

10-21-2009

Digital Collections Users' Group Minutes for October 21, 2009

Consortium of Academic and Research Libraries in Illinois

Follow this and additional works at: <http://digitalcommons.carli.illinois.edu/dcug>

 Part of the [Library and Information Science Commons](#)

Recommended Citation

Consortium of Academic and Research Libraries in Illinois, "Digital Collections Users' Group Minutes for October 21, 2009" (2009).
Digital Collections Users' Group. Paper 37.
<http://digitalcommons.carli.illinois.edu/dcug/37>

This Article is brought to you for free and open access by the CARLI Committees at digitalcommons@carli. It has been accepted for inclusion in Digital Collections Users' Group by an authorized administrator of digitalcommons@carli. For more information, please contact mchamber@uillinois.edu.

CARLI Digital Collections Users' Group

CARLI Digital Collections Users' Group Meeting Minutes

Wednesday, October 21, 2009

Conference Call

Members present: Chris Day (School of the Art Institute of Chicago), Eben English (Illinois Institute of Technology), Kevin Ford (Columbia College), Ginger Frere (Newberry Library), Julie Patton (Northwestern University), Laurie Sauer (Knox College), Nat Wilson (National-Louis University)

Members absent: Ellen Corrigan (Eastern Illinois University), Betsy Kruger (University of Illinois at Urbana-Champaign)

CARLI Staff present: Jessica Gibson (DCUG liaison), Amy Maroso (DCUG liaison), Elizabeth Clarage

1. Confirmed Chris as minutes taker.
2. Minutes from September 16th meeting were approved with no further changes and will be posted to the CARLI website and DCUG wiki.
3. Committee representation business
 - a. DCUG Chair, Ellen Corrigan, is currently on maternity leave and plans to return to the committee in December.
 - b. Ellen will represent DCUG at the Chairs' Breakfast at the CARLI Annual Meeting via phone and will report back with any news.
4. Subcommittee Reports
 - a. **Interface:** The subcommittee has not yet met
 - b. **Standards** (Report from Kevin Ford):
 - i. The Standards subcommittee met via conference call on October 15th
 - ii. There will be a review of the current best practices (images and text, audio, and Dublin Core metadata)
 - iii. There was a brief discussion of splitting the image and text standards into separate documents, but this has been tabled until work on the video best practices document is complete
 - iv. Work has begun on developing standards for video; the initial phase is gathering and review of existing resources
 - v. The next meeting will be one week before the next DCUG call
 - c. **Digital Preservation** (Report from Laurie Sauer):
 - i. The subcommittee had an in-person meeting on September 29.
 - ii. Initial discussion concerned different preservation systems, including what various state and regional systems were using and LOCKSS (Lots of Copies Keep Stuff Safe) systems, like MetaArchive
 - iii. Discussion of what such a system should include for CARLI participants
 - iv. The subcommittee has started a survey of CARLI members to discover current preservation procedures and wants
 - v. The subcommittee will also be contacting other consortia and state/regional systems doing digital preservation work together to find out about their respective systems
 - vi. Each member is to survey a group of member by type of institution based on Carnegie

designation)

5. Metadata Forum Planning

- a. Ellen put out call for suggestions to the CARLI email list. There have been only two responses so far, with no real specifics to responses.
- b. The CARLI ICAT (I-Share Cataloging and Authority Control Team) will be having a series of webinar “forums” in December including a webinar on “Local Metadata Standards: Providing Access to Digital Collections Through CONTENTdm”
 - i. Consider tapping presenters for similar discussions in our own forum
 - ii. Committee will be notified with online forums are coming up
 - iii. Look to concentrate on access metadata and have an emphasis on case studies
- c. Location of forum will need to follow topic and presenter planning - The format of the forum (strictly speakers, break-out sessions, etc.) will help determine our space needs
- d. Discussion of type of presentations: broad topics versus specific, technical topics
 - i. A mix of broad and case studies was recommended
 - ii. Break-out sessions were mentioned as a possibility for mixing both introductory and esoteric topics
 - iii. There is a lot of interest in introductory, broad topic presentations
 1. Kevin mentioned the response to his presentation at our last forum
 2. Nat mentioned that many institutions aren’t certain where to begin with projects, and that these types of presentations may be a good way to bring people in
 3. Might help to attract institutions to begin CONTENTdm projects.
- e. It was recommended that for our November meeting we come prepared with possible topics and speakers
 - i. Examine local projects for possible case studies
 - ii. Think about other regional projects for possible guest speakers
 - iii. We can cover access metadata along with technical or other types to broaden scope

6. CONTENTdm 5 Update

- a. Currently up and running on test server
- b. Appears stable, but no new items have been added
- c. Current rumblings of a 5.2 update might delay further work on current instance
- d. Any switchover will require downtime to all collections for migration and initial re-indexing
- e. Any new work will need to cease during this time and all records in process will need to be completed and uploaded before migration
- f. When asked about timing for an upgrade, the group did not think that any specific time of year was a bad period for such activity

7. No new business

8. Next meeting is scheduled for November 18th at 10 am.