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Public Services Working Group Minutes for November 21, 2008

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CARLI Public Services Working Group Minutes

November 21, 2008

Conference Call

Members present: Dave Green, chair (Northeastern Illinois University), Annie Armstrong (University of Illinois at Chicago), Kelly Fisher (Eureka College), Lisa Janicke Hinchliffe (University of Illinois at Urbana-Champaign), Sarah Laaker (John Wood Community College), Greg MacAyeal (Northwestern University), Susan Tulis (Southern Illinois University Carbondale), Dane Ward (Illinois State University)

CARLI staff present: Elizabeth Clarage and Jennifer Masciadrelli

1. Old Business:

Role of IUG Instruction Team

Prior to the conference call, Jen Masciadrelli e-mailed a copy of the recently updated I-Share Instruction Team Charge. Since the PSWG and IUG have shared interests, the group discussed whether we should approach IUG and let them know we are willing to work with them. We decided we will approach IUG only if we have a specific project for collaboration. No one had further comments or concerns about the new charge, so the discussion was closed.

2. New Business:

- Report from Subgroup on Road Trip Visits. The subgroup includes Lisa, Susan, and Sarah. Prior to the conference call, Lisa sent notes from the subgroup's October 17th conference call. Broad goals for the visits are to: build community, encourage networking, share practices, and learn about different uses of physical space. The subgroup recommended that we plan three dates of visits covering three different areas of the state: the Quincy area (John Wood CC and Quincy U), the Bloomington-Normal area (Heartland CC and IL State U), and the Chicago area (Northwestern U). After discussion, the group agreed with this recommendation, though we still need to make contact with some institutions to assess their willingness to participate. (Greg will contact Northwestern; Dane will contact Heartland.)
- Next Step: Request Funding for Food. Everyone agreed that providing lunch for each date at one of the participating institutions would be ideal. This will depend on funding and the availability of space for sharing lunch at the institutions. Elizabeth Clarage will submit a request to the Program Planning Committee to cover the cost of lunch for all three dates; the cost would be approximately \$2,000. We considered other scenarios--institutions provide lunch, or participants get lunch on their own--in case funding for lunch will not be available.

3. Other Items of Discussion:

- John Wood CC and Quincy U already have agreed verbally to participate.
- We may need to consider alternative institutions if some of our selections aren't willing or able to participate.
- The three dates probably will be in May and June of 2009. Institutions should have a hand in selecting their dates. (Greg said if Northwestern participates, they would probably prefer mid-June.)
- Registration will open approximately six weeks prior to visits. In January, we will send "save the date" announcements.
- Number of registrants allowed for each date will depend on participating institutions' capabilities.
- Tentative schedule for each date: morning session from 10:00 - noon, lunch from noon - 1:30,

afternoon session from 1:30 - 3:30.

4. Putting Anthropology Workshop on the Radar for Next Year. Dave wondered if the group is interested in planning a workshop based on the current anthropological studies of library users. The group is receptive to this idea. The workshop would take place in 2010, probably in late spring or early summer. Dave will ask Nancy Foster, researcher at the University of Rochester, if she would be willing to present at the workshop.

Next PSWG Meeting: Conference call, 1/30/2009, 1:30 - 3:00 p.m.

The meeting adjourned at 2:35 p.m.

Respectfully Submitted: Sarah Laaker