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# Preservation Working Group Minutes for October 14, 2010

Consortium of Academic and Research Libraries in Illinois

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## CARLI Preservation Working Group Minutes

October 14th, 2010

Conference Call

**Members Present:** Lynn Daw (Monmouth College), Rob DeLand (VanderCook College of Music), Ross Griffiths (Illinois State University), Julie Mosbo (Southern Illinois University Carbondale), Katie Risseuw (Northwestern University), Jennifer Hain Teper (University of Illinois at Urbana-Champaign), Lynne Thomas (Northern Illinois University)

**CARLI Staff:** Elizabeth Clarage

1. Recorder: Lynn Daw
2. Minutes:  
Julie reminded all to approve minutes of August meeting by adding initials to those posted on the wiki.
3. Newsletter assignments:  
Katie/assessments (why)/due Oct.31st  
Jennifer/assessments (how)/due Nov.30th  
Rob/environmental monitoring 1st steps/due Dec 31st.
4. Bibliography:  
AVSAP will be added to the AV section, Jennifer will write a blurb and Elizabeth will add. Ross will get a URL correction in his section to Elizabeth.
5. Workshops:  
Collections Care: March 1st, 2011 (snow date March 15th)—supplies confirmed and more coming.  
Burn & Salvage: Elizabeth is still confirming the June 30th date, then Julie will submit paperwork...still need to see about a fee...Ross has 10 cu. ft. of material to burn, should be plenty, may add a bit more media.
6. Digital Collections Task Force update  
CARLI board's response to creation of task force is that it focus on facilitating institution-by-institution solutions to digital preservation issues instead of providing any overarching solution for all. Elizabeth suggested going forward with a subgroup formed from the two Working Groups to discuss how to approach such issues. Julie confirmed receipt of e-mail response on the issue from the Board and will speak with Eben English (DCUG) on how to proceed. It was suggested to have 2-3 people from each group to form the subgroup. Julie, Lynne and Jennifer (a 3rd member or an alternate) expressed interest.
7. Announcements:  
Lynne will be out of the office for the month of December. She also asked for suggestions on coursework for a Special Collections Web 2.0 course she is co-teaching.
8. Other:  
Elizabeth asked opinions on VOIP...all positive and we will continue its use.

Adjourned: 10:37 a.m.

Next meeting via VOIP: Thursday, Dec. 2nd, 10:00 a.m.