Borrowing Library Materials in I-Share

If you are enrolled at, or employed by, an I-Share member institution, you may use your account to borrow library materials from any I-Share library.

View the list of I-Share members here: <u>https://www.carli.illinois.edu/membership/i-share_part</u> Please contact your library with any questions.

Steps for Borrowing

- 1. In your internet browser, open the link to the library catalog.
 - Your library may provide a link to the library catalog from their website.
 - Or visit <u>https://vufind.carli.illinois.edu/all/vf/</u> for the I-Share version of the catalog.
- 2. Select the "Login" link in the upper right corner of the screen and log in with your username and password. Refer to the I-Share Handout on "Creating Your I-Share Account," if needed.



3. Enter terms to search for library material, then select the "Find" button.



- Enter terms in the search box.
- The search-type menu allows you to designate the type of terms you entered. The options are Keyword, Title, Author, Subject, and ISBN/ISSN.
- Switch between searching your library's collection, or the combined collection of all I-Share Libraries.
- 4. Narrow your search results using the options in the right-side menu, if desired.
- 5. Choose the title for the desired material. The detailed record will open.



6. To request the material, select the "Request 1st Available" button.



7. Choose your desired pick-up library and desired pick-up location at that library. Select the "Request" button.

Details	Location & Availability	Table of Contents	User Reviews	Published Reviews	Request 1st Available
Library: Un	iversity of Illinoi	s at Urbana-Cha	ampaign		
Choose iter	m: (copy 1) (loca	tion: Uni High Fict	tion) (barcode: 30	113011303011) 🔻	•
Choose pic	k-up library: *	Please Select Lib	arary *		•
Choose pic	k-up library: 📑 k-up location:	Please Select Lib	rary *		•
Choose pick	k-up library: * k-up location:	Please Select Lib	rary *		•

8. The screen will confirm "Request submitted."



- If your borrowing request was unsuccessful, review the provided message and contact your library with any questions.
- Note that some requests cannot be filled.
- Most requested material will be delivered to the pick-up location in 3-5 business days.
- You may check your account for the current status of your request.