

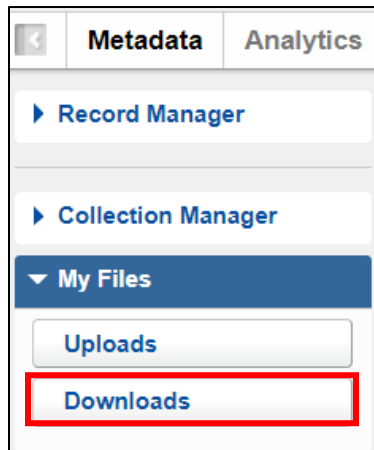
Reviewing Bibliographic Data Sync Collection Processing Reports

Those staff members at your institution who were designated to receive WorldShare reports will receive an email from Usage_Statistics@oclc.org containing the subject line: The report (Bibliographic Record Processing Summary -- Data Synchronization).

This email contains an Excel summary of the Bib Data Sync Collection processing and serves as a reminder that within 24 hours of receiving this email, you should have access to your cross-reference reports and possibly a detailed exception file for 90 days in your library's WorldShare Metadata Collection Manager instance in My Files > Downloads.

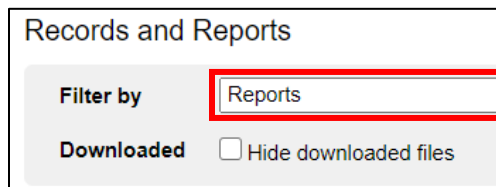
Summary -- Data Synchronization									
Reporting Period		May-20							
Institution									
Symbol		XXX							
Collection Id	File Name	Date Completed	Bib Records Input	Bib Holdings Set	Bib Holdings Canceled	Bib Records Deselected	Bib Records Added	Bib Holdings Previously Set	Bib Holdings Cancel Not Completed
#####	XXX- XXX.1029561.IN.BIB. D20200619.T201031 112.1029561.JHU.13 8833640005893.BIBS	6/20/2020	8	1	3	0	0	4	0

Emailed Data Synchronization Summary report



WorldShare Metadata tab > My Files > Downloads

Select My Files – Downloads, and filter results by Reports. Hide downloaded files can be selected if you do not wish to see files in the results once downloaded.



WorldShare Metadata tab > My Files > Downloads

Report file names will begin with metacoll.XXX.datasync (where XXX is replaced with your three-character OCLC symbol) followed by your collection ID. Cross-reference report file names end with .xrefrpt.txt and unresolved cross-reference reports end with unresxrefrpt.txt. You may also receive a detailed exception file, bibdetailxcpt.1.mrc.txt, to assist you with any unresolved records.

```
metacoll.ITV.datasync.1029540-1029540.D20200619.T201026319.xrefrpt.txt
```

Sample cross-reference report file name

The files are easily read in Excel or WordPad, but we recommend avoiding basic Notepad since the column structure will be lost.

Cross-reference reports (.xrefrpt.txt) list your local Alma MMS IDs sent to OCLC in the left column and list the corresponding OCLC numbers that matched in the right column. Your institution's holdings were added to or deleted from all WorldCat records represented by these OCLC numbers based on the type of publishing sent from Alma.

MMS ID	OCLC #
99198393405861	51532204
99213853405861	48945092
99178583405861	4402571
99179073405861	48022874
99223243405861	51722766
99202033405861	44391500
99344633405861	244065108
99218263405861	49681161

Sample cross-reference report

Unresolved cross-reference reports (unresxrefrpt.txt) list those records which did not match on existing WorldCat records and no holdings were added to indexed records in WorldCat. Instead, these records were added to WorldCat Staging and are available for review for 180 days before they are deleted by OCLC's processing. They can be reviewed in OCLC Connexion using the temporary OCLC numbers assigned in the report.

Your OCLC Bib Data Sync collection is configured to match only on OCLC numbers. If records are placed in an unresolved file, it is likely they lacked an OCLC control number. Please review any unresolved records since your holdings were not added to the appropriate WorldCat records. Often the best workflow is to search for the MMS ID in your Alma instance to check for any OCLC numbers in the records that should have matched existing WorldCat records.

If you receive unresolved records and believe these should have matched existing WorldCat records, please let us know at support@carli.illinois.edu.