

2-4-2009

I-Share Instruction Team Minutes for February 4, 2009

Consortium of Academic and Research Libraries in Illinois

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I-Share Instruction Team Meeting Minutes

February 4, 2009

Via Conference Call

Member Attending: Randi Sutter, Heartland Community College; Molly Beestrum, Columbia College; Laura Burt, North Park University; Kathleen Haefliger, Chicago State University; Joe Hardenbrook, Milikin University; Terry Huttenlock, Wheaton College; Rebecca Martin, Northern Illinois University; Aimee Walker, North Central College

IUG Liaison: Stephanie Graves, Southern Illinois University at Carbondale

Member Absent: Amy Glass, Illinois Central College

CARLI Staff Attending: Lorna Engels, Jessica Gibson

Decisions:

- January 14th minutes were approved
- Save the Date for April 2nd Forum approved
- Meeting was adjourned at 10:38 a.m.

Announcements:

- CARLI Report from Lorna and Jessica
 - CARLI office is busy preparing and testing for the Voyager 7 upgrade
 - CARLI Calendar is full of meetings and forums, and it is the best place to look for upcoming events, as well as the Newsletter
 - Tutorial Interest Group conference call scheduled for Tuesday, February 17th, 9-10:30am. Molly Beestrum volunteered to attend the call.
- IUG Report from Stephanie and Lorna
 - IUG met on January 16th, 2009
 - IUG is going to put out a call for volunteer institutions to do usability testing on the OPAC
 - IUG Statistics Task Force Final Report is due out soon

Old Business:

Forum – April 2nd - “Using Social Technologies in Library Instruction”

- LibGuides Panel questions finalized and communicated to panel members
 - Social Technologies Glossary
 - Google document with terms defined still in progress, all definitions finalized by next conference call (March 4th)
- Forum Registration
 - Save the Date will be sent out soon by CARLI office

- Registration announcement will be sent at the end of February.
- Team members must register for the Forum
- Please remind forum speakers and panel members to register as well.

Tutorial Creation Workshops

- Friday, June 5th Workshop confirmed for Eastern Illinois University
- Friday, June 12th Workshop confirmed for Columbia College Chicago

New Business:

Tutorial Creation Workshops

- Google document created to start discussion and suggestions for tutorial creation tools and software
 - Scripting
 - Story-boarding
 - Best Practices
 - Screen Capture
 - Audio and audio editing
 - Podcasting
 - Etc.
- Team members will provide examples, suggest open source or for-fee software, outline best practices, and/or determine “experts” to assist with tutorial creation

Next conference call: March 4th, 2009 10:00 a.m. – 12:00 p.m.

Respectfully submitted,
Molly Beestrup
Columbia College Chicago