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## Public Services Working Group Minutes for March 18, 2010

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## Public Services Working Group Minutes

March 18, 2010

Conference Call

**Members attending:** Kelly Fisher (ERK); Dave Green (NEI); Lisa Hinchliffe (UIU); Sarah Laaker (JWC), Chair; April Levy (COL); Matthew Rutherford (NBY); Bruce Stoffel (ISU); Susan Tulis (SIC); Michele Ukleja (WRH).

**Members absent:** None

**Staff attending:** Elizabeth Clarage

**Staff absent:** Jennifer Masciadrelli

Sarah Laaker, Chair, called the meeting to order at 11:06 am.

General Discussion and Agenda Items:

1. Matt Rutherford agreed to take minutes.
2. The minutes from the last meeting, February 25, have been approved by four members: April, Bruce, Sarah, and Kelly. Sarah asked the rest of the members to log in to the wiki and add their initials to the minutes.
3. Follow-up on Eureka Open House: Several members complimented Kelly on the open house. Kelly said that she and her staff want to thank the group for its assistance at the check-in table, Elizabeth in particular, and for its support of the program throughout the day. Out of a maximum enrollment of 35, 29 people attended the event, and there were only 2 no-shows. It was suggested that the central location helped with attendance and that all the effort was worth it. Sarah said that in looking at the participant comments forwarded by Elizabeth, there were lots of favorable ones. Kelly said that she wished that the breaks had been different. Sarah replied that Kelly did a good job of keeping everyone on track.
4. Check-in on Southern Illinois University Carbondale Open House: Elizabeth reported that there are 10 registrants so far, 3 of whom are committee members. She also reminded the group that 26th is the deadline. At the last meeting, the group had decided that we needed at least ten registrants beyond our committee in order to go forward with the open house. Elizabeth said that one of the registrants also registered for the Eureka open house and didn't show, so we can't count on her actually being at the SIUC open house. Bruce asked why are discounting ourselves as registrants, and Elizabeth replied that although we're all worthy learners, we didn't want to hold a meeting just for ourselves. She asked if there are other committee members planning to attend who hadn't yet registered. Sarah said that she would hate for us to cancel the open house; it's in a geographic area that's tough to draw people to, but it's important for locals to be able to go. Susan reported that many of the emails she had sent out had bounced back, probably because it is spring break and many schools aren't in session. She said that she won't worry about registration until next week, and at this point, her guess is that the open house will happen. She also stated that she contacted several people in Chicago, but for many of them, the date was not a good one. She said that there are still people on her staff who will register.

5. Anthropology Colloquia Registration: Elizabeth and Dave have submitted their information to the CARLI webmaster, and that the registration should be going up on the web site soon. Dave asked how, in addition to the CARLI announcements, the committee can get the word out about the colloquia. Lisa replied that she thought they will be popular. Dave asked if members of the group know what sessions they want to attend. Elizabeth suggested that group members email her with their preferences since space is limited (DePaul's room, in particular, only holds 90 people). Dave asked if the group should offer that state library the opportunity to pre-register as well since they were funders of the colloquia. The group agreed, and Dave said that he will email the LSTA coordinator and make that suggestion. It was noted that in order to choose session preferences, group members need to know how the sessions will be paired. Elizabeth said that there will be three sessions at a time and some repeats. She clarified that if group members send her their names, she will enter them into the system, and when registration opens, members can then go in and register for specific breakout sessions.
6. Other Business: Elizabeth reminded the group that it needs a new chair for next year.
7. The meeting ended at 11:28 am.

**Decisions:**

1. Group members should email their interest in attending the anthropology colloquia to Elizabeth.

**Announcements:**

1. Elizabeth reminded the group that it needs a new chair for next year.

**Tasks Assigned:**

1. Members who have not approved the minutes from the February 25 meeting are asked to log into the wiki and do so.
2. Dave will email the LSTA coordinator at the Illinois State Library to offer them the opportunity to pre-register for the anthropology colloquia.

Minutes respectfully submitted,  
Matt Rutherford