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Digital Collections Users' Group

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Digital Collections Users' Group Minutes for June 18, 2009

Consortium of Academic and Research Libraries in Illinois

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CARLI Digital Collections Users' Group Meeting Minutes
Thursday, June 18, 2009, 3:00 - 5:00pm
Conference Call

Members present: Matt Cook (Chair; Illinois Institute of Technology), Kevin Ford (Columbia College Chicago), Ellen Corrigan (Eastern Illinois University), Julie Patton (Northwestern University), Sue Wilson (Illinois Wesleyan University)

Members absent: Ginger Frere (Newberry Library), Betsy Kruger (University of Illinois at Urbana-Champaign), Michel Nguessan (Governors State University)

CARLI Staff present: Jessica Gibson (DCUG Liaison), Amy Maroso (DCUG Liaison), Elizabeth Clarage (PWG Liaison)

1. Introduction
2. Confirm Michel as note taker. Since Michel was absent, Julie agreed to take minutes.
3. Approve minutes from last meeting - Since Amy sent out suggested corrections to the May meeting minutes right before the meeting, she will aim to post them to the web next week. Please send any additional corrections you may have.
4. CDC Statistics Update - The statistics generator is very close to being completed, and CARLI hopes to announce its availability soon.
5. Subcommittee Updates
   a. Standards. Kevin reported that he sent Amy the finalized audio digitization guidelines document, and she posted to the CARLI wiki and announced it via the weekly Digitization Quick Tip last week. We can also make an announcement at the Forum on July 21. The subcommittee will not meet again until new members are on board. The next topics will be either beginning to work on video digitization guidelines or revisiting the images and text document.
   b. Interface. Sue reported that the group met and viewed changes that Kerri Willette had made to the new CARLI Digital Collections front page and were very happy with the results. They had some feedback for Kerri to share at the final phone conference with her next week. The CARLI staff has signed off on the changes. The next issue for the group is determining a date for roll out of the new interface after CONTENTdm version 5 is in place.
6. Image of the Week - Ellen wanted to know how the committee felt about this initiative. She said that there has not been a lot of feedback from the public, and Amy concurred that people probably appreciate seeing it but don't comment about it on the CARLIdc-ig list. The committee decided to table the issue until after the new members are on the committee.
7. Amy confirmed that the new committee members are: Christopher Day, School of the Art Institute of Chicago; Eben English, Illinois Institute of Technology; Laurie Sauer, Knox College; and Nat Wilson, National-Louis University
8. CONTENTdm 5 update - Jessica reported that there has been no change since last month. We will wait until Kerri is finished with the interface changes since she is using the test server on which version 5 testing must also take place. Once Kerri is done, CARLI Staff will save her work and then upgrade the test server to CONTENTdm 5.1.
9. July Forum Planning - The committee agreed to meet informally on the day of the Forum, perhaps

reserving a table during lunch hour, or getting together right after the final session.

Amy reported that registration is open. Committee members should register ASAP. Handouts, etc. are needed from speakers at least two weeks before the Forum.

On the day of the Forum, registration begins at 9:30 am, and sessions start at 10:00 am. Anyone there early can help with registration. Matt and Lynn Thomas (from Preservation Work Group) will give a brief introduction.

A subcommittee will be convened with volunteers from DCUG and the Preservation Working Group in the fall to recommend digital preservation practices to the CARLI board.

10. Next meeting - Plans for a fall schedule of meetings will be discussed when the committee meets a the forum.