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# Digital Collections Users' Group Minutes for May 19, 2010

Consortium of Academic and Research Libraries in Illinois

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## CARLI Digital Collections Users' Group

### CARLI Digital Collections Users' Group Meeting Minutes

Wednesday, May 19, 2010

#### Conference Call

Members present: Ellen Corrigan (Chair; Eastern Illinois University), Chris Day (School of the Art Institute of Chicago), Eben English (Illinois Institute of Technology), Meg Miner (Illinois Wesleyan University), Laurie Sauer (Knox College)

Members absent: Ginger Frere (Newberry Library), Betsy Kruger (University of Illinois at Urbana-Champaign), Julie Patton (Northwestern University)

CARLI Staff present: Jessica Gibson (DCUG liaison)

1. Confirm Chris as minutes taker.
2. Approved minutes from the April 21 meeting with changes.
3. Subcommittee reports:
  - a. Interface (Ellen Corrigan, chair)
    - i. have begun discussing possible usability studies for the new interface (not leading to redesign, but small tweaks)
    - ii. Betsy has volunteered to do a literature review
    - iii. will continue discussions once the new committee year starts July 1
  - b. Standards (Eben English, chair)
    - i. still open for comments on the latest draft of the Video Digitization Standards document
    - ii. a disclaimer will be added that the vendors and products we are listing are meant for reference only and are not specific recommendations; should a similar disclaimer be added to the Audio document?
    - iii. discussion then proceeded on the purpose of the document, concerning specific guidelines versus broad reference material
    - iv. it was suggested that more specific guidance on the decision making process was needed; more narrative for the process
    - v. the subcommittee will take these new thoughts and discuss possible reworkings at their next meeting
4. Forum Update
  - a. Jessica & Ellen have verified the agenda with all speakers
  - b. No other updates at this time
5. Annual Report
  - a. Ellen distributed a draft of the Committee's Annual Report earlier this week
  - b. Slight adjustments to the wording in the interface redesign and other sections were made
  - c. The changes will be made and the final document was approved.
6. New Committee Chair
  - a. Ellen opened the floor for nominations for the 2010-2011 chair
  - b. Eben English was nominated and accepted the nomination; no other nominations were made
  - c. A voice vote was taken and Eben was elected as the incoming chair
7. Other Business

- a. The next meeting is scheduled for June 16th
  - b. We will plan to meet at the forum in July
  - c. Jessica mentioned the copyright program evaluation that was distributed this week; discussion will be added to the agenda of the June Meeting
8. Meeting adjourned. Next meeting will be held June 16th, 10-11 am.