



Welcome!

The webinar will start at 10:30 am and run until noon.

Please mute your microphone and webcam.

As time permits, we will respond to questions typed in the chat box, and offline afterwards, as needed.

This session will be recorded and made available on the CARLI website both as PDF slides and as a recording, with live links to all referenced resources.

Today's slides: <https://www.carli.illinois.edu/tech-services-qa-20220526>

Past webinars: <https://go.illinois.edu/CARLItsqa>



CARLI

TECH SERVICES Q&A 5/26/2021
GOBI SHELF-READY ACQUISITIONS

TODAY'S AGENDA

- Announcements
- GOBI Shelf-Ready Acquisitions
 - Jacqueline Zook (NEIU) and Ted Schwitzner (CARLI)
- Q&A

Reminders:

- CARLI Open Office Hours: June 9, User Management
- ELUNA Learns coming up in Summer
 - More information coming soon
- Next [Alma Monthly Release is June 5](#)
 - Covers resolved issues only; next featured release in August
 - [Release schedule](#)

Today's slides available on the event page:

<https://www.carli.illinois.edu/tech-services-qa-20220526>

GOBI Shelf-Ready Acquisitions

Jacqueline (Jackie) Zook, NEIU

Technical Services Coordinator

Ted Schwitzner, CARLI

Senior Library Services Coordinator



Why should we use GOBI?

- Streamline workflows for shelf-ready processes
- More accurate CARLI inventory via GoBetween
- More spent = bigger discount
- Contractual obligation



Configuration Overview

Electronic Order Data (brief) Import profile

- Local
- Vendor

Merge/Overlay Import Profile

- Local
- Vendor

Electronic Data Interface for Invoices and Orders

- Local
- Vendor



EOD (brief) import profile

Local configuration

- Tech Specs from YBP
- CARLI documentation: https://www.carli.illinois.edu/products-services/i-share/acquisitions/acq_eod_import
- Examine profile in ALMA for NEIU

Vendor

- What are the current data fields?
- Do you need to customize data fields?
 - YBP maps the fund
 - Edit our location codes to display in cap letters
 - Configure variable data field to display subject code



Profile Details Tab

[<](#) Import Profile Details Save Draft Cancel

Profile Details

Normalization & Validation

Match Profile

Set Management Tags

Inventory Information

PO Line Information

Mapping

Profile Details

Use Network Zone

No

Profile name *

JZ REVISED; Acq YBP EOD Brief - 08 and others

Profile description

YBP embedded order data brief records for IAO new firm orders; Manual load

Originating system *

GOBI (YBP)

Import Protocol

FTP

Physical source format

Binary

Encoding format

UTF-8

Source format

MARC21 Bibliographic

Status

Active

File name patterns

*ord

Cross walk

☐ Yes ☒ No

Target format

MARC21 Bibliographic

Scheduling

Files to import

☐ All ☒ New

Scheduler status

☐ Active ☒ Inactive

Scheduler *

Not scheduled

Email Notifications

FTP configuration

FTP Information

☐ Select from Configured FTP ☒ Other FTP Site

Description

EOD FTP Connection

Server

ftp.ybp.com

Port

22

UserName

neillinois

Password

.....

Input directory

Is full path

☐

Max. Number of Files

1000

Max. file size

2000

▼

Size type

MB

▼

Ftp Server Secured

☒

FTP Passive Mode



☒

Test Connection


Normalization/Validation

Profile Details	Normalization & Validation	Match Profile	Set Management Tags	Inve
-----------------	----------------------------	---------------	---------------------	------


Filter

Filter out the data using  

Normalization

Correct the data using **Marc21 Bib normalize on save** 

Validation Exception Profile

Handle invalid data using **MarcXML Bib Import** 



Match Profile

Profile Details

Normalization & Validation

Match Profile

Set Management Tags

Inve

Match Profile

Match by Serial / Non Serial

☒ Yes ☐ No

Serial match method

ISSN / 024 / 035 Match Method

Non Serial match method

ISBN / 024 / 035 Match Method

Match Actions

Handling method

☒ Automatic ☐ Manual

Upon match

☒ Merge ☐ Overlay ☐ Do Not Import ☐ Import New Record ☐ Use

Single match - match only record with the same inventory type (electronic/physical)

☒

MERGE/OVERLAY

Merge method

Overlay all fields but local

Select Action

☐ Allow bibliographic record deletion

☒ Do not override/merge a record with lower brief version

☐ Do not override Originating System

Community Zone linked records handling

Unlink record from Community Zone and create a local record

Do not override/merge record with an older version

☐ Disabled ☒ Consider Originating System ☐ Ignore Originating Sy

Automatic Multi-Match Handling

- Select Action
- ☒ Disregard matches for bibliographic CZ linked records
 - ☒ Disregard invalid/canceled system control number identifiers
 - ☒ Prefer record with the same inventory type (electronic/physical)
 - ☒ Choose a conclusive action in case the above selected criteria result in mul
 - ☒ Skip and do not import unresolved records
 - ☐ Use record with the latest created date

No Match

Upon no match ☐ Do Not Import ☒ Import

Set Management Tags

< Import Profile Details

JZ REVISED; Acq YBP EOD Brief - 08 and others

Profile Details

Normalization & Validation

Match Profile

Set Management Tags

Inven

Set management tags for all the records imported using this profile

Suppress
record/s from
publish/delivery ☐

Condition Unconditionally

Suppress
record/s from
external
search ☐

Condition Unconditionally

Synchronize
with OCLC

Publish Bibliographic records ▼

Condition Unconditionally

Synchronize
with Libraries
Australia

Don't publish ▼

Condition Unconditionally

Inventory Information

< Import Profile Details

Profile Details Normalization & Validation Match Profile Set Management Tags Inventory Information PO Line Information Ma

Inventory Operations



☐ Electronic ☐ Mixed ☒ Physical

Physical Mapping

Material type **Book** ▼

Item information field

GENERAL INFORMATION

	Field	Subfield	Default Value
Barcode	<input type="text"/>	<input type="text"/>	
Copy id	<input type="text"/>	<input type="text"/>	<input type="text"/>
Item policy	980	c	bk1= Book 16-4W ▼
Number of items field	952	t	1
Provenance	<input type="text"/>	<input type="text"/>	<input type="text"/> ▼
Is magnetic	<input type="text"/>	<input type="text"/>	<input type="text"/> ▼
Receiving date	<input type="text"/>	<input type="text"/>	<input type="text"/> 
Expected receiving date	<input type="text"/>	<input type="text"/>	<input type="text"/> 
Pages	<input type="text"/>	<input type="text"/>	<input type="text"/>
Pieces	<input type="text"/>	<input type="text"/>	<input type="text"/>
Replacement cost	<input type="text"/>	<input type="text"/>	<input type="text"/>

Inventory Information

PERMANENT LOCATION			
Library	<input type="text" value="952"/>	<input type="text" value="b"/>	<div>Main Library</div> <div>X</div> <div>≡</div> <div>↺</div>
Location	<input type="text" value="952"/>	<input type="text" value="c"/>	<div>Stacks</div> <div>X</div> <div>≡</div> <div>↺</div>
Item call number	<input type="text"/>	<input type="text"/>	<input type="text"/>
Item call number type	<input type="text"/>	<input type="text"/>	<input type="text"/> <div>▼</div>

Map library/location ☒

PO Line Information

< Import Profile Details

Save Draft

JZ REVISED; Acq YBP EOD Brief - 08 and others

Profile Details

Normalization & Validation

Match Profile

Set Management Tags

Inventory Information

PO Line Information

Mapping

EOD General Parameters

Physical PO Line type * **Physical - One Time**

Multiple vendors ☐

Vendor **Yankee Book Peddler**

PO Line currency **USD**

Acquisition Method **Purchase at Vendor System**

Vendor account **Main - Process/PromptCat**

Decimal point location **0**

EOD mapping

Additional PO line reference field

Vendor Reference Number field **035**

Vendor Reference Number type field **024**

List price field **950**

Vendor title number field

Volume Part Number field **950**

PO number field

PO Line Owner field

Default PO Line owner **Main Library**

subfield **q**

subfield **a**

subfield **a**

subfield **d**

subfield

subfield **g**

subfield

subfield





Map Owner ☐

PO Line Information

[Import Profile Details](#) Save Draft

Percent subfield		Default fund	B4 - Student Library Fee Funding - Equipm
Map funds	<input type="checkbox"/>	subfield	m
1st reporting code field	950	subfield	n
Default 1st reporting code		subfield	o
2nd reporting code field	950	subfield	
Default 2nd reporting code	Single Purchases	subfield	
3rd reporting code field	950	subfield	
Default 3rd reporting code	ACRL: Q20 One-Time Purchases of Books, Serial Bac	subfield	
4th reporting code field		subfield	
Default 4th reporting code		subfield	
5th reporting code field		subfield	
Default 5th reporting code		subfield	
Interested users field		subfield	
Interested users	<input type="checkbox"/> Notify user upon receiving/activation		
	<input type="checkbox"/> Notify upon cancellation		
	<input type="checkbox"/> Hold item		
Vendor invoice number field		subfield	
Note field	950	subfield	g
Rush request field		subfield	
Routing request field		subfield	
Receiving note field		subfield	
Note to vendor field		subfield	
Ordered ISBN/ISSN field	950	subfield	j

Configuration menu

 Alma	Purchase Orders 1st Reporting Codes 2nd Reporting Codes 3rd Reporting Codes 4th Reporting Codes 5th Reporting Codes Purchasing Review Rules Shipping Method PO Line Cancellation Reasons PO Line Types PO Line Deferral Reasons Acquisition Method EDI Vendor Note Fields PO Line Price Threshold	Purchase Requests Purchase Request Reject Reasons Purchase Request Material Types
 Acquisitions		
 Resources		
 Analytics	Invoices Invoice Review Rules Invoice Approval Rules Disapproval Reasons VAT Codes Payment Method Invoice Line Types	General Other Settings Currency Subset Fund and Ledger Fiscal Period Receiving Department Validations Fund Types Acquisition Jobs Configuration Subscribers Legal Deposit Reports Survey Question Multiple Choice Manage Acquisitions Alerts

1st reporting code – variable data

Alma

Acquisitions

Resources

Analytics

Code Table

1st Reporting Codes

Table code

HFundsTransactionItem.reportingCode

Table Description

Reporting Code

Managed in Network

No

Customization mode:

Entire table needs to be customized

Import

+ Add Row

	Enabled	Move Up	Move Down	Code	Description	Default Value	Updated By	Last Updated	
1	<div></div>		<div></div>	<div>aas</div>	<div>African and African American Studies</div>	<div></div>	292792	07/08/2020	<div></div>
2	<div></div>	<div></div>	<div></div>	<div>ant</div>	<div>Anthropology</div>	<div></div>	292792	07/08/2020	<div></div>
3	<div></div>	<div></div>	<div></div>	<div>art</div>	<div>Art and Art History</div>	<div></div>	292792	07/08/2020	<div></div>
4	<div></div>	<div></div>	<div></div>	<div>bio</div>	<div>Biology</div>	<div></div>	292792	07/08/2020	<div></div>
5	<div></div>	<div></div>	<div></div>	<div>bsn</div>	<div>Business</div>	<div></div>	292792	07/08/2020	<div></div>
6	<div></div>	<div></div>	<div></div>	<div>ced</div>	<div>Counselor Education</div>	<div></div>	292792	07/08/2020	<div></div>
7	<div></div>	<div></div>	<div></div>	<div>che</div>	<div>Chemistry</div>	<div></div>	292792	07/08/2020	<div></div>

2nd reporting code

Alma

Acquisitions

Resources

Analytics

Code Table

	Enabled	Move Up	Move Down	Code	Description	Default Value	Updated By	Last Updated	
40	<input checked="" type="checkbox"/>			rpap	Resource Prof	<input type="radio"/>	292792	03/24/2022	...
41	<input checked="" type="checkbox"/>			service	Service Charges	<input type="radio"/>	292792	03/24/2021	...
42	<input checked="" type="checkbox"/>			shipping	Shipping Charges (incoming)	<input type="radio"/>	292792	03/24/2021	...
43	<input checked="" type="checkbox"/>			singpurch	Single Purchases	<input checked="" type="radio"/>	692452	05/06/2022	...
44	<input checked="" type="checkbox"/>			standord	Standing Orders	<input type="radio"/>	292792	03/24/2021	...
45	<input checked="" type="checkbox"/>			streaming	Streaming Media	<input type="radio"/>	292792	03/24/2021	...
46	<input checked="" type="checkbox"/>			stuaide	Student Aide	<input type="radio"/>	292792	03/24/2021	...
47	<input checked="" type="checkbox"/>			sub	Subscriptions	<input type="radio"/>	292792	03/24/2021	...

3rd reporting code

Alma

Acquisitions

Resources

Analytics

Code Table

3rd Reporting Codes

Table code	ThirdReportingCode	Table Description	Tertiary Reporting Code
Managed in Network	No		
Customization mode:	Entire table needs to be customized		

Import + Add Row

Enabled	Move Up	Move Down	Code	Description	Default Value	Updated By	Last Updated	
1	<input checked="" type="checkbox"/>		<input type="text" value="acr120"/>	ACRL: Q20 One-Time Purchases of Bc	<input checked="" type="radio"/>	692452	05/06/2022	...
2	<input checked="" type="checkbox"/>	<input type="button" value="▲"/>	<input type="text" value="acr121"/>	ACRL: Q21 Ongoing Commitments to :	<input type="radio"/>	292792	03/03/2022	...
3	<input checked="" type="checkbox"/>	<input type="button" value="▲"/>	<input type="text" value="acr122"/>	ACRL: Q22 All Other Materials/Service	<input type="radio"/>	292792	03/03/2022	...
4	<input checked="" type="checkbox"/>	<input type="button" value="▲"/>	<input type="text" value="acr124"/>	ACRL: Q24 Preservation Services	<input type="radio"/>	292792	03/03/2022	...
5	<input checked="" type="checkbox"/>	<input type="button" value="▲"/>	<input type="text" value="acr125"/>	ACRL: Q25 All Other Operations and Iv	<input type="radio"/>	292792	03/03/2022	...
6	<input checked="" type="checkbox"/>	<input type="button" value="▲"/>	<input type="text" value="acr1staffing"/>	ACRL: Q01-Q06 Staffing Salaries and	<input type="radio"/>	292792	03/15/2022	...

Fund/subject field in GOBI

Subaccount*
8007-08 US 03/04 ▼

PO Number

Fund Code*
art ▼

↑ Choose or type. Fund codes in list aren't case-sensitive. ↓

art

Other Local ID

Mapping in ALMA

JZ REVISED; Acq YBP EOD Brief - 08 and others

Profile Details

Normalization & Validation

Match Profile

Set Management Tags

Inventory Information

PO Line Information

Mapping

Fund Mapping

+ Ad

No records were found.

Location Mapping

+ Add Location ▾

[

	Source Value	Location	
1	MSTX	Stacks (Main Library)	...
2	CSTX	CICS Stacks (CCICS Library)	...
3	CCAFE	El Centro Café Collection (El Centro Library and Learning Resource Center)	...
4	MCAFE	Café Collection (Main Library)	...
5	MCMCCTR	CMC Teacher Resource (Main Library)	...
6	MCMCJUV	CMC Juvenile (Main Library)	...
7	MCMCTEXTBK	CMC Textbooks NoCirc (Main Library)	...
8	MOVER	Oversized (Main Library)	...
9	MREF	Reference (Main Library)	...
10	MREFDESK	Reference Desk NoCirc (Main Library)	...
11	MTEXTCOLL	Textbook Collection (Main Library)	...

GOBI edit of location codes

Subaccount*
8007-08 US 03/04 ▼

PO Number

Fund Code*
art ▼
↑ Choose or type. Fund codes in list aren't cat

Other Local ID

Location*
✓

- CCAFE
- CREF
- CSTX
- ECAF
- MARCHIVES
- MCAFE
- MCMCCTR
- MCMCJUV
- MCMCTEXTBK
- MOVER
- MREF
- MREFDESK
- MSTX
- MTEXTCOLL

EOD Import Demonstration

```
⌘LDR 00000nam 2200000Ka 4500
=008 220524s2021\000\0\eng\d
=020 \a9781440873522
=024 8a454456644
=035 \a1056234758
=100 1aLAWSON, RUSSELL M.
=245 10aSCIENCE IN THE ANCIENT WORLD : b FROM ANTIQUITY THROUGH THE MIDDLE AGES.
=950 \d109.00eBKAV$mPRINTBOOK
=980 \pBOOK
=952 \bCHICAGO$cstacks$t1$qP
```


Overlay import profile

Local configuration

- What information is needed that was not previously configured
- Make sure match points are correct – mapping

Vendor

- YBP – matching data fields with OCLC
- OCLC WorldShare Collection Manager
 - <https://www.oclc.org/en/services/logon.html>

Profile details

[<](#) Import Profile Details Save Draft

Profile Details

Normalization & Validation

Match Profile

Inventory Information

PO Line Information

Mapping

Profile Details

Use Network Zone

No

Profile name *

JZ REVISED: YBP IAO WCP full record merge via FTP

Profile description

IAO full record merge for all automated accounts with GOBI

Originating system *

WorldCat

Import Protocol

FTP

Physical source format

Binary

Encoding format

UTF-8

Source format

MARC21 Bibliographic

Status

Active

File name patterns

metacoll.IAO.wcp.FIRM.YDX.D*

Cross walk

☐ Yes ☒ No

Target format

MARC21 Bibliographic

Scheduling

Files to import

☐ All ☒ New

Scheduler status

☒ Active ☐ Inactive

FTP configuration

FTP Information

☐ Select from Configured FTP ☒ Other FTP Site

Description

OCLC Collection Manager (import profile config)

Server

filex-m1.oclc.org

Port

22

UserName

fx_iao

Password

.....

Input directory

/xfer/metacoll/in/bib

Is full path

☐

Max. Number of Files

1000

Max. file size

10000

Size type

GB

Ftp Server Secured

☒

FTP Passive Mode

☒

Test Connection



Normalization and validation

[<](#) Import Profile Details


JZ REVISED: YBP IAO WCP full record merge via FTP

Profile Details Normalization & Validation Match Profile Inventory Information PO Line Information


Filter

Filter out the data using  

Normalization

Correct the data using **Marc21 Bib Copy 019a to 035z** 

Validation Exception Profile

Handle invalid data using **MarcXML Bib Import** 

Match profile

< Import Profile Details

JZ REVISED: YBP IAO WCP full record merge via FTP

Profile Details

Normalization & Validation

Match Profile

Inventory Information

PO Line Information

Mappin

Match Profile

Match method **By PO Line**

Match Actions

Handling method ☒ Automatic ☐ Manual

Upon match ☐ Merge ☒ Overlay

Single match - match only record with the same inventory type (electronic/physical) ☒

MERGE/OVERLAY

Merge method **Overlay all fields but local**

Select Action ☐ Allow bibliographic record deletion

☒ Do not override/merge a record with lower brief version

Community Zone linked records handling **Unlink record from Community Zone and create a local record**

Do not override/merge record with an older version ☐ Disabled ☒ Consider Originating System ☐ Ignore Originating System

Match profile

Record with an older
version

Automatic Multi-Match Handling

- Select Action
- ☒ Disregard matches for bibliographic CZ linked records
 - ☒ Disregard invalid/canceled system control number identifiers
 - ☒ Prefer record with the same inventory type (electronic/physical)
 - ☒ Choose a conclusive action in case the above selected criteria result in multiple records:
 - ☒ Skip and do not import unresolved records
 - ☐ Use record with the latest created date

Inventory information

Profile Details

Normalization & Validation

Match Profile

Inventory Information

PO Line Information

Mappin

Inventory Operations

☐ Electronic ☐ Mixed ☒ Physical

Physical Mapping

Material type

Book

Item information field

GENERAL INFORMATION

	Field	Subfield	Default Value
Barcode	<div>945</div>	<div>i</div>	



Inventory information

PERMANENT LOCATION

Library	<input type="text"/>	<input type="text"/>	<input type="text" value="Main Library"/>	<input type="button" value="X"/>	<input type="button" value="≡"/>	<input type="button" value="↺"/>	Map library/location <input type="checkbox"/>
Location	<input type="text"/>	<input type="text"/>	<input type="text" value="Stacks"/>	<input type="button" value="X"/>	<input type="button" value="≡"/>	<input type="button" value="↺"/>	
Item call number	<input type="text"/>	<input type="text"/>	<input type="text"/>				
Item call number type	<input type="text"/>	<input type="text"/>	<input type="text"/>				

Holdings Records Mapping

Update holdings call
number ☒

Inventory Handling

Receive item? ☐

PO Line information

JZ REVISED: YBP IAO WCP full record merge via FTP

Profile Details Normalization & Validation Match Profile Inventory Information PO Line Information Mapping

EOD General Parameters

Multiple vendors ☐

Vendor * Yankee Book Peddler X ⋮ ↺

Matching points

Additional PO line reference field 950 subfield q

Vendor Reference Number field 035 subfield a

Update fields

Vendor invoice number field subfield

OCCLC WorldShare Collection Manager

The screenshot displays the OCCLC WorldShare Collection Manager interface. The top navigation bar includes tabs for Metadata, Interlibrary Loan, Analytics, and Admin. The left sidebar contains a 'Collection Manager' section with a search form. The search form includes a 'Data Type' dropdown set to 'Collection', a 'Scope' dropdown set to 'My Selected Collections', and a 'Search Term(s)' input field containing 'iao'. The search results are displayed in a table with columns for Collection, Type / Attributes, and Provider.

Search Collections with "iao", My Selected Collections

Filter by: [Reset](#)

Results 1 - 9 of 9

Collection	Type / Attributes	Provider
IAO query collection Collection ID: customer.887.9	Query collection • One-time Delivery	
YBP WCP CICSREF Print Collection ID: IAO	Cataloging partner collection • MARC Delivery Enabled	GOBI Library Solutions from EBSCO Account: IAO
YBP WCP CICSSTX Print Collection ID: IAO	Cataloging partner collection • MARC Delivery Enabled	GOBI Library Solutions from EBSCO Account: IAO
YBP WCP CMC Print Collection ID: IAO	Cataloging partner collection • MARC Delivery Enabled	GOBI Library Solutions from EBSCO Account: IAO
YBP WCP CMCREP Print Collection ID: IAO	Cataloging partner collection • MARC Delivery Enabled	GOBI Library Solutions from EBSCO Account: IAO
YBP WCP CTR Print Collection ID: IAO	Cataloging partner collection • MARC Delivery Enabled	GOBI Library Solutions from EBSCO Account: IAO
YBP WCP REF Print Collection ID: IAO	Cataloging partner collection • MARC Delivery Enabled	GOBI Library Solutions from EBSCO Account: IAO
YBP WCP STX Print Collection ID: IAO	Cataloging partner collection • MARC Delivery Enabled	GOBI Library Solutions from EBSCO Account: IAO
YBP WCP TEXTBK COLL Print Collection ID: IAO	Cataloging partner collection • MARC Delivery Enabled	GOBI Library Solutions from EBSCO Account: IAO

Shelf-Ready Overlay Demonstration

=LDR 04778cam a2200493 i 4500
=001 on1231580249
=003 OCoLC
=005 20220524063326.0
=008 210607s2021\\\$cau\\\$be\\\$001\\\$eng\\
=010 \\\$a 2021023080
=040 \\\$aDLC\$beng\$erda\$cDLC\$dYDX\$dOCLCO\$dOCLCF\$dYDX\$dOKN\$dQX7\$dYDX\$dWISS\$dVAN\$dOCLCO\$dS1C
=019 \\\$a1284916656
=020 \\\$a9781440873522\$qhardcover
=020 \\\$a1440873526\$qhardcover
=020 \\\$z9781440873539\$qelectronic book
=035 \\\$a(OCoLC)1231580249\$z(OCoLC)1284916656
=042 \\\$apcc
=050 00\$aQ124.95\$b.L394 2021
=082 00\$a509.3\$223
=092 \\\$a509.3\$bLAWSON\$9local
=049 \\\$aILLA
=100 1\\\$aLawson, Russell M.,\$d1957-\$eauthor.
=245 10\$aScience in the ancient world :\$bfrom antiquity through the middle ages /\$cRussell M. Lawson.
=264 1\\\$aSanta Barbara, California :\$bABC-CLIO, an imprint of ABC-CLIO, LLC,\$c[2021]
=300 \\\$axxviii, 594 pages ;\$c27 cm
=980 \\\$a454456644
=952 \\\$p31234587905261
=938 \\\$aYBP Library Services\$bYANK\$n17218270

EDI for invoices/orders

Local

- Locate in vendor record – EDI tab
- [https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_\(English\)/020Acquisitions/070Invoicing/020Creating_Invoices](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_(English)/020Acquisitions/070Invoicing/020Creating_Invoices)

Vendor

- Secure connection with server



YBP – EDI tab

[<](#) **Vendor Details** [? GuideMe](#) [Cancel](#)

[Summary](#) [Contact Information](#) [Contact People](#) [EDI Information](#) [Usage Data](#) [System Integration](#) [Invoices](#) [PO Lines](#) [Communications](#) [Attachments](#) [N](#)

[Analytics](#)

Vendor EDI Attributes

EDI code	<input type="text" value="1694510"/>	EDI type *	<input type="text" value="31B - US-SAN"/>	EDI naming convention *	<input type="text" value="Standard"/>	EDI vendor format *	<input type="text" value="Yankee Book Peddler"/>
Incoming	<input checked="" type="checkbox"/> Incoming <input type="checkbox"/> Shelf Ready Parameters			Outgoing	<input type="checkbox"/> POs <input type="checkbox"/> Claims <input type="checkbox"/> Order Cancellation		

Input Job Parameters

JOB SCHEDULING

Status ☒ Active ☐ Inactive

Schedule [Run Now](#)

[Email Notification](#)

JOB PARAMETERS

Upload EDI [Add and Execute](#)

VAT expended from fund ☐

YBP – FTP configuration

< Vendor Details [GuideMe](#)

Cancel

☐ Select from Configured FTP ☒ Other FTP Site

Description

FTP Information for EDI of current Vendor

Max. Number of Files

1000

Max. file size

2000

Server *

ftp.ybp.com

Port *

21

Input directory

invoice

Output directory

orders

Max. file size

MB

Allow Navigation

☒

FTP mode

ASCII

Send command

Append

FTP Passive Mode

☒

Test FTP

Ftp Server Secured

☒

Authentication method

☒ Username/password authentication
☐ Key authentication

UserName

neillinois

Password

.....


Encrypt files created by Alma


YBP – local account information

Per Organization Unit EDI

1 - 1 of 1

+ Add Organization Unit







↕ Organisation Unit	↕ EDI code	▲ EDI type	
1 Northeastern Illinois University (NEI) —Chicago, IL	340191X	31B - US-SAN	<div>...</div>

EAN per Account code

1 - 1 of 1

+ Add EAN





↕ Account code	▲ EAN Code	
1 8007-08	8007-08	<div>...</div>

How to retrieve invoices

Purchase Order Lines

- Order Without Inventory
- Review (PO line)
- Claim
- Renew
- Review Deferred
- Manage Trials
- Manage EDI Tasks

Purchase Order (PO)

- Package
- Review (PO)
- Approve
- Delete PO

Purchase Requests

- Create Purchase Request
- Manage Purchase Requests
- Check Availability and Pricing

Receiving and Invoicing

- Receive
- Create Invoice
- Review (Invoice)
- Approve (Invoice)
- Ready to be Paid
- Waiting for Payment

Post-Receiving Processing

- Receiving Department Items
- Scan In Items

Import

- Manage Import Profiles
- Import
- Monitor and View Imports
- Resolve Import Issues

Acquisitions Infrastructure

- Vendors
- Funds and Ledgers
- Licenses

Advanced Tools

- Exchange Rates Report
- Patron Driven Acquisition (PDA)
- Change Vendor In Order



Create invoice

< Select Invoice Creation Process

1 ?

Cancel

Next

Invoice
Creation

☐ Manually

☐ From PO

☒ From File

Handle
Receiving ☐



Invoice from EDI file

< Invoice From File

1 2

Cancel

Back

Create Invoice from File

Vendor *

yankee

File type

yankee

Upload File *



Upload And Run Invoice Creation Job



Acquisitions infrastructure

< Search Vendors | yankee

1 - 2 of 2

+ Add Vendor



▼ Vendor Status : Active ▼ Vendor Type : All ▼					
Shared	Active	▲ Vendor Code	↕ Name	Vendor Type	Libraries
1	<input checked="" type="checkbox"/>	er-yankee	Yankee Book Peddler Electronic Resources	Access Provider	Northeastern Illinois University (NEI) – Chicago, IL
2	<input checked="" type="checkbox"/>	yankee	Yankee Book Peddler	Material Supplier	Northeastern Illinois University (NEI) – Chicago, IL

- Edit
- Contribute
- Delete
- View History
- View Edi Files



EDI Demonstration

```
UNA:+.? '  
UNB+UNOC:2+1694510:31B+3044777:31B+220126:0609+619'  
UNH+1042+INVOIC:D:96A:UN:EAN008'  
BGM+380+161165'  
DTM+137:20220125:102'  
CUX+2:USD:4'  
ALC+C+++DL::28:Freight Charges'  
MOA+8:1.64'  
LIN+1'  
PIA+5+1440873526:IB'  
IMD+L+050+:::SCIENCE IN THE ANCIENT WORLD?: FROM'  
IMD+L+050+:::ANTIQUITY THROUGH THE MIDDLE AGES.'  
IMD+L+010+:::LAWSON, RUSSELL M., 1957-'  
IMD+L+110+:::SANTA BARBARA'  
QTY+47:1'  
MOA+203:109'  
PRI+AAB:109'  
RFF+LI:POL-14342'  
RFF+SLI:454456644'  
UNS+S'  
CNT+1:1'  
CNT+2:1'  
MOA+9:110.64'  
MOA+79:109'  
UNT+23+1042'  
UNZ+1+619'
```

CARLI EOD Import Profile:

https://www.carli.illinois.edu/products-services/i-share/acquisitions/acq_eod_import

Ex Libris Managing Import Profiles:

[https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_\(English\)/040Resource_Management/060Record_Import/020Managing_Import_Profiles](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_(English)/040Resource_Management/060Record_Import/020Managing_Import_Profiles)

Ex Libris Electronic Data Interchange:

[https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_\(English\)/090Integrations_with_External_Systems/020Acquisitions/020Electronic_Data_Interchange_\(EDI\)](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_(English)/090Integrations_with_External_Systems/020Acquisitions/020Electronic_Data_Interchange_(EDI))

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