
2016–2017 CARLI Technical Services Committee: Annual Report of Activities

Members

Melissa Burel (2015-2018) Southern Illinois University Edwardsville
Keith Eiten (2014-2017) Wheaton College
Jessica Grzegorski (2016-2019) Newberry Library
Ann Heinrichs (2014-2017) Catholic Theological Union
Mary Konkel (2014-2017) College of DuPage
Joelen Pastva (2015-2018) Northwestern University
Nicole Ream-Sotomayor (2016-2019) University of Illinois at Urbana-Champaign
Sandy Roe (2015-2018) Illinois State University
Cynthia Romanowski (2016-2019) Governors State University
CARLI Staff liaisons: Jen Masciadrelli and Nicole Swanson

2016-2017 Accomplishments

- Sponsored a joint forum with the CARLI Collection Management Committee on Collections Data Analysis and Maintenance on Friday April 28, 2017 at Governors State University, University Park, IL. Morning sessions included how to build capacity for collection assessment, ILL data analysis after journal cancellations, and CARLI resources for collections assessment and evaluation. Afternoon sessions followed two tracks, collections and technical services. Collections sessions focused on assessment of e-books and e-journals, radical collection management, COUNTER, and AWStats. Technical Services sessions included how to modify CARLI Access queries, collection evaluation using UB stats, shareable metadata in DPLA, and global database maintenance approaches and tools. A total of 86 library staff from around Illinois attended the day-long event. The forum website can be found at:
https://www.carli.illinois.edu/products-services/i-share/cat/collections_data_analysis_and_maintenance.
- Completed annual project: *Getting Started with Database Maintenance: Using Access Reports and Other Tools to Analyze and Maintain Your Library Database* was created in a webpage format and can be found at: <https://www.carli.illinois.edu/products-services/i-share/cat/getting-started-database-maintenance>. This document is intended for an audience relatively new to database maintenance and working with Access Reports. It will also provide a review for the practitioner more familiar with database maintenance, including some of the tools available to perform this activity. This document is intended to supplement the existing resources that CARLI and its committees have developed over the years.
- The CatER Working Group of the CARLI Technical Services Committee (Melissa Burel, Mary Konkel, Mingyan Li, Sandy Roe, Jessica Gibson, Jennifer Masciadrelli, and Nicole Swanson) completed the revision of the June 30, 2010 report: *Cataloging Electronic Resources/Electronic Resources Display in the OPAC*
https://www.carli.illinois.edu/sites/files/i-share/documentation/secure/cater2009_finalreport.pdf. This included the update of accompanying mini-reports:
 - Monographic e-resources https://www.carli.illinois.edu/sites/files/i-share/documentation/cater_ebooks_mini.pdf;
 - E-journals https://www.carli.illinois.edu/sites/files/i-share/documentation/cater_ejournals_mini.pdf;
 - Batch loading https://www.carli.illinois.edu/sites/files/i-share/documentation/cater_batch_mini.pdf.

- Regularly updated the RDA Resources webpage <https://www.carli.illinois.edu/products-services/i-share/cat/rda-resources> and Calendar of Upcoming RDA Trainings <https://www.carli.illinois.edu/products-services/i-share/cat/rda-resources-upcoming-training>.
- Began using BOX, hosted by the University of Illinois, to store, share, and collaborate on documents. This proved to be a great tool for up-to-the-minute group editing and allowed us to have a common space to hold minutes, agenda, and committee documents until officially posted on the CARLI website. We found this software to be easier to use than GoogleDocs.
- Set a rotating secretary schedule in July for our entire committee year. This assisted committee members in planning ahead for their minute-taking service.

Future Plans

- Feature database maintenance projects: priorities and recommendations, especially in light of I-Share NEXT—clean-ups that would help smooth the transition.
- Provide more training videos for technical services staff –and/or– assist CARLI staff in developing more training videos.
- Capitalizing on the success of our 2017 Joint Spring Forum, plan to collaborate with another CARLI committee on a forum or project to bring different perspectives, broaden membership engagement, provide more opportunities for members to present, and possibly bring down the cost of travel by drawing staff from multiple areas of a library.
- Add a hotlink for users to provide any feedback on our documents, which would generate an email to CARLI. This email could then be funneled to the Technical Services Committee for future revisions and other project ideas.