

10-2-2009

Collections Working Group Minutes from October 2, 2009

Consortium of Academic and Research Libraries in Illinois

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Recommended Citation

Consortium of Academic and Research Libraries in Illinois, "Collections Working Group Minutes from October 2, 2009" (2009).
Collections Working Group. Paper 23.
<http://digitalcommons.carli.illinois.edu/collwg/23>

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CARLI Collections Working Group Minutes

CARLI Office – Champaign

October 2, 2009

Members attending: Chad Buckley (Illinois State University); Luann DeGreve (Benedictine University); John Dorr (Illinois Institute of Technology); Frances Drone-Silvers (Parkland College); Mary Konkel (College of DuPage); Jim Millhorn (Northern Illinois University), Lydia Morrow Ruetten (Governors State University); Heather Parisi (Dominican University); Marlene Slough (Eastern Illinois University), chair; Lynn Wiley (University of Illinois at Urbana Champaign)

Members absent: Jerry Anderson (Joliet Junior College)

Staff attending: Elizabeth Clarage

Guests: none

Marlene Slough, Chair, called the meeting to order at 10:00 a.m. and reviewed the agenda for additions.

DECISIONS:

- The committee reviewed and approved the edits the subcommittee (John, Elizabeth and Frances) made to the Book Digitization Initiative documentation and submission schedule.
- The committee viewed and approved the archive.org Camtasia tutorial Luann created. She will make minor edits next week.
- The committee discussed ideas for the Spring Forum, scheduled for March 5th at IIT. A subcommittee (Elizabeth, John, Heather & Mary) was formed to plan the event.
- The committee discussed ideas for a streaming media workshop. A subcommittee (Frances & Marlene) was formed to plan the event.
- The committee reviewed and edited the Collections Resources Clearinghouse topics.
- The committee edited the Collections Working Group Strategic Plan and updated the scope of work. The scope of work will need to be approved by the CARLI board.

ANNOUNCEMENTS:

- The last copy pilot project is continuing to receive donations. A home is needed for last copy LPs.
- CARLI is still subsidizing a two year membership (up to \$2,000) to the Center for Research Libraries (CRL).
- Digital Collections Users Group and Preservation Working Group have created a subgroup that will determine CARLI's involvement, if any, in digital preservation.
- The Electronic Resources Working Group is interested in joining with us to create a streaming media workshop.
- The Public Services Working Group is continuing to evaluate their open houses. In the Spring, a conference based on the anthropological study done on user behavior in Illinois is planned.
- The CARLI annual meeting is Oct. 30th at the I-Hotel in Champaign.

- Testing for the CARLI/UIUC pilot project of a purchase-on-demand program is underway with implementation expected by early Spring.
- Awards Program FY 2010 –All award checks have been sent out. List of funded projects are on the CARLI website.
- Awards Program FY 2009 – All summations have been received and will be posted on the Wiki shortly.
- Awards Program FY 2008 – All final reports have been received and are posted on the Wiki.
- Lynn announced the I-Share analysis will soon be sent to all I-Share directors and she would conduct several conference calls to field questions concerning the data.

TASKS ASSIGNED:

- Elizabeth will post the summary reports for the Awards Program FY 2009 on the Wiki.
- Luann will make minor edits to the archive.org Camtasia tutorial and send final version to group. Please send any additional comments or suggestions to Luann by Tuesday (Oct. 6th). Once the tutorial is complete Elizabeth will post its availability in the CARLI newsletter.
- Elizabeth and John will conduct online webinars for the Book Digitization Initiative.
- Elizabeth will post the Book Digitization Initiative documentation on the CARLI newsletter, listserv, blog and make an announcement at the CARLI annual meeting.
- Lynn and Elizabeth will determine dates for Lynn's I-Share analysis conference calls
- The subcommittee of Elizabeth, John, Heather and Mary will meet to plan the events for the Spring Forum on March 5th.
- The subcommittee of Frances & Marlene will contact the Electronic Resources Working Group to plan the events for the streaming media workshop.
- All committee members should review and initial the new CWG strategic plan (which is posted on the Wiki) by our next meeting.
- All committee members should add submissions to the Collection Resources Clearinghouse section of the Wiki.

MEETING SCHEDULE:

December 4, 2009 – Illini Center (Chicago)

February 5, 2010 – Illini Center (Chicago)

March 5, 2010 – IIT (Chicago) for Spring Forum

April 9, 2010 – CARLI Office (Champaign)

May 21, 2010 – CARLI Office (Champaign)

The meeting adjourned at 2:12 p.m.

Respectfully submitted,
Heather Parisi