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I-Share Cataloging and Authority Control Team Minutes for Dec. 8, 2009

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I-Share Cataloging and Authority Control Team

Meeting #34 Minutes

Dec. 8, 2009

Conference Call

Members Present: Priscilla Matthews, Chair (ISU), Kristin Martin (UIC), Gayle Porter (CSU), Emily Prather-Rodgers (NCC), Mary Rose (SIE), Cason Snow (NIU), Pamela Thomas (ICC), Cheryl Wegner (NBY)

Members Absent: Daren Callahan (SIC)

IUG Liaison: Alexis Rogers (LLC)

CARLI Staff Attending: Casey Sutherland, Cathy Salika

Decisions:

- Minutes for Nov. 10, 2009 meeting approved as amended.
- When updates to the Maintenance Priorities document become necessary, Casey Sutherland will send the changes to the team for preview before she edits the document (and later the website). It is not necessary for the team to provide formal approval for each change; the assumption will be that the changes are OK unless objections are raised on the team list.
- Casey Sutherland will look into the availability of a third room at KCC for a third discussion group/breakout session at the Spring 2010 forum.
- On our Jan. 2010 conference call, we will spend ½ hour on topics for the Spring 2010 forum and devote much of the rest of the time to the future of the ILS.
- May add instructions about muting phones in the introductions of future webinars.

Discussions:

Fall 2009 forum: The evaluations are available and they were positive, overall. The consensus of the team was to consider using the webinar format again for the next fall/winter forum. We discussed the audio/technological issues that we faced, particularly in the first session, which were out of our control. We discussed what to do differently next time, focusing on timing the presentations in order to leave ample time for questions. People not muting their phones during the sessions was a problem and we may add a reminder about the importance of doing that in the connection information distributed before future webinars. Casey Sutherland will send a document that Priscilla Matthews promised as a supplement to her presentation to everyone who registered for that session.

Spring 2010 forum: Because this will be an “in-person” event, we will choose at least some discussion topics. Tentative proposals for topics:

Morning sessions:

- CAT-ER Task Force update (Kristin). The committee’s survey will go out in January. Kristin will check with the group in a call tomorrow to see if they might be able to put something together by May.

- Changes in cataloging practices in the past year (Priscilla and maybe someone else). Suggestions included: the BSR, multiple 260s, 440/490/830 changes, etc.
- Something about AV materials. Suggestions included: cataloging DVDs and talking about form/genre issues (Alexis)

Afternoon sessions:

- Authority control, with libraries grouped according to size (small, medium and large)
- MFHDs and display issues in various interfaces
- Starting a metadata project (Mary)

Other idea(s) that we considered:

- Metadata in a department's workflow.
- Some kind of MarcEdit training was discussed but we moved that to consideration for the Fall 2010 forum

We have two rooms reserved at KCC already, both of which we can use for discussion groups. Casey Sutherland will look into the availability of a third room.

CAT-ER report (Kristin Martin): The team is finalizing their survey that will be sent to the I-Share membership regarding the cataloging of e-resources and it will probably go out in January. (It has been somewhat delayed because it has to go to the review boards of several institutions.)

IUG report (Alexis Rogers): The IUG met on Nov. 20. Alexis wasn't at the meeting, but he will forward the minutes from it when he receives them.

Meeting adjourned at 11:58 am.

Submitted by Cheryl Wegner