CARLI

ALL COMMITTEES/TASK FORCES MEETING
JULY 14, 2021, 1–2 P.M.

129 member libraries

127 Governing members

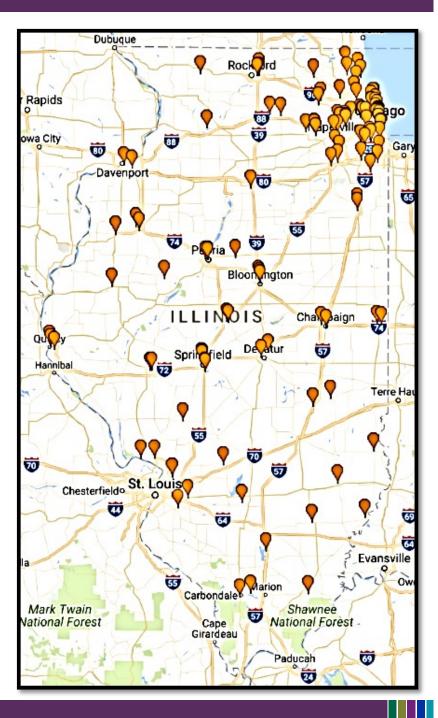|	
• Public universities:	13
• Community colleges:	39
• Private, research, and special:	75

2 Affiliate members (for-profit institutions)

CARLI member libraries serve 90% of Illinois higher education students, faculty and staff.

Anne Craig, Senior Director

MEMBERSHIP AND COMMUNICATIONS
Margaret Chambers, Director, Membership and Communication

- Michelle Haake, Senior Coordinator Membership & Communications
- Ed Schell, Web Developer
- Nicole Swanson, Senior Coordinator, Library Services and Outreach

BUSINESS AND FINANCE SERVICES
Diane Day, Fiscal Officer

- Tim David, Delivery Program Administrator/Accountant I
- Katrina Little, Accounting Associate

COLLECTIONS SERVICES
Elizabeth Clarage, Director, Collections Services

E-RESOURCES
Jenny Taylor, Assistant Director, Electronic Resources

- Nicole Ream-Sotomayor, Senior Electronic Resources Coordinator

SYSTEMS SERVICES
Gordon Fellows, Assistant Director, System Services

- Chris Delis, Application Support Specialist
- Jessica Gibson, Senior Application Support Coordinator
- Todd Pavlik, Data Coordinator
- Chris Saunders, Database Specialist
- Bradley Woodruff, Library Application Support Consultant

USER SERVICES
Kristine Hammerstrand, Director, User Services

- Debbie Campbell, Senior Library Services Coordinator
- Denise Green, Senior Library Services Coordinator
- Amy Maroso, Senior Digitization Coordinator
- Jennifer Masciadrelli, Senior Project Management Coordinator
- Adrienne Radzvickas, Library Services Coordinator
- Ted Schwitzner, Senior Library Services Coordinator

Mission

The Consortium of Academic and Research Libraries in Illinois empowers Illinois academic and research libraries to create and sustain a rich, supportive, and diverse knowledge environment that furthers excellence in teaching, learning, research, and innovation in order to serve students, faculty, and researchers. As a collective, CARLI adds value to member libraries of all types, sizes, and missions by sharing costs, collections, expertise, programs, products, and services.

Values

- *Careful stewardship* of all CARLI resources
- *Cooperation and engagement* among academic and research libraries
- *Responsiveness* to member needs
- *Commitment* to intellectual freedom, privacy, security of library records, library standards, and open access to information resources
- *Advocacy* for academic and research libraries at the local, state, regional, and national levels
- *Innovation* in identifying and implementing collaborative solutions to shared challenges

ENSURE ADEQUATE, SECURE, AND STABLE FUNDING FOR CARLI
- Monitor impact of state and institutional funding on member libraries
- Explore alternative funding opportunities
- Prioritize CARLI operations in support of core services
- Explore opportunities to collaborate with other states or academic library affiliated organizations

ENHANCE COLLABORATION AMONG LIBRARIES BY IDENTIFYING, NURTURING, AND SUPPORTING SERVICES AND PROGRAMS THAT CAN BEST BE PROVIDED AT SCALE
- Provide mechanisms for group collaboration; identify and leverage model programs, initiatives, and ideas
- Identify new services/programs that are scalable and replicable
- Leverage the CARLI committee structure to assess and evaluate services and programs

PROVIDE RESOURCES/SERVICES/TOOLS FOR DISCOVERING AND OPTIMIZING INFORMATION RESOURCES AND COLLECTIONS
- Support members by focusing on the superior functioning of the CARLI portfolio of services and programs
- Expand participation in I-Share
- Facilitate and strengthen connections between member libraries
- Leverage expertise of member libraries
- Seek grants that fund innovation and new services

ESTABLISH AND COMMUNICATE THE VALUE PROPOSITION FOR ACADEMIC AND RESEARCH LIBRARIES IN ILLINOIS
- Connect CARLI and member library programs and services to student outcomes such as retention and completion
- Document the value that CARLI creates; articulate to policymakers and legislators how CARLI provides value to the State of Illinois and why it is a good investment of taxpayer dollars

ENCOURAGE INNOVATION IN SKILLS, SERVICES, AND PROGRAMS, IN ALL ASPECTS OF CARLI LIBRARIES
- Encourage member libraries to think innovatively about serving students, faculty and the university's community as a whole
- Connect institutions that have similar interests/needs by providing opportunities for interaction and collaboration

The CARLI Strategic Priorities:

- How can CARLI best reflect social justice in its priorities?

Specifically, how can CARLI:

- Foster programs, services, and initiatives that reflect the values of unique identities and experiences?
- Create an environment accepting of difference?
- Celebrate the differences that members bring to CARLI?
- Actively address issues of intolerance and insensitivity when they impact the consortium?

- FY22 marks a time of returning to a changed environment
- Students and staff return to a changed environment
  - Calls for action related to equity, diversity and inclusion must be addressed as we envision CARLI programming, services, and initiatives in FY22 and beyond.
- Settling into Alma/Primo VE
  - Big clean up project ahead for I-Share participants
  - Reducing duplicate records and named users
  - Committees may be involved in best practices
- Open Textbooks Pilot Grant from the US Dept of Education
  - Role for OER Committee

- Discovery Primo VE
    - The Discovery Primo VE Task Force will collaborate with other CARLI committees and with the CARLI membership to identify and address the most urgent needs for optimizing the discoverability of materials in Primo VE. Close ties should be established between the Discovery/Primo VE Task Force and other committees whose work interacts with Primo VE.

- Electronic Resources Management
    - The E-Resources Management Task Force will advise on the whole life cycle of electronic resources from acquisitions and cataloging, to selecting how/what to add to Alma/PVE, activating, proxy issues, OpenAthens authentication, gathering usage statistics to help libraries know what and how material is being used, to deactivation/deaccession. The task force should include representation from committees including Commercial Products, Resource Sharing, Technical Services committee.

- The initial term of these task forces will be one year, with an initial report to the Board for consideration at their March 2022 meeting.

Committee/task force meetings throughout the year

- Until at least January 2022, meet via Zoom
- After that, committees/task forces can reassess
- Committee members should follow campus guidelines

The *Governance* section of the CARLI website provides access to:

- Board and Committee rosters
- Committee charges
- Committee reports, projects, and meeting minutes
- Committee guidelines

https://www.carli.illinois.edu/Governance

The CARLI Calendar shows all scheduled meetings and events:
https://www.carli.illinois.edu/calendar

Projects until FY21

- Traditionally, each committee conducts an annual project
  https://www.carli.illinois.edu/governance/reports
- That project is then highlighted during the following CARLI November Annual Meeting
- Projects suspended in FY21 (Alma migration focus, pandemic, and committees revamped their charges)

Projects in FY22

- Optional; libraries are still getting back to normal after the pandemic
- Continue to do the important work of your committee…for example:
  - Plan events related to need, DEI, and themed programming
  - Detail best practices and lessons learned during the pandemic
- Continue work around the transition to Alma/Primo VE

Projects in FY23 and beyond

- Evaluate the need and feasibility later in FY22

FY 2022 Standing Committees

- Collection Management Committee
- Commercial Products Committee
- Created Content Committee (on hold for FY22)
- Instruction Committee
- Open Educational Resources Committee
- Preservation Committee
- Public Services Committee
- Resource Sharing Committee
- Technical Services Committee

Yet to be selected by most committees

Tenure and selection

- Committee chairs serve a one-year term
- Chairs for the coming year (July 1–June 30) are selected annually by the members of the committee

Committee chairs' responsibilities include:

- Prepare agenda for each meeting (with input from CARLI Staff Liaisons and other committee members as required)
- Lead meetings
- Follow up with tasks assigned as needed
- Prepare annual report of committee activities (due May 31)

CARLI staff liaisons' responsibilities include the following:

- Call the first meeting of a new committee
- Consult with the chair on meeting agendas to be distributed in advance of the meetings
- Reserve meeting and event space and make all facility arrangements, in coordination with other CARLI staff
- Establish and maintain the committee's email list
- Post and maintain the group's meetings and events on the CARLI web calendar
- Maintain the group's roster on the CARLI website
- Review committee minutes and other documents and post them on the CARLI website
- Coordinate the distribution of any mailings or other documents coming from the committee to a broader group
- Prepare, announce, and distribute formal surveys, and compile results for review and analysis by the committee

CARLI STAFF LIAISONS

Collection Management	Elizabeth Clarage Jennifer Masciadrelli
Commercial Products:	Jennifer Taylor Nicole Ream-Sotomayor
Created Content	Elizabeth Clarage Amy Maroso
Instruction	Debbie Campbell Denise Green
Open Educational Resources	Elizabeth Clarage Nicole Swanson
Preservation	Elizabeth Clarage Nicole Swanson
Public Services	Elizabeth Clarage Denise Green
Resource Sharing	Debbie Campbell Bradley Woodruff
Technical Services	Jennifer Masciadrelli Ted Schwitzner
Discover Primo VE Task Force	Jessica Gibson Amy Maroso
Electronic Resources Management Task Force	Denise Green, Jennifer Masciadrelli, Nicole Ream-Sotomayor

This idea came out of the strategic planning process with the goal of improving communication between committees and the CARLI Board.

Board Committee Liaison Duties

- Check in with committee chairs/staff liaisons at least quarterly
- Keep committees apprised of Board activities as appropriate
- Provide feedback, guidance on projects and committee work
- Keep the CARLI Board apprised of committee activities as appropriate
- Board liaisons will be added to the mailing lists and rosters

BOARD LIAISONS FOR FY 22

Collection Management	Taran Ley
Commercial Products	Matt Ostercamp
Instruction	Rebecca Donald
Open Educational Resources	Karen Janke Jacob Jeremiah
Preservation	Pattie Piotrowski
Public Services	Spencer Brayton
Resource Sharing	Sharon Silverman
Technical Services	Taran Ley
Discovery Primo VE Task Force	Dallas Long
Electronic Resources Management Task Force	Sharon Silverman

Annual Meetings held virtually

2021 Annual Directors Meeting

Thursday, November 4

2021 Annual Meeting

Wednesday, November 10

Questions? Comments?

Contact me any time.

Phone: 217-300-0375

Email: abcraig@uillinois.edu

Or, as always, you can send your comments/questions to **support@carli.illinois.edu.**