

1-24-2011

## CARLI News January 24, 2011

Consortium of Academic and Research Libraries in Illinois

Follow this and additional works at: <http://digitalcommons.carli.illinois.edu/news>

 Part of the [Library and Information Science Commons](#)

---

### Recommended Citation

Consortium of Academic and Research Libraries in Illinois, "CARLI News January 24, 2011" (2011). *CARLI News*. Paper 49.  
<http://digitalcommons.carli.illinois.edu/news/49>

This News Article is brought to you for free and open access by the CARLI Consortium Collections at digitalcommons@carli. It has been accepted for inclusion in CARLI News by an authorized administrator of digitalcommons@carli. For more information, please contact [mchamber@uillinois.edu](mailto:mchamber@uillinois.edu).

# CARLI News

---

January 24, 2011

## In This Issue:

### [CARLI CONTENTdm Server Migration and Upgrade Collections](#)

- Save the Date! Collections Care Workshop
- CARLI Book Digitization Initiative

### [E-Resources: Did you Know? Copyright and License Agreements I-Share](#)

- Two New VuFind Enhancements Now Available
- IACQ Spring Open Houses: Save these Dates!
- Collaboration and Embedded Librarianship
- Staff Training in I-Share Libraries
- Integrating SFX Links into OCLC ILL Webinar
- New Report: Email Notice Count by Type

### [Preservation Tip: Taking the First Steps Environmentally Other News](#)

- ILA's Advocacy Committee Needs You!
- "Snapshot: One Day in the Life of Your Library"
- Crown Library Selected to Participate in National Study

### [Upcoming CARLI Events and Meetings](#)

### [Contact Us](#)

## CARLI CONTENTdm Server Migration and Upgrade

On Friday, February 4, 2011, CARLI will begin migrating the server running CARLI Digital Collections to a new server with the Linux operating system and upgrading the server software to CONTENTdm version 5.4. Project Clients are not affected. We expect the process to be completed no later than February 14, 2011.

Before the upgrade begins, all digital items in Project Clients will need to be uploaded to the server and be Approved and Indexed into their respective Collections.

During the upgrade, a read-only copy of CARLI Digital Collections, current as of 5pm on Feb. 4, will be available for users to view and search at the [regular URL](#).

During the upgrade, it will not be possible to add new digital items or edit existing items in CONTENTdm Web Administration, no new collections will be created, collections previously unpublished cannot be newly published, and no edits to collection home pages will be made.

For more information, visit the [upgrade web page](#).

## Collections

### Save the Date! Collections Care Workshop

Plan now to attend the Collections Care Workshop to be held March 1 at Heartland Community College, Normal. The program will include a hands-on demonstration on caring for circulating collections, as well as a panel discussion about preservation efforts at three Illinois institutions.

Registration information will be available soon. Space is limited; registration will be limited to one person per institution.

This workshop is sponsored by the Preservation Working Group with funding from the CARLI Program Planning Committee.

### CARLI Book Digitization Initiative

Over 3,700 books, theses, serials, and pamphlets from 30 CARLI member libraries have been digitized through the CARLI Book Digitization Initiative and are available on the [Internet Archive](#).

Applications to participate in the Digitization Initiative are accepted throughout the year. Proposals submitted by February 15, 2011 will be reviewed within 30 days.

To find out more about the Initiative and the process for submitting proposals, join us for an informational webinar on February 3, 2011 1:30-3:00 p.m. Registration will be available soon. Participants may also request an individual session by emailing the CARLI Office at [support@carli.illinois.edu](mailto:support@carli.illinois.edu).

For more information about the program visit the [Book Digitization](#) web page.

For more information about the program, visit the [e-Resources Working Group](#) page.

## E-Resources: Did you Know?

Do you have questions about e-resources and the CARLI e-resources program? Watch for this new series “**Did you Know?**” from the E-Resources Working Group. These brief highlights will appear monthly in the CARLI newsletter and on the CARLI CCG and E-Resource Contacts email lists. If you would like to suggest future topics for this series, please send them to Cindy Clennon and David Hamilton at [support@carli.illinois.edu](mailto:support@carli.illinois.edu).

## Copyright and License Agreements

Section 107 of the Copyright Act provides users, generally, with the right to copy portions of a protected work provided that reproduction meets the standards of fair use. However, when negotiating license agreements it is important to ensure that the terms of the license do not whittle away at the fair use exemption granted by federal law. Often times publishers will include provisions restricting how electronic content may be used by libraries and their patrons, which can be substantially more restrictive than fair use. When reviewing license agreements, there are several usage provisions to look for. First, look for how the user community is defined—is it restricted to students, faculty and staff? If your institution’s library is open to the public, is the general public excluded from the user community? Second, look for restrictions on how the content can be used. Can it be downloaded and printed? May downloaded content be posted in an electronic reserve or course management system? Is persistent linking to content allowed? Finally, determine whether use of the resource is restricted to those physically present in the library. Does the copyright holder permit remote access through a proxy server?

### Copyright Resources

There are many resources on the web and in print pertaining to libraries and copyright. Below are a few that we recommend:

#### Books

- Copyright Law for Librarians and Educators by Kenneth Crews (ALA, 2d ed. 2006) Note: 3d edition to be published this summer
- The Complete Copyright Liability Handbook for Librarians and Educators by Tomas Lipinski (Neal Schuman, 2006)
- Distance Learning and Copyright by Steven Armatas (American Bar Association, 2009)
- Copyright for Schools by Carol Simpson (ABC-CLIO, 2010)

#### Websites

- [Stanford Copyright & Fair Use Center](#)
- [Harvard Berkman Center—Copyright for Librarians](#)
- [University of Minnesota Copyright Information and Education](#)
- [Forthcoming Code of Best Practices in Fair Use for Academic and Research Libraries](#)

## I-Share

### New VuFind Enhancements Available

CARLI is pleased to offer a [VuFind mobile interface](#) for I-Share local catalogs. Library staff and users without a mobile device on hand can view the mobile interface on a desktop or laptop computer.

In addition to searching and requesting in the local catalog, the VuFind mobile interface allows users to search course reserves and to access their account. Users may log in with their existing VuFind account and may easily exit from the mobile version to the full I-Share site at any time during their transaction, via the Exit link located in the footer on each screen.

CARLI will not yet automatically direct mobile users to the new interface. I-Share libraries may choose whether to direct users to the new mobile interface web address. Libraries that want to modify their local mobile interface may do so via the [customization form](#).

The mobile interface for the I-Share union catalog is still in development and will be announced as soon as it is available. While some libraries may decide not to release the mobile interface until the union catalog is included, we felt it was important to release the local interface as soon as possible to allow interested libraries to make this feature available to their users. We encourage you to send your feedback to [support@carli.illinois.edu](mailto:support@carli.illinois.edu).

We are indebted to Josh Bishoff, Visiting Access and Mobile Services Librarian at the University of Illinois’ Grainger Engineering Library, who authored the original CSS style sheet that CARLI used as the basis of the initial mobile interface design.

A new feature in the full web interface to VuFind (not yet in the mobile interface) is a Preferences tab on the My Account page. On the Preferences tab, users may designate their favorite pick-up location (for requests) and their most frequently used cell phone number (for the “text me this call number” feature) to use as defaults. Their stored preferences will appear as defaults during future transactions, but may be overridden.

A new feature of particular interest to music librarians and other “high-end” users of the catalog is that it is now possible to click on hyperlinked analytics (author-title added entries), on the “More Details” tab of the VuFind Record page, to execute a follow-on search for similar records. For instance, from the page [http://vufind.carli.illinois.edu/vf-whe/Record/whe\\_73323/Description](http://vufind.carli.illinois.edu/vf-whe/Record/whe_73323/Description), the user may follow the link on “Handel, George Frideric, 1685-1759. Concertos, oboe, string orchestra, HWV 301, B ♭ major” to discover four additional collections in the Wheaton catalog that contain this work. This new feature is not limited to music searching. Analytics also appear in some catalog records for collected plays, short stories, etc.

Questions? Please contact [support@carli.illinois.edu](mailto:support@carli.illinois.edu).

## **IACQ Spring Open Houses: Save these Dates!**

The I-Share Acquisitions and Serials Team is pleased to announce a series of open houses during Spring 2011.

Sometimes the best learning takes place when we are able to gather and mingle with staff from other libraries. We can talk about departmental procedures, compare our way of doing business to what others do, and get good ideas just from casual conversation. We can be inspired by seeing the arrangement of workspace or division of job responsibilities in other library settings.

Please join us at one or more of these open houses, and plan to see your colleagues in action.

March 17—Eureka College

Staff will present a periodical inventory project; host breakout sessions about e-journals, budgeting, EDI/EOD, and problem periodicals; and offer a tour of the Reagan Museum and Peace Gardens.

March 24—Northeastern Illinois University, Chicago.

Watch for more information.

April 20—Southern Illinois University Carbondale

Staff will highlight special projects in Acquisitions, Preservation, and Cataloging departments—including buying on demand, selling gifts online, the YBP shelf ready process, and JSTOR. There will be tours of two preservation labs and projects, and a tour of the newly remodeled and expanded library.

May 12—Wheaton College

Tentative topics include workflow changes implemented as a result of recommendations made by the consulting firm R2. Watch for more information.

Attendance caps will be set by each host institution. Registration announcements will be sent closer to the date of each event.

### **Collaboration & Embedded Librarianship**

Are you working on any embedded librarianship projects or innovative collaborations with teaching faculty? The Instruction Team is looking for I-Share librarians who are interested in talking about the work they have been doing for our forum in early June 2011. We are also looking for I-Share librarians who have used LibGuides for collaboration with teaching faculty and who might be interested in serving on a discussion panel.

Please contact Instruction Team staff liaison Lorna Engels by Friday, February 4 at [support@carli.illinois.edu](mailto:support@carli.illinois.edu) if you or someone you know might be interested in speaking about these topics.

### **Staff Training in I-Share Libraries**

The I-Share Resource Sharing Team is in the midst of planning a Spring webinar on the topic of "Staff Training in I-Share Libraries" to be held in April 2011, and we'd like to hear from you!

The Resource Sharing Team is specifically interested in learning about libraries that have active training programs for staff and student workers and that might be willing to share syllabi, manuals, videos, or other training materials.

If you have anything that could be "shareable", or if you might be willing to discuss your own library training programs during the webinar, please send a note to [support@carli.illinois.edu](mailto:support@carli.illinois.edu).

### **Integrating SFX Links into OCLC ILL Webinar**

Have you been curious about OCLC's new service, which will display SFX links within the OCLC ILL Resource Sharing Module? Perhaps you've begun to configure the OCLC KB, or at least think about doing so? Denise Green from Millikin University has implemented this service, and CARLI is delighted to announce that Denise will share her experiences in a webinar open to staff at any CARLI member library. The webinar will be held twice, at 3 p.m. on Wednesday February 23 and again at 10 a.m. on Thursday, February 24. The webinar will be repeated once, and will be recorded.

Agenda:

- What is OCLC Knowledge Base and how can it help ILL workflows?
- Exporting data from the SFX KnowledgeBase, importing them to the OCLC Knowledge Base (KB)
- Millikin University's experience with implementing OCLC KB and the embedded links in the OCLC ILL Resource Sharing Module

Background information is available on the [OCLC web site](#).

No registration is required. These webinars are intended for the CARLI community only. Please bring your questions, concerns and success stories.

For connection information, visit the [CARLI calendar](#).

## New Report: Email Notice Count by Type

Libraries that use CARLI's email alternative utility to send their email notices can now take advantage of a new report: "Email notice count by type." This report runs on the first of each month and will be distributed automatically into your library's ftp directory under the name email\_notices\_counts\_yymm.txt.

The email notice count report should be extremely useful for those libraries that have multiple circulation print locations. It is a monthly compilation of the counts that appear at the bottom of every email alternative log and should save staff the tedium of manually collecting these data.

If your library is interested in moving to the CARLI email alternative for your email notices, you can learn more about it on the [Voyager Notices](#) web page.

## Preservation Tip: Taking the First Steps Environmentally

Many individuals and institutions possess collections of papers or artifacts that are worthy of preservation but have not yet received the attention of a conservator. Although time and funding may not allow for conservation treatments, libraries and archives can help to ensure the preservation of their cultural materials by stabilizing the environment in which collections are stored.

The basic environmental factors that affect material stability are excessive temperature, humidity, light, and contaminants (dirt, pollution, mold, and insects). Paper and many other materials found in archives are best stored "in a stable environment, similar to that which we find comfortable for ourselves: 60-70 degrees F; 40-50% relative humidity (RH); with clean air and good circulation (1)." For all of these factors, damage prevention is the key to the survival of artifacts. Once an item has been infested by mold or insects, damage is often irreversible.

If valuable items are in relatively good shape, basic steps can be taken to minimize any further deterioration. If they are stored in a damp, cold basement or a hot, dry attic, relocating the items to a more stable environment is important. And while extreme temperatures and humidity can be destructive, sudden variations in either can be equally harmful. A Thermo-Hygrometer is a useful tool for measuring environmental conditions over time. This tool stores data sampled throughout the day and can retain information gathered over many months (2). These data may be key for determining the suitability of an existing environment as a long-term storage facility for your artifacts.

Bright light can also accelerate the rate of deterioration of many archival materials. Ultraviolet ("UV") light from sunshine and fluorescent lights is the most damaging type of light. Precautions should be taken to minimize exposure to sunlight, and UV filters can be installed onto existing fluorescent light fixtures to reduce UV light radiation dramatically.

Materials should be housed in appropriate enclosures, such as acid-free boxes and Mylar sleeves. Once a collection is located in a safe environment, proper housing should be the next step. Items such as paper, photographs, audio/video materials, and textiles all have different needs that will need to be understood to provide the proper environment for long-term storage (4).

1. <http://www.archives.gov/preservation/family-archives/preserving-family-papers.html>
2. One popular brand of Thermo-Hygrometer is the Hobo Data Logger made by Onset. Onset offers a variety of Data Logger Resources, including white papers, on their website.
3. For more on environments and causes of deterioration, see Ritzenhaller, pages 45-66
4. A good place to start is Ritzenhaller, chapter 7: "Storing and Housing Archival Materials" (pages 77-99).

### Recommended Resources:

- Ritzenhaller, Mary Lynn. 1993. Preserving Archives and Manuscripts (225pp)
- Yakei, Elizabeth. 1994. Starting an Archives (99pp)
- [Onset \(Hobo\) Data Logger Resources](#)
- [Caring for Your Family Archives](#)

## Other News

### ILA's Advocacy Committee Needs You!

Information is power, and without accurate information, our legislators cannot make reasoned decisions or good votes. The ILA Advocacy Committee has created a statewide Illinois Legislative Network. The committee is seeking academic librarians interested in advocacy who are willing to become a part of this new network.

The Illinois Legislative Network will:

- Keep legislators informed about legislation that affects Illinois libraries (by phone, email, letters, or invitations to library functions)
- Disseminate information to area librarians about Snapshot Library Day Activities planned for April 13, 2011 during National Library Week
- Encourage librarians to contact Illinois legislators in a timely fashion via CapWiz on the [ILA website](#)
- Participate in lobby days

If you're interested in becoming a part of the Illinois Legislative Network, please contact [Michael Grady](#) as soon as possible. Grady, a consultant and partner with Michael Alexander & Associates, is working with ILA to help create the network. Grady will provide in-person and online training sessions about how to contact and stay in touch with your legislators.

Please consider volunteering to be part of this important network. Illinois legislators have tough decisions facing them. Let's make sure they have the facts they need to make good decisions.

## “Snapshot: One Day in the Life of Your Library”

Join libraries across Illinois on April 13 by participating in “Snapshot: One Day in the Life of Your Library” and collect information, comments, and photographs from events in a typical library day. The results collected will be added to those of other libraries across Illinois to show how libraries provide invaluable services to Illinois citizens.

For more information, including a photo permission form and tips for making Snapshot Day a success, visit the [Snapshot Day web site](#).

“Snapshot: One Day in the Life of Illinois Libraries” is a project of the Illinois Library Association.

## Dominican University’s Crown Library Selected to Participate in National Study

Dominican University’s Crown Library is one of five libraries selected to participate in the Rubric Assessment of Information Literacy Skills (RAILS) project during the 2010-2011 academic year. RAILS is based at the Syracuse University School of Information Studies and led by Assistant Professor Megan Oakleaf.

The three-year project seeks to measure information literacy skills of college students and is funded by the Institute of Museum and Library Services. RAILS is designed to help librarians and academic faculty develop and test rubrics that evaluate student learning and information literacy.

For more information, visit the [Dominican University](#) web site or visit the [RAILS](#) web site.

## Upcoming CARLI Events and Meetings

### Forums, Workshops and Training

- February 23 SFX Webinar: SFX and the OCLC Knowledge Base
- February 24 SFX Webinar: SFX and the OCLC Knowledge Base
  
- March 1 Collections Care Workshop, Heartland Community College
- March 17 IACQ Spring Open House, Eureka College
- March 24 IACQ Spring Open House, Northeastern Illinois University, Chicago

### Meetings

- January 26 I-Share Acquisitions and Serials Team
- January 28 Collections Working Group
- February 1 I-Share Cataloging and Authority Control Team
- February 4 I-Share Users’ Group, CARLI Office
- February 4 I-Share Resource Sharing Team, CARLI Office
- February 8 I-Share Instruction Team
- February 9 I-Share OPAC Team
- February 10 Preservation Working Group
- February 14 E-Resources Working Group
- February 16 Digital Collections Users’ Group
- February 17 Public Services Working Group
- February 23 I-Share Acquisitions and Serials Team
- February 25 Collections Working Group
  
- March 1 I-Share Cataloging and Authority Control Team
- March 7 Digital Collections Users’ Group /Preservation Working Group Digital Preservation Joint Subcommittee
- March 8 Finance Committee
- March 8 I-Share Instruction Team
- March 9 I-Share OPAC Team
- March 9 Executive Committee
- March 10 I-Share Resource Sharing Team
- March 14 E-Resources Working Group
- March 16 Digital Collections Users’ Group
- March 17 Public Services Working Group
- March 18 CARLI Board, CARLI Office
- March 23 I-Share Acquisitions and Serials Team
- March 25 Collections Working Group

For meeting times and locations or for additional information about upcoming CARLI forums, trainings, and meetings, consult the [CARLI calendar](#).

## Contact Us

Please direct all questions and comments about the e-newsletter to [support@carli.illinois.edu](mailto:support@carli.illinois.edu). [Subscribe](#) to CARLI email lists to receive the latest news on topics of interest to you.