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I-Share Acquisitions and Serials Team

**CARLI** Committees

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# I-Share Acquisitions and Serials Team Minutes for October 27, 2010

Consortium of Academic and Research Libraries in Illinois

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October 27, 2010

Conference call meeting

Members Present: Christophe Andersen (COL), Kati Donaghy (ERK, Co-Chair), Lynn Fields (SIUE), Rebekkah Hall (TIU), Melissa Laytham (NPU, Co-Chair), Sharon Nelson (NIU)

Staff Present: Jen Masciadrelli (CARLI)

Members Absent: John Ballestro (SIUC), Karen Whisler (EIU, IUG Liaison)

- 1. Minute taker was confirmed as Lynn.
- 2. Minutes from the September 22, 2010 meeting were approved.

## **Reports:**

- 3. CARLI Report Jen
  - Working on the Voyager upgrade to 7.2.3. More information will be forthcoming.
  - Also working on an SFX upgrade, but that is on the back burner until after the Voyager upgrade.
- 4. IUG Report Presented as a written report via email
  - IUG met on October 15, 2010 by conference call.
  - IUG chair election postponed until next meeting.
  - IUG members to review URM webinars and bring questions, discussion items to next meeting.
  - The OPAC Team is working on Vu-Find and TomCat. Check the Vu-Find FAQ on the CARLI website for the latest list of enhancements.

## Old Business:

- 5. Progress report on adding annotations to IACQ external wiki
  - Jen reported that only a few places are lacking annotations. She will go through the WIKI and compile a list of what still needs to be done and send that to the list.
  - Sharon said that she will work on New to Acquisitions before the next meeting.
  - Jen didn't think that the Voyager upgrade would require any documentation changes.
- 6. Progress reports on Wink tutorials
  - Jen and Sharon are still working on Extended Fund Allocation.
  - Missy and Christophe are still working on Using Boolean Logic to Search in Acquisitions.
  - The completed tutorials will live on the CARLI website, but will be linked to the external wiki.
  - We had a discussion on additional tutorials that should be developed. It was suggested that a tutorial on the basics of CPP (complex publication patterns) would be helpful.
- 7. Follow up on CPP webinar
  - There were some Adobe Connect issues and feedback problems.
  - For future webinars we should remind presenters to repeat questions.
  - Some attendees would have liked more basic information (e.g., step-by-step screen shots of the process).
  - After discussion it was decided that a Wink tutorial could be developed to supplement the

webinar. Jen volunteered to start the tutorial.

• Jen will send out the survey results (evaluations).

## New Business:

- 8. Topics for future webinars
  - The purchase order side of serial standing orders, focusing on title changes and how to handle print to electronic. Many staff would like some "best practices".
  - Missy volunteered to try to come up with something on "Cost analysis for book vendors". She has a target date of January.
  - Jen will add a page to the private wiki for webinar planning.
- 9. Planning for Spring Forum
  - We discussed having Open Houses supplemented by webinars instead of an in person Spring Forum.
  - Jen pointed out that for Open Houses the hosting library does most of the preparation.
  - After discussion there was consensus that we will have Open Houses and webinars instead of a 2011 Spring Forum.
  - Kate volunteered Eureka College as an Open House site. Some possible topics might be the serial inventory project she is currently working on, reports they have been running, and weeding processes. She also thought round table discussions might be appropriate.
  - A decision was made to put out some feelers asking for volunteers.
  - Jen will add a page to the private wiki for Open House planning.
- 10. Other We had a discussion on our committee size.
- 11. Meeting adjourned at 12:21.

Respectfully submitted,

Lynn Fields