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I-Share Acquisitions and Serials Team Minutes for August 17, 2010

Consortium of Academic and Research Libraries in Illinois

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I-Share Acquisitions & Serials Team Minutes

Aug. 17, 2010

CARLI Office, Champaign

Members present: Christophe Andersen (COL), John Ballestro (SIU-C), Barbara Brandt (ISU), Kati Donaghy (ERK, Co-Chair), Rebekah Hall (TIU), Melissa Laytham (NPU, Co-Chair), Sharon Nelson (NIU), Karen Whisler (EIU, IUG Liaison).

Members absent: Lynnette Fields (SIU-E).

Staff attending: Jen Masciadrelli (CARLI)

Guests: Susan Singleton, CARLI Executive Director

1. Introductions were made around the room.
2. Minutes: Sharon will do minutes today. Minute-taking responsibilities will go alphabetical after that (Christophe, John etc.).
3. Report from Susan Singleton: Susan welcomed the team and expressed her thanks for members' willingness to volunteer. She reviewed several developments at CARLI and future issues:
 - New loan periods for UB went in effect in early August.
 - VuFind is now the only interface for the union catalog. CARLI will be halting further development on VuFind to observe loads on the servers the next couple weeks, especially on August 23.
 - CARLI has purchased Digital Commons for internal use and will be moving many of their documents, and committee documents there.
 - We will be hearing more about studies and pilots done thru the Cataloging working group. Patron-initiated purchasing proved to be very popular. Another project involves assessing usage of materials within I-Share as part of collection development.
 - Vision 2020 is a "big picture" committee being set up to look very far out (10-20 years) with a focus on how we can share more than we do. What infrastructure will CARLI need to have in place to make that happen?
 - IUG continues to look at the future of the ILS. There are now many front-end (and evolving back-end) options but the number of options makes decision-making harder for a consortial environment. I-Share teams can help IUG with input as to what's important to each functional area.
 - The CARLI fiscal environment was discussed. Many services have been able to be maintained despite cuts, but "extras" need to be watched carefully.
4. Review of CARLI organizational structure & team charge - Jen (revised "Guidelines for CARLI Committee Chairs and Members" document, updated March 2010)
 - Jen reviewed the document with the team and implications for meetings. Team members are OK with brown-bagging for in-person meetings and will investigate using VOIP for conference calls.
 - We are currently short 1 member who resigned but who only had 1 year left on the term. The position will be left vacant for this year and filled next year.
5. CARLI Report – Jen
 - Susan covered most of what has been going on.
 - A question was raised regarding Susan's comment about assessing the usage of materials within I-

Share. Usage statistics are in the databases of individual libraries, so there should be a way to extract this. IACQ will discuss what might be useful to libraries and write a spec. for CARLI data staff.

6. IUG report – Karen
 - Susan covered most topics. There is a new IUG charge posted on the committee's page. IUG will be meeting every other month, instead of every month, with Board meetings in-between.
7. Approval of June 23 2010 minutes:
 - Minutes were approved as modified.
8. Wiki project:
 - Missy & Christophe presented background on the wiki project to better organize and annotate the Acq/Ser documents scattered all over the CARLI web site. Due to technical problems it was not possible to log in to the wiki to determine which annotations still need to be done so this was tabled until next meeting. Jen will set up wiki logins for John and Rebekah.
9. Wink tutorials:
 - Sharon & Jen have a script in process for split allocations.
 - Missy & Christophe have a script in process for setting up workflows but the existing training document is very clear so perhaps a tutorial is not needed for this. Would one on how to search within Acquisitions be more useful? (e.g., how to do Boolean searching within Acquisitions using a combination of PO status, etc.)
 - The above were the only Wink tutorials we talked about developing as proof of concept, but we can do more if these work OK. Deadline for completion is the Sept. meeting.
10. Future of ILS discussion was tabled for a later meeting.
11. Possible Webinar topics & scheduling:
 - Complex Publication Patterns (fall 2010)
 - EDI and/or EOD. This topic would follow up with what was presented at the Spring 2010 forum. (fall 2010)
 - SysAdmin permissions: “Tech Services permissions in SysAdmin.” (tbd)
 - SysAdmin locations: Who has a final say in creating new locations, getting rid of locations (not recommended), steps and permissions needed to add a location (also Item Types, as this has implications for Circulation – another place where we might work with the Resource Sharing team) (tbd)
 - “Cataloging client for Acquisitions staff” and/or “Acquisitions Client for Cataloging Staff” – tips and practices. Do as a joint webinar with ICAT? (tbd)
12. Spring Forum:
 - Should be “downstate” since last year's forum was in Chicago. Possibilities include Heartland, Kankakee, ISU.
 - Topics?
 - What people want to see in the new ILS will be an ongoing topic.
 - Broadening what we do at forums beyond just Voyager, e.g., how e-resources are affecting the way purchasing is done: it's now really “licensing” not “purchasing” per se (streaming video, etc.).
 - Notification of “e-purchases” – how to make sure the “you now have access to this” email from the vendor gets to Cataloging so they know to add a record for the new resource.
13. Meeting schedule.
 - Meetings will be Sept. 22, Oct. 27, Dec. 1 (Nov./Dec. combined meeting), Jan. 26, Feb. 23

(Dec., Jan., Feb. meetings will be conference call only), Mar. 23, April 27, May 25, June 22.

- We can videoconference with Jen from the CARLI conference room. Jen will set up conference call lines for all dates until we can get VOIP going for everyone.

14. Brainstorm other projects for 2010-2011: Tabled for future meeting.

15. Adjourn.

Respectfully submitted, Sharon L. Nelson