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Digital Collections Users' Group Minutes for August 18, 2010

Consortium of Academic and Research Libraries in Illinois

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CARLI Digital Collections Users' Group

CARLI Digital Collections Users' Group Meeting Minutes

Wednesday, August 18, 2010

Conference call

Members present: Ellen Corrigan (Eastern Illinois University), Eben English, Chair (Loyola University), Ginger Frere (Newberry Library), Peter Hepburn (University of Illinois at Chicago), Laurie Sauer (Knox College)

Members absent: Chris Day (School of the Art Institute of Chicago), Betsy Kruger (University of Illinois at Urbana-Champaign), Meg Miner (Illinois Wesleyan University), and Julie Patton (Northwestern University)

CARLI Staff present: Jessica Gibson (DCUG liaison), Amy Maroso (DCUG liaison)

1. Ginger was confirmed as the minutes taker.
2. Approved the minutes from the July 15, 2010, meeting with changes.
3. Discussion on the Metadata Webinar Series
 - a. The Committee thanks Meg for her hard work in scheduling the webinars.
 - b. Eben and Meg will provide Jessica and Amy with a brief description of the series and each webinar as soon as possible.
 - c. Amy and Jessica will make the arrangements for announcements, registration and webinar logistics (telephone lines, etc.).
4. Review of project assignments and teams
 - a. Assessment of DCUG impact and user needs. Team members are Eben, Ellen and Meg. Eben will take the lead in coordinating the first meeting.
 - b. Usability (CARLI Digital Collections interface). Team members are Chris, Ellen, Ginger and Peter. Peter will take the lead in coordinating the first meeting.
 - c. Tutorials and Standards. Team members are Eben and Laurie. Eben will take the lead in coordinating the first meeting.
 - d. Digital Preservation. Eben spoke to Julie Mosbo (SIUC, PWG Chair). Julie agreed to add an item to the PWG agenda. Eben will send an update to the Committee after the PWG group meets.
 - e. Resource Sharing. Team members are Betsy and Peter. They have created a list of institutional contacts.
5. New business? - To control costs, CARLI is encouraging the use of VOIP in place of traditional conference calls. Jessica will email details to the Committee for further discussion at the next meeting.
6. Meeting adjourned. Next meeting will be held September 15, 2010 from 10am – 12pm.