

9-13-2010

I-Share Instruction Team Minutes for September 13, 2010

Consortium of Academic and Research Libraries in Illinois

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I-Share Instruction Team Meeting Minutes

September 13, 2010

Members attending: Laura Burt, Julie Murphy, Ken Orenic, Chris Sweet, Aimee Walker, Marisa Walstrum, Merna Youngblood, Tom Goetz (IUG Liaison)

Excused members: Amy Kammerman, Rebecca Martin

Staff attending: Lorna Engels

Decisions:

- The meeting minutes for August 17, 2010 were accepted with one amendment to reflect Marisa Walstrum as having attended the August 17, 2010 meeting.
- The Fall Instruction Workshops will be held at the CARLI office on November 5, 2010 and at Dominican University, November 12, 2010.

Announcements:

CARLI Report (Lorna Engels)

- VuFind performance has been enhanced resulting from settings adjustments. Catalog holdings & patron accounts are now displayed much faster.
- ExLibris is working on developing Voyager v.8. Voyager classic interface will continue to remain compatible with Voyager v.8.
- Two-thirds of CARLI libraries report that they are now using VuFind as their default local catalog interface.
- Paige Weston will be on leave for approximately one month.

IUG Report

- No report was given; IUG will next meet October 15, 2010.

General note: The Instruction Team meeting was held using CARLI's web conferencing software, Adobe Connect Pro web. It worked well for the majority of attendees.

Old Business:

Forum Planning

- A general discussion took place about the questions to be included in the Instruction Needs Survey. Aimee will create a Google document for additional group discussion.
- The Team will finalize the changes to the Survey by our next meeting.
- A link to the Survey will be sent out sometime in mid-October.

Tutorial Workshops

- The Fall Instruction Workshops will be held at the CARLI office on November 5, 2010 and at Dominican University, November 12, 2010.
- The following team members will attend and/or participate in the workshops.
 - CARLI Offices: Julie Murphy, Ken Orenic, Chris Sweet, Aimee Walker, Merna Youngblood, Lorna Engels.
 - Dominican: Laura Burt, Amy Kammerman, Rebecca Martin, Ken Orenic, Aimee Walker, Marisa Walstrum, Tom Goetz, Lorna Engels.
- The Instruction Team will continue to use Wink tutorial software this year.
- At the October meeting the Instruction Team will consider scheduling an additional meeting prior to the November workshops.
- The text of the Workshop announcement was agreed to by the Team. Lorna will incorporate this text into the Workshop registration form.
- The schedule for the workshops is as follows:
 - 9:30 - 9:50: Best practices of tutorial creation presented at Dominican (Ken) and CARLI (Ken)
 - 9:50 - 10:30: Tutorial examples presented at Dom (Laura) and CARLI (Chris)
 - 10:30 - 10:45: Introduction to Wink presented by Aimee at Dominican and CARLI
 - 10:45 - 12:00: Group workshop of scriptwriting and storyboarding for a tutorial about I-Share universal borrowing presented at Dominican (Marisa, Rebecca, & Amy), CARLI (Julie and Merna)
 - 12:00 - 12:45: lunch
 - 12:45 - 1:45 : Creating a Wink tutorial (demo) presented by Aimee at Dominican and CARLI
 - 1:45 - 3:00: Screencasting and practice using Wink including optional audio (with assistance from the I-Share Instruction Team)

Taking the IShare Team into the 21st century

- CARLI staff member Margaret Chambers sent an email to Team members with instructions for accessing accounts and writing blog posts. Laura did not receive the email; Lorna will contact Margaret to resend the email to Laura.
- Aimee will write the first Instruction Team blog post highlighting our Team's goals for the year; thereafter a team member will be assigned to post one blog post per month.

New Business: No new business to report.

Tasks assigned:

- Aimee will create a Google document for additional group discussion regarding the Instruction Needs Survey.
- Aimee Walker will create a 2-3 minute tutorial on using Wink.
- Aimee will create a Tutorials Creation Workshop document on Google Docs. Team members will review the documents and offer suggestions.
- Ken will review and update the Best Practices portion of the tutorial workshop presentations.
- Lorna will incorporate this text of Workshop announcement into the Workshop registration form and send out via CARLI listservs.
- Ken will send photos taken on camera phone from prior events to Lorna for consideration in posting to Blog.

- Lorna has agreed to bring a camera to Instruction Team events.
- Aimee will write the first Instruction Team blog post highlighting our Team's goals for the year; thereafter team members on a rotating basis will be assigned to post one blog post per month.

Meeting Dates and Deadlines

Next Meeting: Monday, October 11, 10:30 to 12.

Respectfully submitted,
Ken Orenic
Dominican University