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I-Share Acquisitions and Serials Team Minutes for March 23, 2011

Consortium of Academic and Research Libraries in Illinois

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I-Share Acquisitions and Serials Team Minutes

March 23, 2011

Conference call meeting

Members Present: Christophe Andersen (COL), John Ballestro (SIUC), Kati Donaghy (ERK, Co-Chair), Lynn Fields (SIUE), Rebekah Hall (TIU), Melissa Laytham (NPU, Co-Chair), Sharon Nelson (NIU), Karen Whisler (EIU, IUG Liaison)

Staff Present: Jen Masciadrelli (CARLI)

1. Minute taker was confirmed as Rebekah.
2. Minutes from the January 26, 2011 meeting were approved with minor edits by Missy.

Reports:

3. CARLI Report- Jen

- CARLI is working with Ex Libris to conduct field testing of Voyager 8.
- CARLI plans to upgrade Voyager over the summer of 2011.
- CARLI is accepting volunteers to serve on the various CARLI committees.
- CARLI is also seeking nominations for the Board of Directors.
- SFX is being upgraded to version 4. Right now it is in the test server phase, but watch for announcements of the upgrade in the near future!
- I-Share Resource Sharing Team is developing a webinar for the spring semester.
- I-Share Cataloging and Authority Control Team will host an in-person forum.

4. IUG Report- Karen

- IUG met with the I-Share Resource Sharing Team on February 10, 2011.
- CARLI Board plans to review the new standardized UB loan policies.
 - IUG proposed 2 options to the CARLI Board in response to faculty and Circ staff concerns:
 - Increase the number of renewals for faculty from 3 to 6.
 - No changes to policy
- Staff discussed barriers to loaning AV materials related to item types used.
 - Libraries are encouraged to standardize the item type so that patrons can tell if a title is available for request.
- Resource Sharing Team was asked to consider eliminating all UB overdue fines and to standardize lost book billing procedures. There will be further discussion at the next meeting.
- E-books will be a future topic for discussion with the Resource Sharing Team.

Team Reports

- ICAT is holding a spring forum including information on RDA implementation on May 17, 2011.
- Instruction Team will host a spring forum on embedded librarians and collaboration between faculty and librarians on June 10, 2011 at Heartland Community College.

- OPAC Team is continuing its work with Vu-Find.

Old Business:

5. Progress on adding annotations to IACQ External Wiki

We are finishing the remaining pieces of the wiki:

- Missy added the Monographic Claiming annotation, which Jen copied to the main page.
- Christophe added the Summary Statement for the New to Acq page.
- Jen will work on the Serials Claiming annotation.
- Christophe will review the wiki pages and approve them.

We can begin advertising at the Open Houses that the wiki will be available soon!

Once it is ready, we can send out an announcement through the email lists.

6. Progress report on Wink Tutorials

Next steps include:

- Finishing Christophe & Missy's Wink tutorial
- Re-recording one of Sharon & Jen's tutorials on Extended Fund Allocations
- Hosting the tutorials on the CARLI website
- Adding a link to the tutorials on the IACQ External Wiki
- Advertising the tutorials through the email lists once they are finished and including a survey to request feedback/suggestions for topics on future Wink tutorials

7. Follow up/Planning for Spring Open Houses

- *Eureka College* Open House was successful! There were 22 attendees. Attendees particularly appreciated the emphasis on Serials Management. Kati encouraged people to use the evaluation forms to tell our team what topics they would like for us to cover in the future. Jen sent IACQ members the Eureka evaluations. The 13 responses received were very positive.
- *Northeastern Illinois University* Open House is tomorrow, March 24th. There are 22 people registered. Various exciting Technical Services issues will be addressed.
- *Southern Illinois University-Carbondale* Open House is April 20th. Currently, there are 7 people registered. There are several tours and breakout sessions planned as well as a larger session. Several people are interested in attending but may have travel budget constraints.
- *Wheaton College* Open House is May 12th. Their registration is filled at 25 people. They will be discussing the implementation of the recommendations they received from R2.

8. Update on Health and Size of the IACQ Team

- Jen will check the list of volunteers. Submissions are due by April 30th.
- As we attend the open houses, we should encourage attendees to volunteer for the IACQ Team.

New Business:

9. IACQ Team Annual Report

- IACQ will have to submit an annual report before Friday, May 20th for IUG to review. This is a summary of the team's accomplishments for the year. Missy volunteered to write a first draft and Kati will review it.

10. Selection of a New Chair or Co-Chairs

- A new Chair or Co-Chairs will need to be selected before the June IACQ meeting.

Respectfully submitted,

Rebekah Hall