs, products, and services."

CARLI membership does not replace an institution's obligation to maintain and enhance library collections, staff, and technological infrastructure, in order to meet the primary teaching, learning and research needs of its students, faculty, staff, and other principal clientele. Each member library retains autonomy over its staff, operations, and budget. However, participation in CARLI requires collaboration and commitment to the Consortium. In consideration for membership in CARLI, the institution agrees:

- To abide by the CARLI Bylaws and the common policies, protocols, rules, and regulations adopted by CARLI.
- To assume and pay promptly all financial obligations arising from membership and participation in services offered through CARLI.
- To act in accordance with all terms and conditions of contractual agreements made by CARLI and its business and contractual agent, The Board of Trustees of the University of Illinois ("University"), on behalf of member libraries, and to accept responsibility for the acts or omissions of its own employees related to such agreements.
- To maintain physical facilities, collections of information resources, staff and library services adequate to meet the core needs of the institution's primary clientele.
- To allow physical access to library facilities for the student, faculty, and staff of other CARLI without undue restrictions.
- To share its information and library resources freely and fairly with the students, faculty, and staff of other CARLI member libraries.
- To maintain current awareness of CARLI programs, services, technologies, policies, and best practices, to meet the institution's responsibilities to its fellow CARLI members.
- To play an active part in CARLI, including the provision of consultation, advice, and expertise to colleagues in other member libraries; support for staff participation in consortially provided

forums, workshops, and continuing education opportunities; and support for appropriate staff to serve on CARLI committees, task forces, and working groups.

Failure to comply with these terms and conditions may lead to the imposition of sanctions or membership termination as specified in CARLI’s Bylaws, and other legal actions arising from the member library’s contractual obligations with vendors and service providers as may be appropriate.

**Notices**

All notices must be in writing and delivered to the party’s representative named below, appropriate to the nature of the notice by U.S. first class postage paid certified mail with return receipt requested; by a nationally recognized overnight courier or commercial carrier with delivery receipt; or by email, except that email is not permitted for legal notices. Notices are effective upon receipt by the designated representative, except that email is effective as of the first business day after the email is sent. A party may change its representative at any time by written notice to the other party.

<b>CARLI Representative</b>	<b>Institution Representative</b>
Laurie Blandino Director Consortium of Academic and Research Libraries in Illinois (CARLI) 1704 Interstate Drive Champaign, Illinois 61822 <a href="mailto:laurieb@uillinois.edu">laurieb@uillinois.edu</a> 217-300-4527	[Contact Person Name] [Institution Name] [Address] [City, State, Zip] Tel.: [Contact Person Phone #] Email: [Contact Person Email Address]

Membership in CARLI is effective upon execution of this agreement. Annual renewal of membership requires the completion of an online membership certification questionnaire and payment of a membership fee. Membership renewal is effective on July 1 and is in effect until June 30 of the succeeding year, unless notification of intent to terminate membership is received, as specified in CARLI’s Bylaws (<https://www.carli.illinois.edu/sites/files/Bylaws.pdf>).

**Acceptance of CARLI Membership Agreement**

As legally authorized representatives to execute agreements and contracts and to financially obligate the institution named below, I agree by signing this document that the institution will abide by all the terms and conditions stated in this agreement for membership in CARLI.

**Name of Institution:** \_\_\_\_\_

**Institution:**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

**Acknowledged by CARLI:**

**Acknowledged by Library:**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Print Name*

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*Print Name*

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*Title*

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*Title*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

***To be completed by Institution and returned to:***  
**Consortium of Academic and Research Libraries in Illinois (CARLI)**  
**1704 Interstate Drive**  
**Champaign, IL 61822**  
**[support@carli.illinois.edu](mailto:support@carli.illinois.edu)**