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Preservation Working Group Minutes for October 5, 2009

Consortium of Academic and Research Libraries in Illinois

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CARLI Preservation Working Group Minutes

October 5th, 2009

Conference Call Minutes

Members Present: Lynn Daw (Monmouth College) ; Kim Hale (Columbia College Chicago); Anne McKearn (Aurora University) ; Julie Mosbo (Southern Illinois University Carbondale) ; Rob DeLand (VanderCook College of Music) ; Lynne Thomas, Chair, (Northern Illinois University)

Member Absent: Jennifer Hain Teper (University of Illinois at Urbana Champaign)

CARLI Staff: Elizabeth Clarage

1. Lynn Daw was selected as recorder.
2. Minutes of August 31, 2009 In-Person Meeting were approved.
3. A/V Preservation, Oct 13, 2009, Columbia College, Chicago. Last minute details finalized. Elizabeth reported registration at 40 individuals including all PWG members. Presenters have until October 7th to turn in handouts. Lynne will provide a brief opening/welcome statement. Future programming suggestions to include in the evaluation were mentioned: Audiovisual Self-Assessment Program, Book Repair: Basic, Book Repair: Intermediate, Collections Care, Disaster Planning, IFSI Burn Simulation and Recovery, Preservation Concerns while Under Construction or During Renovations, Preservation Management, Preservation Tossed Salad: Bugs, Mold, Vinegar Syndrome (& other uglies within library collections).
4. Webliography updates should be to Elizabeth by Monday, October 12.
5. Newsletter Articles had been previously scheduled through December 15. Kim's article on Food and Drink and Plants will be divided into two with the plant part to be published in January. New assignments were scheduled through April: February/Anne/Environmental Monitoring ; March/Lynn/Disaster Kits (in time for Preservation Week) ; April/Rob/May Day (in time for May Day).
6. Digital Preservation Joint Subcommittee Update: The subcommittee held its first meeting on September 29th which was primarily used to brainstorm on what form its final document/statement should take. The group then decided its basic action plan would be to create a 12 question needs-assessment survey targeted to a group consisting of various campus types representing the governing membership in CARLI. The plan also calls for contacting vendors to aid in understanding potential product possibilities. In short such an assessment would "take the temperature", helping to understanding needs and gather practical information before writing the document commences in November. The Subcommittee will next convene with a conference call on October 16th.
7. Spring 2010 program: Lynne will submit a program proposal for a spring workshop on using AvSAP (Audio Visual Self Assessment) software by the deadline at the end of October.
8. Meeting adjourned 10:36 am. Next meeting, conference call, Monday 11/2, 10:00 am.