

4-21-2009

I-Share Resource Sharing Team Minutes for April 21, 2009

Consortium of Academic and Research Libraries in Illinois

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CARLI I-Share Resource Sharing Team Meeting

April 21, 2009 Conference call

Members Attending:

Deborah Campbell (Millikin University)
Marilyn Clay (Oakton Community College)
Susie Duncan (University of Illinois at Urbana-Champaign)
Peggy Glatthaar (University of Illinois at Urbana-Champaign)
Dallas Long (Illinois State University)
Peggy Roth (Western Illinois University)
Candace Walter (Southern Illinois University at Edwardsville)
Pat Woodworth (John Wood Community College)

Members absent:

Tony Heaton (Illinois Wesleyan University), Resigned

IUG Liaison:

Sarah McHone-Chase (Northern Illinois University)

Staff attending:

Lorna Engels, Mel Farrell

Guests: none

- Minutes of the March 2009 meeting were approved

CARLI Report: (Mel Farrell & Lorna Engels)

- Kris Hammerstrand sent a Voyager upgrade update to the liaisons last Friday. Currently we should expect to come up on 7.0.4 and we can now access our training databases. As always, WebVoyage is only local (no UB) in the training database.
- There are a good number of volunteers for open positions on the working group and teams, but please encourage people to sign up who haven't volunteered before, or who should be on a particular committee.
- E-Luna is May 5-8. All but two CARLI staffers are attending, so please keep that in mind when contacting Support during those dates.

IUG Report: (Sarah McHone-Chase)

- There hasn't been an IUG meeting since our last meeting.

MEETING TIMES

- It was agreed that the 2009-2010 team should schedule out meetings for the entire year so that space on members' calendars is reserved.

TEST SCRIPTS

- These are done and Sarah will take them to the next IUG meeting.

WIMBA SESSIONS

- Mel will do the presentations, but she needs information from the team on workflow changes and tips once we have used the training database.
- Sessions are tentatively scheduled for June 3 & 4.

FALL FORUM

- It was agreed that a Fall Forum on Best Practices was in order. Suggested topics:
 - Callslip procedures (process from book, not paperwork, .ini file)
 - Updating patron addresses (enough info should appear on the notice so that schools can determine where to forward notices with incomplete US Mail addresses)
 - Processing and packaging notices

HOMEWORK

- Access our Voyager training databases.
- Let Mel know if we discover anything that needs to be covered in the WIMBA sessions.
- Dallas will assemble our annual report and forward it to Lorna for submission.
- Mel will check with Paige to see if she needs additional block message rewriting from us.
- At our June meeting we can choose our next chair. Eligible members are Candace, Dallas, Debbie, Marilyn and Peggy R.

NEXT MEETING:

- No May meeting. Next meeting June 25, 10:30 am-noon, (conference call)
- Phone numbers 217-265-6999/866-263-1405