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Digital Collections Users' Group Minutes for June 16, 2010

Consortium of Academic and Research Libraries in Illinois

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CARLI Digital Collections Users' Group

CARLI Digital Collections Users' Group Meeting Minutes

Wednesday, June 16, 2010

Conference Call

Members present: Ellen Corrigan (Chair; Eastern Illinois University), Chris Day (School of the Art Institute of Chicago), Eben English (Illinois Institute of Technology), Ginger Frere (Newberry Library), Meg Miner (Illinois Wesleyan University), Laurie Sauer (Knox College)

Members absent: Betsy Kruger (University of Illinois at Urbana-Champaign), Julie Patton (Northwestern University)

CARLI Staff present: Jessica Gibson (DCUG liaison), Amy Maroso (DCUG liaison)

1. Eben was confirmed as the minutes taker.
2. Approved minutes from the May 19 meeting with changes.
3. Subcommittee reports:
 - a. **Interface (Ellen Corrigan, chair)** - The subcommittee is more or less on hold until the new session begins in July. Betsy offered to do a literature review on usability and CONTENTdm and is currently working on that.
 - b. **Standards (Eben English, chair)** - The group is making revisions to the video digitization guidelines based on comments received at the May meeting. A new draft will be sent out to the group prior to the next full DCUG meeting in July.
4. Discussion of comments from the Copyright forum held on April 28 in Champaign:
 - Some respondents felt the program was a little too basic and/or unstructured
 - There were some requests for more information on copyright issues for digital collections
 - Other future forum suggestions included Drupal, mobile Voyager

The forum was very well attended by a diverse audience of CARLI libraries. Along with the comments, this suggests that copyright could be a good choice for a future forum, perhaps more specifically targeted to certain topics or audiences. Amy mentioned that additional funds from the CARLI Program Planning Committee might be available to fund such programs.

5. "Metadata Matters" Forum:

As of the meeting, less than 25 people had registered for the forum, which is a very low number. The following choices were presented to the group:

- a. cancel the forum
- b. move the forum to a different date and/or location in the hopes of increasing turnout
- c. continue with the forum as planned
- d. rework the forum into a series of online webinar sessions to be presented at a later date

A summary of the discussion of each option is below:

- a. **Cancellation.** Given the amount of work that had gone into creating and planning the forum, a cancellation was viewed extremely negatively, and this option was rejected.

- b. **Moving to a different date.** It was felt that this probably wouldn't make a big difference in the turnout, and trying to reschedule with all the presenters, as well as securing a new date and venue, seemed daunting. This option was rejected.
- c. **Continuing as planned.** It was agreed that the turnout was too low to proceed with the forum as planned. It was felt that presenters might be disappointed at putting in so much effort to create a presentation that might only be viewed by a handful of people. Amy indicated that we had no deposits or contractual obligations to the venue and caterers, so there would be no penalty to cancelling. This option was rejected.
- d. **Reformatting the content into webinars.** This seemed to be the most viable option. The difficulty of rescheduling with presenters could be mitigated by the fact that a webinar would not require a full day's commitment, there would be no travel expenses, etc. The CARLI ICAT forum held earlier this year was offered as a potential model – 4 sessions were held over a period of two days, allowing attendees to choose the sessions based on their interest and schedule. This option was approved by the forum.

Amy and Jessica will send a cancellation email to registrants and contact the presenters. Planning for the reworked forum will begin at the next DCUG meeting in July.

- 6. Scheduling of July meeting. Given that everyone was planning on travelling to attend the forum on July 15 it was agreed that the next meeting will be held at the CARLI offices in Champaign, on July 15, from 10 am – 3 pm
- 7. New business? – Eben will be leaving IIT on June 24th and starting a new position as Digital Services Librarian at Loyola University on July 1st. His new email will be eenglish1@luc.edu.
- 8. Meeting adjourned. Next meeting will be on July 15, 2010 at 10 am at CARLI offices in Champaign, IL.