Consortium of Academic and Research Libraries in Illinois (CARLI)
digitalcommons@carli

4-22-2009

I-Share Instruction Team Minutes for April 22, 2009

Consortium of Academic and Research Libraries in Illinois

I-Share Instruction Team Meeting

22 April 2009

Via Conference Call

Members Present: Randi Sutter (Heartland Community Coll.), Laura Burt (North Park Univ.), Amy Glass (Illinois Central Coll.), Kathleen Haefliger (Chicago State Univ.), Joe Hardenbrook (Millikin Univ.), Rebecca Martin (Northern Illinois Univ.).

IUG Liaison: Stephanie Graves (Southern Illinois Univ. at Carbondale)

Members Absent: Molly Beestrum (Columbia Coll.), Terry Huttenlock (Wheaton Coll.), Aimee Walker (North Central Coll.)

CARLI Staff Attending: Lorna Engels and Jessica Gibson

Decisions: Changes accepted to minutes of 3/25/2009 and the minutes were approved.

Announcements:

1. CARLI Report
   a. Voyager Upgrade: Staff are testing Voyager in preparation for upgrade. The CARLI web site has an upgrade webpage available. Training databases are available for libraries. June 15-17 is the tentative date for the upgrade.
   b. Distributed pricing for the electronic resource management system from Serials Solutions.
   c. Volunteer form for CARLI/I-Share teams and working groups will be online through April 30, 2009.
2. IUG Report
   a. Acq/Ser Forum is on April 30 at UIS. Topics include the Voyager upgrade and breakout sessions on cataloging.
   b. Resource Sharing Team is discussing the future of the ILS and is planning Wimba sessions on the Voyager upgrade.
   c. IUG conducted a Wimba session for the Reports Forum and may use more of these online sessions in the future.
   d. Liaisons' Forum is scheduled for May 21.
   e. IUG is investigating:
      i. E-resources cataloginging and possibly forming a working group on this topic.
      ii. ILS and what features to include.

Old Business:

1. Review of Forum Evaluations
   a. Team reviewed the evaluations of the team's "Using Social Technologies in Library Instruction" forum on April 2 at UIS. Feedback was overwhelmingly positive. Approx. 70-75 people attended.
2. Tutorial Workshops Schedule & Assignments

a. Confirmed for June 5 at CARLI and June 12 at Columbia College.
b. Attending on June 5 at CARLI: Amy Glass, Stephanie Graves, Joe Hardenbrook and Lorna Engels.
c. Attending on June 12 at Columbia Coll.: Molly Beestrum, Laura Burt, Kathleen Haefliger, Terry Huttenlock, Rebecca Martin, and Aimee Walker and Jessica Gibson.
d. Best Practices portion facilitated by: Joe Hardenbrook at CARLI and Aimee Walker at Columbia Coll. They will post their info to Google Docs.
e. Tutorial Examples portion facilitated by: Amy Glass and Stephanie Graves at CARLI, and Laura Burt and Kathleen Haefliger at Columbia Coll.
f. Chris Davidson is planning to present Wink at both locations. Jessica Gibson will confirm it.
g. Revised agenda for the workshop:

   9:30-10:30: Best practices of tutorial creation

   10:30-11:00: Tutorial examples

   11:00-11:45: Scriptwriting and storyboarding

   11:45-12:30: Lunch

   12:30-1:30: Scriptwriting and storyboarding (cont'd)

   1:30-2:00: Wink presentation by Chris Davidson

   2:00-3:30: Screencasting and option audio practice using Wink

h. The team should look at tutorial examples and post them to Google Docs. Find examples of directional, conceptual, and information tutorials
i. Everyone should download Wink and play around with it.
3. Handouts for Tutorial Workshop
   a. Bibliography: If you have changes, e-mail Aimee Walker.
   b. Randi Sutter will send out the tutorial software chart
4. Evaluation Form for Tutorial Workshop
   a. Lorna Engels will generate a form.
5. Annual Team Report
   a. Any changes to the annual report should be sent to Randi Sutter. Rebecca Martin will present it at the IUG meeting on May 22.

New Business:

1. Next meeting is scheduled for May 6 at 10am.
2. Randi Sutter will be on maternity leave for 12 weeks starting in May.

Respectfully submitted,
Joe Hardenbrook
Millikin University