

4-16-2009

Digital Collections Users' Group Minutes for April 16, 2009

Consortium of Academic and Research Libraries in Illinois

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Recommended Citation

Consortium of Academic and Research Libraries in Illinois, "Digital Collections Users' Group Minutes for April 16, 2009" (2009).
Digital Collections Users' Group. Paper 42.
<http://digitalcommons.carli.illinois.edu/dcug/42>

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CARLI Digital Collections Users' Group

CARLI Digital Collections Users' Group Meeting Minutes

Thursday, April 16, 2009

Conference Call 10:00 a.m.- 11:15 a.m.

Members present: Matt Cook (Chair; Illinois Institute of Technology), Kevin Ford (Columbia College Chicago), Betsy Kruger (University of Illinois at Urbana-Champaign), Michel Nguessan (Governors State University), Julie Patton (Northwestern University), Sue Wilson (Illinois Wesleyan University)

Members absent: Ellen Corrigan (Eastern Illinois University), Ginger Frere (Newberry Library)

CARLI Staff present: Jessica Gibson (DCUG Liaison), Amy Maroso (DCUG Liaison), Elizabeth Clarage (PWG Liaison)

1. Kevin was confirmed as minutes taker.
2. Minutes from March meeting approved.
 - a. Beth McNeil (Purdue) will not be able to present. Rachel Howard from the University of Louisville has agreed to present about the MetaArchive Initiative.
 - b. Amy asked about the position paper being drafted by Matt and Lynne Thomas of Preservation Working Group. Matt reported that he and Lynne are still working on the position paper and will try to finish a draft before the CARLI Executive Committee meets on May 20. The paper would then be forwarded to the CARLI Board for its June 5 meeting.
 - c. The group decided that it would be best to eliminate any confusion about CARLI endorsing MetaArchive (or any other digital preservation plan or organization) by making a statement at the beginning of the forum explaining that presentations at the forum are informational and not an endorsement from CARLI.
 - d. The forum title will be "Ensuring Enduring Access: A Forum on Digital Preservation"
 - e. Material to be distributed at the forum must be submitted to Amy and Jessica at least two weeks before the event.
3. **Interface Subcommittee** – Sue reported progress on the interface redesign for CARLI Digital Collections. The Subcommittee hopes to present something to the group during the May meeting.
4. **Standards Subcommittee** – Kevin invited feedback from the group about the Audio Digitization document distributed earlier in the week. Few had an opportunity to review the document but agreed to submit their comments by Friday, 1 May. The comments will be incorporated and discussed during the next Standards Subcommittee with the hopes of voting on the document during the May DCUG meeting.
5. The group voted to approve the changes to the Language Field information in the "Required Metadata Fields" document. The new document will be posted to the CARLI website.
6. DCUG will need to elect a new chairperson for next year. The new chair will start July 1, 2009, and should be elected no later than June 30, 2009, and needs to come from an institution with collections in CARLI Digital Collections. It will be discussed further at the May meeting.
7. Work will start on the DCUG Annual Report soon. Matt will distribute a draft before its final submission to the CARLI Executive Committee and the CARLI Board.
8. **CONTENTdm 5 update** – OCLC released patch for version 5 (5.0.3) that allows for the successful searching of collections. CARLI still has open tickets with OCLC that need to be resolved. Usage reports still do not function, for example. CARLI staff plan to wait for version 5.1 to be released, which will

happen sometime in May. Testing on 5.1 will begin as soon as possible after its release to see if lingering issues are resolved or new problems are discovered. CARLI runs CONTENTdm on Solaris and there seem to be more issues for Solaris users than other operating systems.

9. There was no new business.
10. Next meeting is a phone conference on 21 May.