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I-Share Resource Sharing Team Minutes for September 10, 2009

Consortium of Academic and Research Libraries in Illinois

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CARLI Resource Sharing Team Minutes

September 10, 2009

Members Attending: Deborah Campbell (Millikin University), Marilyn Clay (Oakton Community College), Susie Duncan (University of Illinois at Urbana-Champaign), Li Fu (Chicago State University), Pam Greenlee (Olivet Nazarene University), Dallas Long (Illinois State University), Peggy Roth (Western Illinois University), Rachelle Stivers (Heartland Community College), Candace Walter (Southern Illinois University at Edwardsville)

IUG Liaison: Mary Burkee (University of Illinois at Urbana-Champaign)

CARLI Staff Attending: Mel Farrell, Lorna Engels

CARLI office report (Mel and Lorna)

- There has been a change in the VuFind screens for libraries that do not support call slip requesting of their materials by their own patrons. The request function has been removed. Requesting from other I-Share library still available.
- ILDS delivery growth has gone up 2 ½ % over the first 6 months of 2009 as compared to the first 6 months of 2008. The consensus is that more students are requesting textbooks.
- Textbook vandalism has been reported by institutions with textbook reserve collections. New student instruction on the purpose of reserves seems to be in order.
- There has been an increase in the number of I-Share patrons requesting materials thorough OCLC. There are Best Practices guidelines for this. Institutions need to be reminded to check the Best Practices located on the CARLI web site. Some of them are call slip, ILDS delivery, and damaged items.
- Institutions need to be reminded to update their online calendars. We are nearing the end of a calendar year and soon the date due will default to the end of the calendar.
- Casey Sutherland has revised the loading process for patron batch loads and also is teaching 2 classes on using Macro Express for catalogers and on September 15 a class for circulation.
- Since we have reverted to Voyager 6.5.3 some of the old problems have resurfaced, but not as significant as those of Voyager 7. ExLibris has spent time at the CARLI office working to identify and correct the problems in order that we might move back. Does not appear to be anytime soon and when we do, it will be during a break.
- There is need of experienced Voyager circulation trainers for new circulation staff and those in need of a refresher. They will be paid and some training materials are provided. It is expected that the training will now be 2 days with the first being general overview and the second being reports, UB, call slips, etc.
- There was discussion about the 'Purchase on Demand' pilot project. In June a working group was formed and will meet with CARLI . The premise is to purchase books being borrowed through ILL with a cost of less than \$25. Current cost estimates for I-Share/ILDS per title is are not available.

IUG Report (Mary)

- IUG has requested funding from CARLI to present another copyright workshop. The previous was well attended and well received. Dwayne Buttler of University of Louisville will be the presenter.
- A discussion of ILS – where do we go from here. Is on the IUG permanent agenda.
- Question was presented regarding ILL items for distance learners. Do libraries send items out of state?

Some do and some don't. Some institutions recommend students use ILL from the local public library or get a courtesy card from a local college or university for materials needed. Should I-Share libraries define a policy regarding this dilemma?

- Resource sharing is invited to meet with IUG on November 20 for discussion of mutual interests.

Fall Forum Planning for October 15 at Governors State University

- Registration should be opening on Monday, September 14
 - Schedule of the agenda was laid out:
 - Welcome - Dallas
 - CARLI Report & Service Procedures – Lorna
 - Patron Record Management – Marilyn
 - Best Practices – Suspending patrons – Candace
 - Call Slip Process/barebones and problems; setting up printer – Susie
 - Customizing Notices – Mel
 - Ini file – Debbie
 - Lunch
 - PM agenda of future discussion; divide into groups
 - Send handouts to CARLI by October 12
1. A discussion of fines and how to manage those on patron records of \$4.99 or less. Currently waiving these fines is done individually by phone to the library loaning the material and assessing the fine. Peggy, Mel and Candace will meet to work up possible solutions as any change in policy will need to go by the board.
 2. Other information: Circ job 43 is being run daily to correct counters in patron records. Seems to be working fine.

Next Meeting Date:

- October 8th, 2009, 2 pm – 4 pm