I-Share Acquisitions and Serials Team   CARLI Committees

5-26-2010

I-Share Acquisitions and Serials Team Minutes for May 26, 2010

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I-Share Acquisitions and Serials Team Minutes

May 26, 2010

11:00 a.m. – 2:30 p.m.
Conference call only

Members present: Christophe Anderson (COL, Chair), Sara Blaszczak (UIC), Barbara Brandt (ISU), Lynnette Fields (SIE), Azungwe Kwembe (CSU), Missy Laytham (NPU), Jen Masciadrelli (CARLI), Sharon Nelson (NIU), Karen Whisler (EIU, IUG Liaison).

Members Absent: Kati Donaghy (ERK).

1. Confirm minute taker – Sharon
2. Approval of April minutes
3. CARLI Report – Jen
   - VuFind cutover for Universal Catalog on June 1. CARLI held a couple webinars on cutover. Local customization requests for VuFind have been rolling in; assumption is these libraries will be switching their local catalogs to VuFind at the same time as the UC cutover. Existing URLs for UC will be automatically redirected to VuFind.
   - Working on committee volunteers; letters have gone out, waiting for confirmations. IACQ will have two new members.
4. IUG Report – Karen
   - Met 5/21 at EIU. Apart from VuFind topics most discussion was about restructuring & impact on teams. Teams seem to have different cultures – type of meeting & frequency. Incoming and outgoing Team chairs will be meeting June 11.
   - Annual reports due by Friday (send to Lorna Engels) for June 11 meeting at CARLI. Chairs & co-chairs will present their annual reports at June 11 meeting with how to go forward with the work of their teams after July.
5. Annual report review - Draft is fine with everyone. Discussed past mini-forums and how we might proceed with them next year. Public Services forum site visits are essentially mini-forums and have been well-received. Maybe do tech services site visits and structure mini-forums around those?
6. Wiki
   - Discussed where we are at on annotations, who has volunteered, when can we finish. Discussed how to sign up for doing comments for specific documents, instead of signing up for an entire section.
   - No completion date set, but aim for June or July.
   - Everyone should use term Voyager "client" instead of Voyager "module" when writing summaries.
   - Sharon asked to have instructions for how to sign up for email announcements for wiki updates on the main page of the wiki. Jen will send after today's meeting.
7. Tutorials
   - What topics should we start with?
     - Jen and Sharon will do extended fund allocation splits
     - Christophe and Missy will do setting up workflows for POs and invoices
     - Fiscal period close may be too complicated for first one

- No timeline set for completion.
8. Other business
    - Jen walked everyone through a demonstration of Google Wave. Discussion followed re: using CARLI Adobe Connect, Google Wave, etc.
    - Need to schedule the initial meeting to meet with new team members for July or August.

Respectfully Submitted,

Sharon Nelson