



CARLI

ALL COMMITTEES/TASK FORCES MEETING
JULY 20, 2022, 1–2 P.M.

128 Governing Member libraries

- All Illinois public universities : 13
- All Illinois community colleges: 39
- Private colleges and universities: 67
- Special research libraries: 9

**CARLI member libraries serve 90%
of Illinois undergraduate students,**



Anne Craig, Senior Director

MEMBERSHIP AND COMMUNICATIONS

Margaret Chambers, Director and Advisor, Membership and Communication

- Michelle Haake, Senior Coordinator Membership & Communications
- Ed Schell, Web Developer
- Nicole Swanson, Senior Coordinator, Library Services and Outreach

BUSINESS AND FINANCE SERVICES

Diane Day, Fiscal Officer

- Tim David, Accounting Specialist
- Katrina Little, Invoicing Specialist

COLLECTIONS SERVICES

Elizabeth Clarage, Director, Collections Services

- Michele Leigh, Senior Coordinator, Open Illinois

**Soon, one new staff member in each of these units*

E-RESOURCES*

Jenny Taylor, Associate Director, Electronic Resources

- Nicole Ream-Sotomayor, Senior Electronic Resources Coordinator
- Denise Green, Senior Library Services Coordinator

SYSTEMS SERVICES*

Jessica Gibson, Assistant Director, System Services

- Chris Delis, Application Support Specialist
- Todd Pavlik, Data Coordinator
- Bradley Woodruff, Library Application Support Consultant

USER SERVICES*

Jennifer Masciadrelli, Assistant Director, User Services

- Debbie Campbell, Senior Library Services Coordinator
- Amy Maroso, Senior Digitization Coordinator
- Adrienne Radzvickas, Library Services Coordinator
- Ted Schwitzner, Senior Library Services Coordinator



CARLI Mission

We empower our academic and research libraries to build and sustain an accessible, diverse, and responsive knowledge environment that promotes excellence and innovation in teaching, learning, and research. CARLI adds value for all member libraries by sharing costs, collections, expertise, programs, products, and services.

CARLI Statement of Values

We are committed to:

- Diversity, equity, inclusion, and accessibility
- Intellectual freedom, privacy, and open access to information resources
- Careful stewardship of all CARLI resources
- Advocacy for academic and research libraries at the local, state, regional and national levels
- Supporting cooperation and engagement among academic and research libraries
- Being responsive to member needs
- Identifying and implementing collaborative solutions to shared challenges and reducing barriers

Bylaws Revisions to membership for approval in October/November 2022.



ENSURE ADEQUATE, SECURE, AND STABLE FUNDING FOR CARLI

- Monitor impact of state and institutional funding on member libraries
- Explore alternative funding opportunities
- Prioritize CARLI operations in support of core services
- Explore opportunities to collaborate with other states or academic library affiliated organizations

ENHANCE COLLABORATION AMONG LIBRARIES BY IDENTIFYING, NURTURING, AND SUPPORTING SERVICES AND PROGRAMS THAT CAN BEST BE PROVIDED AT SCALE

- Provide mechanisms for group collaboration; identify and leverage model programs, initiatives, and ideas
- Identify new services/programs that are scalable and replicable
- Leverage the CARLI committee structure to assess and evaluate services and programs

PROVIDE RESOURCES/SERVICES/TOOLS FOR DISCOVERING AND OPTIMIZING INFORMATION RESOURCES AND COLLECTIONS

- Support members by focusing on the superior functioning of the CARLI portfolio of services and programs
- Expand participation in I-Share
- Facilitate and strengthen connections between member libraries
- Leverage expertise of member libraries
- Seek grants that fund innovation and new services

ESTABLISH AND COMMUNICATE THE VALUE PROPOSITION FOR ACADEMIC AND RESEARCH LIBRARIES IN ILLINOIS

- Connect CARLI and member library programs and services to student outcomes such as retention and completion
- Document the value that CARLI creates; articulate to policymakers and legislators how CARLI provides value to the State of Illinois and why it is a good investment of taxpayer dollars

ENCOURAGE INNOVATION IN SKILLS, SERVICES, AND PROGRAMS, IN ALL ASPECTS OF CARLI LIBRARIES

- Encourage member libraries to think innovatively about serving students, faculty and the university's community as a whole
- Connect institutions that have similar interests/needs by providing opportunities for interaction and collaboration

The strategic planning process will include:

- Governing Director Listening Sessions in person at five locations around the state in August
- Zoom panel discussion about the CARLI Library Transformations Survey results open to all staff members
 - Summary:
<https://www.carli.illinois.edu/sites/files/files/SummaryIllinoisLibraryTransformationsSurveyResults.pdf>
 - Detailed report:
<https://www.carli.illinois.edu/sites/files/files/DetailedIllinoisLibraryTransformationsSurveyResults.pdf>
- Two all-staff-member Zoom sessions
- All-staff-member survey about your impressions regarding our current Strategic Priorities

Committee members are invited and encouraged to participate in these events!!



The CARLI Strategic Priorities:

- How can CARLI best reflect social justice in its priorities?

Specifically, how can CARLI:

- Foster programs, services, and initiatives that reflect the values of unique identities and experiences?
- Create an environment accepting of difference?
- Celebrate the differences that members bring to CARLI?
- Actively address issues of intolerance and insensitivity when they impact the consortium?



Purpose: To provide experience, mentoring, and networking to from traditionally underrepresented groups with the goal of increasing the number staff members from underrepresented groups at Illinois' two and four-year public and private college and university libraries.

- Developed by the CARLI DEI Task Force and the iSchool
- Funded for AY 23 and AY 24 by CARLI and the University of Illinois System Office
- Awarded for the first time for the 2022/2023 academic year
- Current or newly admitted graduate student in the iSchool Leep Online MSLIS were eligible
- Application process and interviews in Feb/March 2022
- Participating libraries: Chicago Theological Seminary, Moraine Valley Community College, Loyola University, and University of Illinois at Chicago



- Open Textbooks Pilot Grant from the US Dept of Education
 - Role for OER Committee
- New I-Share libraries
 - Should begin in CY23
 - New members means new opportunities for education and training
- Crowdfunding ebooks
 - New content for all CARLI members
 - How can we best leverage this effort?
- Professional Development Alliance of Library Consortia
 - Is there a topic/program that would benefit from national exposure, keynote speaker, or experts from outside Illinois?
- For all committees: See your activities through the lens off DEI; how can our consortium be addressing concerns?



FY 2023 Standing Committees and Task Forces

- Collection Management Committee
- Commercial Products Committee
- Discovery Primo VE Committee (*task force in FY22*)
- E-Resources Management Committee (*task force in FY22*)
- Instruction Committee
- Open Educational Resources Committee
- Preservation Committee
- Public Services Committee
- Resource Sharing Committee
- Technical Services Committee
- Diversity, Equity, and Inclusion Task Force

The Created Content Committee will remain on hiatus for FY23



The *Governance* section of the CARLI website provides access to:

- Board and Committee rosters
- Committee charges
- Committee reports, projects, and meeting minutes
- Committee guidelines

<https://www.carli.illinois.edu/Governance>

The CARLI Calendar shows all scheduled meetings and events:

<https://www.carli.illinois.edu/calendar>



- Committees/task forces should determine among themselves whether they want to continue to meet via Zoom only, or to hold hybrid in-person/Zoom meetings
- Committee members should follow campus guidelines



- Each CARLI committee is required to submit a written report to the Board of Directors on an annual basis.
 - **Annual reports are due on May 31 of each year.**
- Committee annual projects have been discontinued
- Committees should focus on the mission-critical work outlined in their charges. Examples include:
 - Detail best practices
 - Plan topical programming
 - Create and/or revise web documentation
 - Support for OER





- CARLI has partnered with nine other library consortia
- Events are presented live, recorded, at no cost
- **Our programming seen across the nation**

In its inaugural 22 months:

- CARLI has hosted 38 programs with 4070 registrants
- 215 shared programs



ROLE OF COMMITTEE MEMBERS

- **Be an active participant**
 - Productive committees share perspectives and share the load. Committee members are expected to participate fully and actively in the work of the committee, including attendance at meetings and committee-sponsored events. We need you!
- **Schedules are challenging**
 - Committees will try their best to set a meeting schedule that accommodates the schedules of the largest number of their members.
- **Stay in touch with your Chair and Staff Liaison**
 - Inform your Chair and Staff Liaisons as soon as possible about any conflicts with committee meetings or activities.
- **Be there**
 - Each year, we have more volunteers than we have committee positions. If you are unable to participate, another volunteer may be eager to join. Unless arrangements have been made with the Chair and/or Liaisons regarding absences, members who fail to complete assigned tasks or to participate in three consecutive scheduled meetings of the committee may be asked to resign from the committee.



Selection and Tenure

- Chairs for the coming year (July 1–June 30) are selected annually by the members of the committee. Some committees have not yet selected their chair for FY23.
- Committee chairs serve a one-year term

Committee chairs' responsibilities include:

- Prepare agenda for each meeting (with input from CARLI Staff Liaisons and other committee members as required)
- Lead meetings
- Follow up with tasks assigned as needed
- Prepare annual report of committee activities (due May 31)



CARLI staff liaisons' responsibilities include the following:

- Call the first meeting of a new committee
- Consult with the chair on meeting agendas to be distributed in advance of the meetings
- Reserve meeting and event space and make all facility arrangements, in coordination with other CARLI staff
- Establish and maintain the committee's email list
- Post and maintain the group's meetings and events on the CARLI web calendar
- Maintain the group's roster on the CARLI website
- Review committee minutes and other documents and post them on the CARLI website
- Coordinate the distribution of any mailings or other documents coming from the committee to a broader group
- Prepare, announce, and distribute formal surveys, and compile results for review and analysis by the committee



CARLI STAFF LIAISONS

Collection Management

Elizabeth Clarage
Jennifer Masciadrelli

Commercial Products

Jennifer Taylor
Nicole Ream-Sotomayor

Discovery Primo VE Committee

Jessica Gibson
Amy Maroso

Electronic Resources Management Committee

Denise Green, Jennifer Masciadrelli,
Nicole Ream-Sotomayor

Instruction

Debbie Campbell
Denise Green

Open Educational Resources

Elizabeth Clarage, Michele Leigh,
Nicole Swanson

Preservation

Elizabeth Clarage
Nicole Swanson

Public Services

Elizabeth Clarage
Denise Green

Resource Sharing

Debbie Campbell
Bradley Woodruff

Technical Services

Jennifer Masciadrelli
Ted Schwitzner



2022 Annual Directors Meeting

Friday, November 4

2022 Annual Meeting

Friday, November 4

I-Hotel, Champaign



Questions? Comments?

Contact Anne Craig any time.

Phone: 217-300-0375

Email: abcraig@uillinois.edu

Or, as always, you can send your
comments/questions to
support@carli.illinois.edu.

