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I-Share Cataloging and Authority Control Team Minutes for June 8, 2010

Consortium of Academic and Research Libraries in Illinois

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I-Share Cataloging and Authority Control Team (ICAT)

Meeting #40

Tuesday June 8, 2010, 9:30 a.m. – 11:00 a.m.

Conference call

Members attending: Priscilla Matthews (Chair, ISU), Kristin Martin (UIC), Gayle Porter (CSU), Emily Prather-Rodgers (NCC), Mary Rose (SIE), Pamela Thomas (ICC)

Members absent: Daren Callahan (SIC), Cason Snow (NIU), Cheryl Wegner (NBY)

IUG Liaison attending: Alexis Rogers (LLC)

Staff attending: Casey Sutherland (CARLI staff liaison), Jessica Gibson, Cathy Salika

Decisions:

- Minutes of the May 4, 2010 meeting were approved as amended.
- Kristin Martin will present the Perl script UIC uses for authority control at the next (in-person) ICAT meeting.
- ICAT will be the parent entity for an irregular series of CARLI blog postings about Voyager “tips & tricks” disseminated via the CARLI Techserv-ig email discussion lists.
- ICAT will draft a “best practices” document encouraging I-Share libraries to continue to trace series although this exceeds the current BIBCO minimum requirements for describing series. The ICAT recommendation will describe plans to create a report that will aid implementation by identifying untraced series in the local catalog and appropriate authorized headings.

Announcements:

- New ICAT members as of July 1: Dennis McGuire (Columbia), Lori Murphy (DePaul), Susan Gallagher (UI-Springfield)
- Departing ICAT members: Daren Callahan, Cason Snow, Gayle Porter
- Results of the Spring Forum authority control discussions will be posted to the CARLI website, along with the other materials from the forum.
- To control costs, CARLI would like virtual meetings to be conducted using webinar software and VOIP instead of conference calls, if possible.
- CatER task force report (Kristin)
 - The task force hopes to submit a final report to IUG before the end of June. Kristin will recommend waiting to disseminate the report to the general membership until after ICAT discusses it at their first (in-person) meeting of the new academic year.
 - The task force is looking at indicators in the 856 and plans to leave the decision about including an 856 in the bib record up to the library’s discretion.
- IUG report (Alexis)
 - The May 21, 2010 IUG meeting discussed the future of IUG, including possible bi-monthly (versus

monthly) meetings, team chairs reporting by phone to IUG meetings, and CARLI Board members being added to the IUG roster.

- Plans for the “future of the ILS” discussion information collected to date are being discussed.
- Priscilla Matthews and Mary Rose are going to attend an IUG meeting on Friday, June 11, 2010. Priscilla Matthews invited team members to contact her and/or Mary Rose before Friday with ideas about restructuring of IUG to enhance ICAT’s effectiveness.

Tasks assigned:

- Casey Sutherland will create and distribute a survey to schedule the initial in-person meeting with phone-in option.
- Casey will poll ICAT members regarding their ability to accommodate ICAT meetings using VOIP. Casey will distribute details regarding the technology requirements.
- Priscilla Matthews will share travel information with Terry Reese for the MarcEdit workshops in October and coordinate CARLI expenses with Casey. Casey will coordinate with CARLI staff and Priscilla and Gayle Porter regarding refreshments for the workshops.
- Priscilla will draft the ICAT recommendations regarding series tracing. Cathy Salika will investigate the feasibility of creating a report that would identify untraced 490 fields in the database and appropriate matching authorized series headings.
- Casey will send a link to the Voyager dup detection settings to the ICAT team for review.

Meeting dates and deadlines

Next meeting: In Champaign, date to be determined.

Submitted by Mary Rose