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Public Services Working Group Minutes for May 27, 2010

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Public Services Working Group Minutes

May 27, 2010

Conference Call

Members attending: Kelly Fisher (ERK); Dave Green (NEI); Lisa Janicke Hinchliffe (UIU); Sarah Laaker (JWC), Chair; April Levy (COL); Matthew Rutherford (NBY); Bruce Stoffel (ISU); Susan Tulis (SIC).

Members absent: Michele Ukleja (WRH).

Staff attending: Elizabeth Clarage and Jennifer Masciadrelli.

Sarah Laaker, Chair, called the meeting to order at 11:05 a.m.

General Discussion and Agenda Items:

1. Select minute taker: Susan Tulis agreed to take minutes.
2. Approval of 4/22/2010 minutes: Minutes from the April 22 meeting had been drafted by Bruce Stoffel and sent to committee members. Some changes have since been incorporated. Elizabeth will see about getting the minutes posted to the wiki. Members should review the minutes and add their initials when done reviewing.
3. Follow-up on anthropology colloquiums (or colloquia): Michelle, Matt, Susan, Dave and Elizabeth attended the one in Chicago; Kelly, April, Dave, and Lisa attended the one in Bloomington. Both sessions were very well received. An audiotape was made of the keynote speaker Nancy Foster's presentation in Bloomington, IL. Elizabeth has been working on collecting electronic versions of the various presentations. The goal is to post the agenda and link to the various presentations.
4. Annual Report – Sarah emailed a draft of the 2009-2010 PSWG annual report before the conference call. Susan and Kelly added summaries of the Open Houses at their respective institutions. Dave agreed to add a summary of the anthropology colloquia and Sarah would give a progress report on the policies clearinghouse. The committee concluded that the clearinghouse is not ready for prime time but we could explain what has been done so far and our plans for making it ready for prime time. Susan agreed to finalize the annual report and get it to the CARLI office for dissemination.
5. Future Plans – work to make the policies clearinghouse a reality; continue with the open houses – while it is a fair amount of work, all felt the professional development experience was worth it. We will have 3 new members on the committee beginning July 1st so we will continue our discussions about plans for 2010-2011.
6. New Chair/Thanks/Goodbye – Susan Tulis agreed to serve as Chair of the PSWG for 2010-2011. Sarah announced that she would be leaving the PSWG after this call because she had taken a new job in St. Louis. Thanks were expressed to Sarah for all her work this past year as Chair, as well as serving on the working group the past 3 years. She will be missed.
7. Next Conference Call: the next scheduled conference call was June 24, 2010 but it was determined that most members would not be able to attend due to other commitments. Susan agreed to serve as Chair for the remainder of this year and would poll members for another date to meet in June. [It was subsequently determined to have the June conference call on June 17th, 11 am.]
8. Meeting adjourned at 11:40 am.

Tasks Assigned:

1. Members who have not approved minutes from the April 22 meeting are asked to log into the wiki and do so.
2. Sarah will draft a section on the policies clearinghouse and Dave will draft something about the anthropology colloquia for the PSWG Annual Report. Susan will make sure that the annual report is finalized and submitted to CARLI.

Minutes respectfully submitted,

Susan Tulis