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## CARLI News July 13, 2010

Consortium of Academic and Research Libraries in Illinois

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# CARLI News

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July 13, 2010

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## CARLI Board of Directors Election Results

The election and appointment process for new CARLI Board of Directors members has been completed. New Board members elected to 3-year terms that began on July 1, 2010 are David Carlson (Southern Illinois University at Carbondale), Karen Schmidt (Illinois Wesleyan University) and Rachelle Stivers (Heartland Community College). Implementing the provisions of the revised Bylaws, Brad Baker (Northeastern Illinois University) and J. Richard Sayre (Monmouth College) have accepted one year appointed seats on the Board, representing public universities and private colleges/universities respectively. Since the community college constituency has four elected members with continuing terms, no appointed seat for that constituency will be filled until 2012.

Beginning on July 1, 2010, Connie Bakker (College of Lake County) is Chair of the CARLI Board and Allen Lanham (Eastern Illinois University) is Vice-Chair.

Outgoing members Scott Drone-Silvers (Lake Land College), Cheryl Elzy (Illinois State University), Kathryn Harris (Abraham Lincoln Presidential Library), Paula Kaufman (University of Illinois at Urbana-Champaign), and Anna Maria Watkin (Parkland College) attended their final Board meeting on June 18th. The Board, staff, and membership appreciate and thank all of them for the more than 24 years of combined service and commitment to CARLI.

Visit the [CARLI web site](#) for a complete roster of the Board of Directors, as well as Board agendas, minutes and related materials .

## Committee Annual Reports

Annual reports from the Collections Working Group, E-resources Working Group, Preservation Working Group, Public Services Working Group, I-Share Users' Group, and the Digital Collections Users' Group are available on the [Reports and Meeting Minutes page](#). We extend our thanks to all CARLI committees for their hard work this year.

## Budget Update

CARLI is facing a significant budget reduction for FY 2011. Budget information has not yet been finalized, but a permanent reduction of 13%–15% is being indicated at this time. CARLI may also be affected by an additional mid-year budget rescission. We appreciate your patience and support as we search for ways to reduce expenses, minimizing the impact of the budget cuts on critical CARLI programs and services as much as possible.

CARLI and other State agencies will also be affected by the extensive new legal restrictions and oversight of State purchasing processes included in Illinois Senate Bill 51, which took effect on July 1. The new legislation is expected to add significant time and effort to existing purchasing processes. Reporting of procurement-related communications with vendors will take effect January 1, 2011. We will pass on any additional information on how this may affect CARLI operations as it becomes available.

## **CARLI Digital Commons**

CARLI has licensed Bepress Digital Commons for the CARLI Office. CARLI will use the hosted Digital Commons service to provide a more convenient and easily searchable repository for consortial documents, committee records and other materials. Later this summer, we expect to have an arrangement in place with Bepress that will allow interested libraries to purchase a limited "mini-site" within the CARLI site to host their own institutional materials. More information on these mini-sites will be available as soon as the details have been finalized.

## **Collections**

### **Register Now for CARLI Streaming Video Symposium**

Does your library support video for instruction use? Is your library moving from using the physical media of VHS tapes and DVDs to streaming video? [Register now](#) to attend the CARLI Streaming Video Symposium to be held July 22 at Parkland College.

This symposium will feature presentations on many aspects of providing streaming video, including a keynote that will frame the issues involved in providing streaming video, panel discussions with examples of implementing streaming video within a community college as well as a university setting, and the opportunity to learn about specific streaming video products.

Topics will include:

- Acquisitions & Licensing—including the "Digital Millennium Copyright Act" (DMCA) and the "Technology, Education, and Copyright Harmonization Act" (TEACH Act)
- Cataloging—how institutions are presenting these materials to their users
- Free Resources—video that is free to use, going beyond YouTube
- Partnering with Media and IT departments—delivery of video to both on campus and distance learners
- Vendor chats—demonstrations as well as information on content, cost, licensing, and technical specifications

This event is free for CARLI members. For more information or to register visit the [event page](#). The registration deadline is July 15, 2010.

The Streaming Video Symposium is funded by the CARLI Program Planning Committee and sponsored by the Collections and E-Resources Working Groups.

### **Special Collections Interest Group Email List**

CARLI is pleased to announce the creation of the Special Collections interest group. This informal group will provide an opportunity for those institutions with Special Collections, Archives and Rare Book collections in Illinois to discuss topics that affect their daily work, such as technology, legal issues, preservation, etc. Topics may include information sharing on best practices, collection development and training opportunities.

Interested members may be asked to collaborate with CARLI groups that advise on programs and services, regarding Special Collections elements in training, digitization projects, OPAC, and collection analysis.

To join the group email list, visit the [subscription page](#).

### **CARLI Book Digitization Initiative**

Nearly 3,500 books, theses, serials, and pamphlets from 30 CARLI member libraries have been digitized through the CARLI Book Digitization Initiative and are available on the [Internet Archive](#).

Applications to participate in the Digitization Initiative are accepted throughout the year. Proposals submitted by September 1, 2010 will be reviewed within 30 days.

To find out more about the Initiative and the process for submitting proposals, join us for an informational webinar on August 10, 1:30-3:00 p.m. [Register by August 5](#). Participants may also request an individual session by emailing the CARLI Office at [support@carli.illinois.edu](mailto:support@carli.illinois.edu).

For more information about the program visit the [Book Digitization](#) web page.

### **CARLI Last Copy Project**

Are you reviewing your collection this summer and removing items that are no longer needed for your local collection? Please remember that for those items that you determine are the last copy in Illinois, the CARLI Last Copy Project is here for you. A simple form allows you to enter the bibliographic information regarding the item that you wish to donate to another CARLI Library. More Information about this project may be found on the [Last Copy web page](#).

### **Spring into Assessment: Using Tools Creatively for Collection Analysis**

The presentations and handouts from the CARLI Spring into Assessment held in March are now available on the [event page](#).

The materials include slides from the keynote address by Lucy Lyons, Northwestern University; an update on the I-Share Monograph Collection Assessment; a testimonial from Illinois Institute of Technology on their involvement with the CARLI Book Digitization Initiative; and handouts on a variety of tools to use for collection analysis including COUNTER/SUSHI, ERMs, Print Assessments, Using ILL Reports, Using SFX Statistical, Using Voyager ILS Statistics, and WorldCat Collection Analysis.

### **“Metadata Matters” Forum Cancelled**

Due to low registration, the Digital Collections Users’ Group (DCUG) has decided to cancel the “Metadata Matters” forum scheduled to take place at Kankakee Community College on Thursday, July 15.

Please note that DCUG is exploring the possibility of turning some of the scheduled presentations into webinars, to be given later this year. There will be announcements when those webinars are scheduled.

Please contact the CARLI Office at [support@carli.illinois.edu](mailto:support@carli.illinois.edu) if you have any questions.

### **E-Resources**

#### **Springer eBook Offer Extended through July 30**

Springer has extended the end date for their eBook offer to CARLI member libraries through July 30, 2010. Complete information about the Springer eBook offer has been emailed to E-Resources Contacts and the CCG email lists. Pricing information is available in the password protected e-resources selection system by clicking on the ‘edit one-time purchases’ link.

For more information about the new Springer eBooks offer, please contact the CARLI Office at [support@carli.illinois.edu](mailto:support@carli.illinois.edu).

### **I-Share**

#### **New I-Share Applications Suspended**

At their June meeting, the CARLI Board accepted the recommendation to suspend new applications to participate in I-Share while we are still using the current integrated library system, which is likely to be at least until 2013. The capacity and performance of the ILS continue to be the primary barriers to expanded participation. This was a difficult decision, knowing that there are several libraries interested in joining I-Share at the first opportunity, however we believe that there are too many unknowns about the effect that additional libraries may have on system performance. We felt that it was critical to make a firm decision so that those libraries are able to plan for the next few years. CARLI staff will be working with Ex Libris to investigate Voyager discounts for non-I-Share CARLI member libraries that may wish to consider a vendor-hosted ILS.

#### **VuFind Update**

CARLI implemented the VuFind interface for the union catalog on June 1, 2010. CARLI staff are continuing to release bug fixes, local customizations, and a limited number of high priority enhancements to the interface. These changes are now being implemented during evenings after 5 pm to minimize impact on library patrons and instruction.

General information about VuFind and the I-Share union catalog, is available on the [OPAC page](#).

Some users have reported difficulty with creating accounts in VuFind. CARLI staff have developed an [FAQ page](#) to answer questions about creating accounts and logging into VuFind.

We are encouraging libraries that have developed user instruction materials related to VuFind to share them with their I-Share colleagues via the [wiki page](#).

#### **eXtensible Catalog**

Over the next few weeks, CARLI developers will devote increased resources to the work of the eXtensible Catalog team (XC) and the development of XC software toolkits that will be compatible with our consortial Voyager system.

The XC discovery interface toolkit is being written using Drupal modules and will be customizable for local needs using web forms. If your library hasn’t already taken a look at Drupal or if you’re interested in learning more about XC in Drupal, visit the [Drupal web site](#) or the [eXtensible Catalog](#) web site.

#### **Reminder of Billing Practices for Lost Materials**

The new I-Share participation agreement, which all I-Share libraries signed earlier this year, addressed the issue of libraries billing other libraries for lost materials. As a reminder, libraries are permitted to ask for help in tracking down patrons who have lost materials, provided you do not request private information such as SSNs. A lending library may bill the patron that lost the item, but may not bill the borrower’s home library if the patron does not pay the bill. I-Share libraries that receive invoices from another I-Share library (or the institution’s billing office) should not pay the invoice, but should contact the billing library to remind them of the CARLI policy to bill the patron, and not their library.

## Implementation of Standardized UB Loan Periods and Policies

The Resource Sharing Code Revision Task Force is developing a timeline for the implementation of Universal Borrowing standardized loan periods and policies. Implementation, originally planned for July 1, has been delayed to allow libraries time to adjust to the move to the VuFind union catalog.

## New Blog Series: Cataloging Tips and Tricks

Under the auspices of the I-Share Cataloging and Authority Control Team (ICAT), this new series of CARLI blog entries is designed to ask "did you know Voyager or the cataloging client can do ..." types of questions.

Some of the blog entries will include Voyager screen shots or other Ex Libris proprietary information to explain the topic more fully. In these cases we'll have to post such PDFs in the "secure" realm of the CARLI web site and link to the documentation, rather than including the description within the blog entry. We hope the detailed information is useful to you, and worth the slight extra step required to get to the "good stuff."

The first entry, "[Retrieving item record history information](#)", will show you how to find out which operator created and/or last updated a Voyager item record, and when those transactions took place.

To see this tip and more, visit the [CARLI Blog](#).

## FY 2010 Annual Statistics Package Now Available

The FY 2010 annual statistical reports package has been run for the I-Share libraries. Libraries can download the statistics package from their respective xxxftp directories. The date range for circulation statistics is 7/1/09-6/30/10. The collection statistics are current as of the date on top of each report. The I-Share consortial statistics for FY2010 are being compiled and will be available soon on the CARLI web site. An announcement will be sent to the I-Share email list when they are available. The consortial statistics will include:

- Collection Stat 8: Database Record Count
- Collection Stat 9: Unique Titles Report
- UB Stat 1 - Outgoing ILL
- UB Stat 2 - Incoming ILL
- Borrowing & Lending Comparison FY2010

Details and descriptions of each report can be found in the "[Annual Voyager Statistics Package](#)" document.

## A Gentle Introduction to SFX

If you'd like to know more about SFX and aren't quite sure what it does, a recording of CARLI's June 17 webinar "[A Gentle Introduction to SFX](#)" is available for viewing any time.

## ICAT Spring Forum Handouts Available

The handouts from the I-Share Cataloging and Authority Control Team Spring Forum have been posted to the [event page](#).

Materials include an update from the Cataloging Electronic Resources Task Force; a summary of the round table discussions on the future of the ILS; Resources for Authority Control Activities; Authority Work at the UIC Library; Form and Genre Headings for Visual Materials; and Starting a Metadata Project.

## Preservation

### Audiovisual Self-Assessment Program (AvSAP) Webinar Available

The presentation from the [Audiovisual Self-Assessment Program \(AvSAP\) webinar](#), originally held on May 24, is now available. AVSAP helps collections managers, including those with no audiovisual experience, develop a prioritized preservation plan of their audiovisual materials. The program was developed at the University of Illinois at Urbana-Champaign Library with funding from the Institute of Museum and Library Services to assist cultural heritage institutions with audiovisual materials in their collections as well as staff who have little to no training in audiovisual preservation.

The presentation provides an overview of the workings of the program and a review of the evolution of the project itself, including the technologies used to collate research and design and test the tool. Jennifer Hain Teper from the University of Illinois was the presenter for this program. The AVSAP webinar was hosted by the CARLI Preservation Working Group with funding from the CARLI Program Planning Committee.

### Preservation Tip: Low-Cost Environmental Monitoring

Environmental monitoring of library collections is a worthwhile investment, even if major changes cannot be made to a building's environmental controls. Well-documented monitoring data can provide information on how current equipment and services are functioning and can support decisions regarding adjustments to these, as well as back up a request for new equipment or services.

Temperature and relative humidity can be easily monitored using inexpensive indoor thermometers and hygrometers, which can be purchased in a hardware store. Place a thermometer and hygrometer together in each room or space in the library that houses materials.

Someone should be assigned the task of checking these instruments daily and recording the temperature and relative humidity, ideally at the same time each day. Monitoring records can be kept very simply on a handwritten notepad or entered into a computer spreadsheet.

Staff awareness and observation is the least expensive way to monitor for the presence of mold and pests. Donated materials should always be carefully checked so a new contamination or infestation will not be introduced into the collection. While all staff should be alert for signs of mold and pests, staff responsible for discharging and reshelving materials, shelf reading, and inventory can be trained to look for evidence of both as they work, and report findings to the collections manager. Sticky traps, which are available at hardware stores, can be placed around the stack areas and checked periodically for the presence of insects.

For more information on appropriate ranges for temperature and humidity, identification of molds and insects, and ways of solving problems your monitoring uncovers, see the [CARLI Preservation Working Group Webliography of resources](#).

## **Other News**

### **Reaching Forward South Conference Moderators Needed**

Moderators are needed for the Reaching Forward South Conference to be held October 7-8, 2010 in Springfield, IL. Moderators will serve various roles including introducing speakers, monitoring speaking time and indicating the time remaining, helping distribute handouts, etc. Detailed information about the program is available on the [Reaching Forward South web site](#). For more information or to volunteer, contact Moderators/Local Arrangements Director [Lonnie Clark](#).

## **Upcoming CARLI Events and Meetings**

### **Forums, Workshops and Training**

July 15      Cancelled: "Metadata Matters," Digital Collections Users' Group Forum  
July 21      SFX Interest Group Webinar  
July 22      SFX Interest Group Webinar  
July 22      Streaming Video Symposium, Parkland College, Champaign

August 10   Book Digitization Initiative Information Webinar  
August 18   SFX Interest Group Webinar  
August 19   SFX Interest Group Webinar

### **Meetings**

July 14      I-Share Users' Group, CARLI Office

July 14      I-Share OPAC Team, CARLI Office  
July 15      Digital Collections Users' Group, CARLI Office  
July 19      I-Share Cataloging and Authority Control Team, CARLI Office  
July 27      Collections Working Group, CARLI Office  
July 29      I-Share Resource Sharing Team, CARLI Office

August 17   I-Share Acquisitions and Serials Team, CARLI Office  
August 17   I-Share Instruction Team, CARLI Office  
August 25   Public Services Working Group, CARLI Office

For meeting times and locations or for additional information about upcoming CARLI forums, trainings, and meetings, consult the [CARLI calendar](#).

## **Contact Us**

All questions and comments about the e-newsletter should be directed to [support@carli.illinois.edu](mailto:support@carli.illinois.edu). [Subscribe](#) to the CARLI Announce email to receive the latest news.