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I-Share Cataloging and Authority Control Team Minutes for February 9, 2010

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I-Share Cataloging and Authority Control Team

Meeting #36 Minutes

February 9, 2010

Conference call

Members attending: Daren Callahan (SIC), Kristin Martin (UIC), Gayle Porter (CSU), Emily Prather-Rodgers (NCC), Mary Rose (SIE), Cheryl Wegner (NBY)

Members absent: Priscilla Matthews, Chair (ISU), Cason Snow (NIU), Pamela Thomas (ICC)

IUG Liaison: Alexis Rogers (LLC)

CARLI Staff attending: Casey Sutherland, Cathy Salika, Jessica Gibson

The meeting was called to order at 9:35 a.m. In the absence of the chair, Casey ran the meeting.

Decisions:

- Minutes for the January 12, 2010 meeting approved as amended.
- The agenda for the 2010 Spring Forum was modified to reflect a new start time of 10:00 AM. Priscilla's presentation on Cataloging Changes in 2009 was removed.
- The deadline for presenters to provide handouts for presentations for the Spring Forum will be Friday, May 7, 2010.

Discussions:

Team members brainstormed the intent of the Authority Control Discussion sessions to be held at the Spring Forum. The team identified the following list of discussion points.

- What has been your library's experience with authority control?
- What are some tricks and tips for performing authority control?
- How are you handling authority control for series, considering the demise of the 440?
- How do you prioritize authority control problems?
- How do you correct errors? In batch? One by One? How do you decide?
- Do you outsource authority control or perform it in-house? Why?

Team members considered options for who should lead the discussions and decided a call should go out to the TechServ-ig email list. Helen Schmeirer at UIC was suggested and Kristin will ask her. Cheryl and Kristin volunteered should that be necessary. There will be three groups, divided into small, medium, and large libraries. Attendees will self-select which group they belong in.

The team discussed planning future forums and bringing in Terry Reese to teach a MarcEdit workshop. The team will need to submit a form to the Program Planning Committee at least six months before the workshop, because funds will be needed to cover Terry's honorarium and travel expenses. The team decided to aim for an October workshop and begin planning now so that an alternate forum could be planned in case this one doesn't work out.

Priscilla will get more details about the workshop requirements from Terry, and team members will review the Program Planning Committee Proposal form to determine the best way to organize this.

Casey reported on two developments occurring at CARLI that were of interest to ICAT:

1. CARLI purchased the Springer Medicine e-book collection on behalf of all CARLI libraries and the Electronic Resources Team negotiated a good price for the entire Springer e-book package. 11 I-Share libraries are purchasing the whole package. Bibliographic records are available for all collections, and CARLI is working to get documentation written, with the goal of using the Springer load document as a model for other e-book record loads. There is a new Work Request Online (WRO) form designed for electronic resources that went into production on Feb. 5, 2010. Documentation for the Springer loads should be available within two weeks, and Casey will include in the Springer load announcement mention of the new WRO form.
2. CARLI will be moving to a new reporting environment, with Monday, Feb. 22 as the anticipated release date. Although it still will not allow for real-time reporting, the change will significantly shorten the lag time between production and the reports server to only 15 minutes. This should help with workflows for reports and using the Strawn tools. The new environment should also prevent the periodic unavailability of the Strawn tools. Libraries will not need to make any changes individually to take advantage of the new environment.

The team discussed the change in coding of series name, now that the 440 is no longer valid. In general, team members are no longer using the 440 for new records, but have not made any major effort to clean up existing 440 fields. The updated tag tables still allow for the 440 and the 440 is still indexed as it was prior to this change

Tasks assigned:

- The team will solicit discussion leaders, using the TechServ-ig email list, for the Authority Control Discussions at the Spring Forum. Kristin will draft up a call for discussion leaders, which Casey will distribute.
- Casey will provide an updated agenda for the Spring Forum.
- Priscilla will contact Terry Reese for more information about set-up needs, preferred workshop size, and dates.
- Casey will send out the Program Planning Committee proposal form for team members to review and discuss over email in preparation for submitting a proposal for the MarcEdit workshop.

CAT-ER report (Kristin Martin): The taskforce's work has been delayed due to IRB complications. The taskforce hopes the complications will be resolved by Feb. 12; if not, they will perform the survey without IRB approval. This means that Kristin would not be able to report on the survey results at the Spring Forum, but should still have plenty of information to provide. The taskforce is considering the best way to organize the new report considering two different audiences: the IUG and the catalogers doing electronic resources cataloging work.

IUG Report (Alexis Rogers): IUG did not meet since our team's last meeting.

The meeting adjourned at 10:42 AM.

Submitted by Kristin Martin

