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Collections Working Group Minutes from May 6, 2011

Consortium of Academic and Research Libraries in Illinois

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CARLI Collections Working Group Minutes

May 6, 2011

Conference Call

Members calling in: John Dorr, chair, Illinois Institute of Technology; Fred Barnhart, Loyola University Chicago (by phone); David Green, Northeastern Illinois University; Harriet Lightman, Northwestern University; Jim Millhorn, Northern Illinois University; Heather Parisi, Dominican University; Lydia Morrow Ruetten, Governors State University; Frances Drone-Silvers, Parkland College; Marlene Slough, Eastern Illinois University; William Thompson, Western Illinois University

Members absent: Karen Janke, Erikson Institute

Staff calling in: Elizabeth Clarage

Staff absent: Connie Walsh

Announcements:

1. Northwestern University is hosting the 3rd Annual Scholarly Communications lecture on June 2nd at 3:30 at the Evanston Campus.
2. CARLI has finalized the agreement with the Five College Library Depository for journal storage.
3. CARLI is organizing a 2nd pilot program for Patron Driven Acquisitions. The start date will be in the fall (September). The current plan is to have the records appear in the universal catalog from which patrons could make a request. The included disciplines are in the social sciences and humanities. CARLI has allotted \$70,000 for this pilot. UIUC has again agreed to handle the ordering, processing and shipping of the books. Books are identified as a "CARLI Collection Book."
4. The CODSULI collection managers met last week and are quite interested in some of the initiatives of the CWG. Dave Green will act as liaison between the two groups facilitating communication.
5. Governors State has an open position, social sciences/reference librarian, and will also be looking for a new Dean of the Library.
6. Elizabeth will attend a seminar on Archon on May 9th. A new version of Archon is coming out soon.

Decisions:

1. Minutes of the March 25, 2011 meeting were approved.
2. Podcast presenters should consider doing a series of short segments (e.g. 5-15 minutes) in a series instead of one long podcast.
3. The fall forum at the Erikson Institute can accommodate 4 simultaneous breakout sessions. There are two rounds of breakout sessions planned in the afternoon. Last year these breakout sessions were for 30 minutes. We have not finalized the length of the sessions for this year. There are currently 6 breakout topics listed. These suggested topics and presenters were accepted by the group. Additional topics could include: Panel on activities to promote open access week; gov docs; best practices for getting users to find & use your resources. It was also decided to have a "lighting round" or "unconference" session integrated into the forum but not determined if that should be integrated into the morning agenda, presented as a slide

- show during lunch, or as a separate break out in the afternoon.
4. Breakout presenters at the Fall Forum will be asked to provide abstracts for their presentations which will be posted in advance.
 5. A small task force to propose a finalized agenda for the Fall Forum. They will determine breakout session structure and time slots. The members will present the information to the full group at the June meeting. Members include: Fred Barnhart, Elizabeth Clarage, Harriet Lightman, and Heather Parisi. The task force will meet by conference call.
 6. The BioOne breakout session should focus on Open Access and how their surcharge fits into this model, and why they have embraced Open Access.
 7. The Forum will open registration at 9:30. The Forum itself will run 10-3. The date is September 16th.
 8. The institution which was going to digitize the Illinois Register is unable to submit all the material for digitization this year. They will send about 16,000 pages out of the 100,000 pages by June 30th. So that the money for digitization does not lapse, the committee recommended that the State Library and SIUC be contacted to see if they can submit materials by June 30th. The Illinois State Library has the Illinois Register and might be able to submit some of the pages; SIUC has a proposal for digitizing yearbooks, which might also be a possibility for meeting the June 30th deadline.
 9. Digitized "book of the month" schedule for the coming months: Bill will do May and Jim will do June.
 10. The next meeting is scheduled at the CARLI office on June 3rd. Elizabeth will provide a menu in the morning for food delivery for those wishing to order something for lunch. Otherwise, committee members can bring their lunch.

Action Items:

1. Elizabeth will ask the presenters at the Fall Forum how long they think they will need for their breakout session topics. She will also ask them if they want the abstracts they have already provided posted online, or if they would like to modify them before they are posted.
2. Elizabeth will email the task force to set up their conference call.
3. Elizabeth will be working with the archivist at SIUC to finalize the special collections survey next week. It will then be sent out to CARLI libraries.
4. Elizabeth will contact the State Library and also SIUC to see if either or both can provide materials to be digitized before the June 30th deadline when the funds for digitization projects lapses.
5. Elizabeth will contact SIUC and the State Library to see if either or both can submit materials for digitization to expend the funds by the June 30th deadline before the remaining digitization funds lapse.
6. Harriet will correct the URL listed in the small group report regarding maintenance of the Scholarly Communication Website. The report is entitled, "Scholarly Communication Website: Charge to the Maintenance Group."
7. Elizabeth will submit the above mentioned report to the CARLI board as a memo and will modify the title as appropriate.
8. The small group working on the "voluntary soft cap" of duplicate titles will provide a report on June 3rd to the full committee including a specific number soft cap number for the group to consider.
9. Elizabeth will get circulation data from CARLI for 2009 book imprints in I-Share for the "soft cap" working group. These will be print, single monograph items only and would not include non-circulating titles which appear in I-Share. Circulation data would separate local circulation and UB loan circulations. Any items which do not have data in the 050 field would also be excluded. Data will also include the ISBN.

10. Lydia will write up an article for the forthcoming newsletter to promote the Collections Clearinghouse.

NEXT MEETING: Friday, June 3rd 2011, at the CARLI Office

Minutes recorded by Dave Green, Northeastern Illinois University