

12-16-2010

Public Services Working Group Minutes for December 16, 2010

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Recommended Citation

Consortium of Academic and Research Libraries in Illinois, "Public Services Working Group Minutes for December 16, 2010" (2010).
Public Services Working Group. Paper 27.
<http://digitalcommons.carli.illinois.edu/pswg/27>

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Public Services Working Group Minutes

December 16, 2010

Members attending: Lisa Janicke Hinchliffe (UIU); April Levy (COL); Matthew Rutherford (NBY); Bruce Stoffel (ISU); Michele Ukleja (WRH)

Members absent: Jane Currie (LUC); Susan Franzen (ICC); Sean McCarthy (IIA); Susan Tulis (SIC)

Staff attending: Elizabeth Clarage; Jennifer Masciadrelli

Announcements:

1. All participants were able to connect and participate using VoIP.
2. The subgroup working on the Policy Clearinghouse has started to send requests to member institutions requesting local policies. The group will report back on the response they receive.

Tasks assigned:

1. Minutes of the November 17, 2010 minutes are on the wiki. All should review, edit, and initial to accept.
2. Open House:
 - Staff liaisons will work with the chair to poll members on an Open House in April 2011 so that the PSWG may reply to the institution that volunteered prior to the next PSWG meeting.
 - Staff liaisons will place a hold the date message on CARLI's planning calendar, so other events are not planned for that date.
 - Bruce Stoffel will ask the institution involved to hold the date and expect a reply in January on its status.
3. Ethnographic Methods Webcast Project
 - All members that have not yet had the opportunity to list their top three [Ethnographic Methods](#) for the PSWG Webcast Project should add their items to the PSWG wiki.
 - Lisa Janicke Hinchliffe will work with Susan Tulis on the next steps/timeline for this project.

Decisions: Meeting adjourned at 1:40 p.m

Meeting Dates and Deadlines:

Next Meeting: Thursday, 20 January 2011, 1-3 p.m., VoIP:

Schedule of Public Services Working Group Meetings:

Thursday, 17 February 2011, 1-3 p.m., VoIP

Thursday, 17 March 2011, 1-3 p.m., VoIP

Thursday, 21 April 2011, 1-3 p.m., VoIP

Thursday, 19 May 2011, 1-3 p.m., VoIP

Thursday, 16 June 2011, 1-3 p.m., VoIP