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# Collections Working Group Minutes from March 25, 2011

Consortium of Academic and Research Libraries in Illinois

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## CARLI Collections Working Group Minutes

March 25, 2011

Location: Illinois Institute of Technology

**Members attending:** John Dorr, chair, Illinois Institute of Technology; Fred Barnhart, Loyola University (by phone); David Green, Northeastern Illinois University; Karen Janke, Erikson Institute; Harriet Lightman, Northwestern University; Jim Millhorn, Northern Illinois University; Lydia Morrow Ruetten, Governors State University; Frances Drone-Silvers, Parkland College; Marlene Slough, Eastern Illinois University

**Members absent:** Heather Parisi, Dominican University; William Thompson, Western Illinois University

**Staff attending:** Elizabeth Clarage, CARLI

**Staff Absent:** Connie Walsh

### **Decisions:**

Minutes of the February 25, 2011 meeting were approved. Note new category of “read by” for those who were absent from a given meeting but who have reviewed the minutes.

### **Announcements:**

1. Governors’ State is searching for a dean and a social sciences/reference librarian. The library is participating in LibQual, and Lydia asked for others who have participated to share their perceptions.
2. IIT library has an interim dean, and hopes to fill the slot permanently by the fall. The IIT business school is moving to the main campus, which will impact the library.
3. Northwestern University Library is hosting their 3rd annual scholarly communication lecture on June 2, at 3:30 in the afternoon on the Evanston campus. John Price Wilkin from University of Michigan will be speaking.
4. A CODSULI meeting will be held on April 29, and will be attended by David.
5. Loyola is starting a shared digital repository program. They are beginning to survey faculty, and have an implementation team in place.
6. The CARLI Board minutes are forthcoming. Affiliate membership with the Five College Depository Libraries has been finalized, and CARLI is working on implementation. This will be for a journal deposit program. E-resources selection will begin in mid-April. CARLI is implementing in Google Analytics on portions its website.
7. John is completing an annual activity report for the working group, and will be asking the group to review the report and send him additional information.

### **Training/Programs:**

The first podcasts are complete, but we are awaiting word on their ultimate residence. They are done via Adobe Connect.

Podcasts in the queue are:

Counter Reports and how to employ them: Jim Millhorn, March

U-Stat (follow up to Counter Reports podcast): Anita Foster, Illinois State University, April

Print assessment: Mary Konkel, College of DuPage, no specific date stated

Locating grey literature: Bill Thompson, no specific date stated

Usage data derived from Serials Solutions: Heather Parisi will query a colleague at Dominican for a possible podcast.

Planning is underway for the 2011 Fall Forum on Open Access Collection Development. The forum will be held at the Erikson Institute in downtown Chicago on Sept. 16. Parking is available at a discounted rate, and the Institute is close to Union Station. David Gunkel, Associate Professor of Communication at Northern Illinois University, will keynote, and David Carlson, Dean of Library Affairs at Southern Illinois University, will also speak. The call for breakout sessions went out last week, but we will extend the deadline via a reminder. New deadline for breakout proposals will be the end of April. The Institute has a lecture hall capacity of approximately 150, depending on chair configuration. There are 3 classrooms in addition to the lecture hall, and thus 4 breakout sessions can be accommodated.

**ACTION ITEMS:** Lydia will draft a save-the-date message. Elizabeth will send out a message extending the deadline for receipt of breakout session proposals, and, in this message, will suggest possible session topics. She will also set up a registration page as soon as we know the presenters. The CWG will continue to work on the program at its next meeting.

### **Special Collections Survey:**

Elizabeth distributed a survey form, which the group reviewed. It was agreed that the nomenclature, i.e., the difference between an archive and a special collection, needs clarification. The purpose of the survey should be stated more clearly, i.e., that we would like to know items that are unique to our state so that we may "unhide" collections. We would like to catalog and provide a portal for all Illinois institutions, perhaps using the model of the California State Universities joint website. Edits to this survey should include our definition of "special collections", and the survey should be short, easy to start and to finish. IRAD collections will be excluded. Elizabeth distributed a description of Archon, which is an open source archival information management system. CARLI is testing this out, and is exploring the possibility of hosting the system. She called for institutional volunteer testers.

**ACTION ITEMS:** Lydia, John, and David will explore the possibility of testing Archon at their institutions. All members of the working group were asked to review the Special Collections Survey and send comments to Elizabeth.

### **Book digitization:**

Pricing will remain the same through the end of June. Some institutions that were approved in 2008 have not yet sent in materials; they have been given a June 30 deadline to do so, and if they do not they will need to resubmit their proposals. Jim volunteered for the June Digitized Book of the Month. Elizabeth reminded the group that instructions went out in September about how to access the CARLI wiki. Regarding the tutorial, the only changes suggested were for the book turning interface, but the group decided to put implementation of this change on hold. Usage statistics for the tutorial: 123 from June 19, 2010 to Dec. 31, 2010; 2 hits for the first 6 weeks of 2011.

## **New Business:**

The Scholarly Communication website is complete, and the Collections Working Group is charged with maintaining it. Harriet, David, Elizabeth, Heather, and Fred volunteered to maintain the site, on a twice a year basis.

**ACTION ITEM:** Harriet, David, Elizabeth, Heather and Fred will draft a plan for doing this work, and devise a schedule. The plan will go to the CARLI Board in June.

The CARLI Board approved the use of \$70,000 for a PDA pilot for social sciences and humanities print materials. The project will focus on unique copies. University of Illinois will process materials for this pilot for one year. The pilot is limited to I-Share libraries. CARLI is exploring owning the materials, and having their own OCLC symbol. The planned start date will be July 1. There is a planning group within CARLI for this project. CARLI is exploring the possibility of an RFP for shared e-book purchases. This latter is supported by the Working Group.

The CARLI Board has directed the working group to make a recommendation regarding the number of copies needed with I-Share for the shared collection. After reviewing the background power points, we discussed the uses of GOBI's Gobitween as a determiner of number of copies. A small group was formed to further explore this, and will report back to the larger group on May 6. The final report of the Purchase-on-Demand Pilot Project is available at

[http://www.carli.illinois.edu/comms/board/121010Final\\_Report\\_Patron\\_Driven\\_Purchase\\_Pilot.pdf](http://www.carli.illinois.edu/comms/board/121010Final_Report_Patron_Driven_Purchase_Pilot.pdf) Our recommendation will be a guideline rather than a mandate.

**ACTION ITEM:** John, Frances, Lydia and David, and Elizabeth will draft a recommendation for the May 6 conference call. They will review the Orbis data to see what type of data we want, and determine the data source.

Finally, the group discussed the Collections Clearinghouse, which is available on the main CARLI wiki. The clearinghouse is intended for those who are new to collection development, and/or to Illinois.

**ACTION ITEM:** The group agreed to review the site for currency, then to announce to the CARLI membership.

**NEXT MEETING:** Date of the next meeting, which is a conference call, is changed from April 29 to MAY 6, 10 a.m. to noon.

The meeting adjourned at approximately 3 p.m.

Harriet Lightman, recorder  
Northwestern University Library