

1-30-2009

Public Services Working Group Minutes for January 30, 2009

Consortium of Academic and Research Libraries in Illinois

Follow this and additional works at: <http://digitalcommons.carli.illinois.edu/pswg>

 Part of the [Library and Information Science Commons](#)

Recommended Citation

Consortium of Academic and Research Libraries in Illinois, "Public Services Working Group Minutes for January 30, 2009" (2009).
Public Services Working Group. Paper 14.
<http://digitalcommons.carli.illinois.edu/pswg/14>

This Article is brought to you for free and open access by the CARLI Committees at digitalcommons@carli. It has been accepted for inclusion in Public Services Working Group by an authorized administrator of digitalcommons@carli. For more information, please contact mchamber@uillinois.edu.

Public Services Working Group Minutes

January 30, 2009, 1:30 Conference Call

Members present: Dave Green, chair (Northeastern Illinois University), Annie Armstrong (University of Illinois at Chicago), Kelly Fisher (Eureka College), Lisa Janicke Hinchliffe (University of Illinois at Urbana-Champaign), Sarah Laaker (John Wood Community College), Greg MacAyeal (Northwestern University), Michele Ukleja (Harper College), Dane Ward (Illinois State University)

CARLI staff present: Elizabeth Clarage, Jennifer Masciadrelli

Members Absent: Susan Tulis (Southern Illinois University, Carbondale)

1. Review of Agenda: No additions
2. Selection of Minute Taker: Dane Ward
3. Old Business: None
4. New Business
 - Updates on Road Trips and next steps
 - PSWG continued to discuss the development and implementation of a program that provides on-site professional development and sharing of public service activities at five libraries on three different days. The purpose of these “road trips” is to give librarians the opportunity to learn at a nuts-and-bolts level about specific public services operations of other libraries.
 - Featured libraries will include Heartland Community College, Illinois State University, John Wood Community College, Northwestern University, and Quincy University. Two pairs of proximate libraries will split a day (Heartland and Illinois State; John Wood and Quincy).
 - Northwestern will provide its own program for an entire day. With regards to funding, CARLI has agreed to provide drinks and snacks at the morning and afternoon breaks. Participants will be responsible for their lunches. However, Northwestern will provide lunch and snacks at its program.
 - Evaluation forms will be created to give feedback on the usefulness of this type of program. On the form, we will also ask if participants would be willing to talk with us as part of a later focus group. Three people will be chosen randomly for the focus groups. Jennifer and Elizabeth will develop the evaluation form and send to the group for comment.
 - Tentative Program Dates: Heartland Community College/Illinois State University: Friday, May 22 ; John Wood Community College/Quincy University: Friday, May 29 or June 5 Northwestern University: Week of June 23-25 Program Times: Morning session (at one library): 10-noon Lunch break: noon-1:30 Afternoon session (at second library): 1:30-3:30
 - Program Content: PSWG will continue developing this. Sample agendas are forthcoming. Programs will consist of formal presentations with breakouts, emphasizing dialogue among librarians with specific interests or areas of responsibility. In the announcements, featured libraries will provide a brief description with possible highlights to be covered, perhaps successful or attempted activities, or challenges. Or perhaps something that the library is excited about. This will answer the question: “when I come to visit you, what am I going to see.”
 - Logistical Needs:
 - Northwestern can host up to 60 librarians. Numbers at other institutions must be

determined.

- It was suggested that we establish a cut-off date for registration several weeks in advance of the event in order to provide time to prepare. We will have a waitlist.
- We must still identify CARLI contacts at each institution so that the food and drinks for each venue can be coordinated between the library staff and CARLI
- We will develop agendas and additional materials on the PSWG wiki
- For the registration, radio buttons could be added to gauge interest
- Supporting the “Copyright Basics and Library Reserves Workshop on 3/20/09 No additional support from PSWG is needed Currently, registrants just under 60
- Anthropology forum for next year looking likely PSWG is discussing a program concerning ethnographic research (and other qualitative research techniques?) for spring 2010 this will give the group time to plan and submit a proposal to the Program Planning Committee.

Next Meeting: March 27, 8:45-10:00 a.m.

The meeting adjourned at 2:50 p.m.

Respectfully submitted by Dane Ward