

11-13-2008

I-Share Users' Group Minutes for November 13, 2008

Consortium of Academic and Research Libraries in Illinois

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I-Share Users' Group Meeting Minutes

217-244-7532 and (toll free) 877-607-8979.

Date: November 13, 2008

CARLI Office

Minutes prepared by Karen Whisler

Members Attending:

Carlos Melian, Chair	(2006-2009 St. U)	Northeastern University
Xiaotian Chen	(2006-2009, Pr),	Bradley University (phone)
Keith Eiten	(2007-2010, Pr),	Wheaton College (phone)
Stephanie Graves	(2006-2009, St.U),	SIU-Carbondale (phone)
Sarah McHone-Chase	(2007-2010, St.U),	Northern Illinois University
Alexis Rogers	(2008-2010CC)	Lincoln Land Community College
Stephen Smith	(2007-2010, St. U),	University of Illinois at Springfield (phone)
Karen Whisler	(2009-2011, St. U)	Eastern Illinois University

Members Absent: Mary Burkee, Sandy Craig, Carol Reid, Jason Rossi

CARLI Staff Attending: Lorna Engels, Cathy Salika

Guests: Members of the ICAT Team

Decisions:

- [Oct. 31 2008 Minutes approved](#), Thanks to Sarah McHone-Chase
- Charges for IUG, IACQ, ICAT, Resource Sharing and OPAC Teams approved
- Next meeting: December 19, 2008 by Conference Call

CARLI Board Report: Next meeting is December 5, 2008, Lincoln Presidential Library, Springfield

CARLI Office report: Reported by Lorna Engles

- Text me the call number—47 libraries have now implemented this feature in their catalog (plus shared catalog)
- VuFind version 1.3 is coming soon
- A work around was posted for the problems encountered when requesting popular titles
- CARLI backed Google Books out of the catalog when the feature significantly slowed retrieval time
- There will be another round of Cataloging Training on December 16th and 17th
- There might be another round of Acquisitions Training, details are still be worked out
- Cathy Salika reported that the Statistics Task Force will have its first meeting on November 14th

Team Reports:

- Acquisitions & Serials Team reported by Karen Whisler
 - The IACQ Team approved a draft charge

- Mini-Forum dates are being confirmed: February 3 in downtown Chicago, sometime in the last two weeks of February at Carbondale, and either March 19th or 20th at Illinois Wesleyan
- ICAT will be invited to join in the December 8th IACQ meeting to discuss the agendas/formats for the Mini-Forums
- An FAQ is being developed for Nifty Things Voyager Acq/Ser Can Do That May Not Know About
- IACQ began examining Voyager 7 upgrade materials. A “workflows checklist” is planned that could be used for testing
- Cataloging and Authority Control Team reported by Stephen Smith
 - Forum planned April 30 at UIS dedicated to Voyager Upgrade information
 - Discussion of Team Charge
 - Cataloging/System issues relating to “Request an Item” under review
 - 440 field declared obsolete by Library of Congress; CARLI recommends 490/8xx combinations in new records. Retrospective conversion of old 440’s deemed unnecessary
- Instruction Team reported by Stephanie Graves
 - Instruction Team met on November 5th
 - Still planning the April 2 Forum at UIS
 - Planning tutorials on storyboarding, etc. at several locations in June
- OPAC Team reported by Keith Eitan
 - The OPAC Team met on November 11th
 - Discussed revisions to the Team charge
 - Discussed revisions to customization guidelines for Voyager 7
- Resource Sharing Team reported by Sarah McHone-Chase
 - The Resource Sharing Teams has not met since the last IUG meetin

Agenda Discussion:

- Team Charges:
 - The sentence prepared by Carlos Melian was approved for insertion in all Team charges: “The XXX Team advises the I-Share Users’ Group (IUG) and the CARLI staff on issues related to the shared integrated library system and related systems and consortial policies, practices and future directions as outlined in the Team charge.”
 - The Instruction Team charge was approved at the last meeting.
 - Charges for IUG, IACQ, ICAT, Resource Sharing and OPAC Teams were approved
 - During the discussion of the ICAT charge, the importance of partnering with the Illinois OCLC Users Group and like-minded groups to insure the availability of cataloging training was raised
 - Since the IACQ Team has not met with IUG to discuss their charge, they will be invited to call in on December 8th
 - CARI Liaison will update the charges on the CARLI website
 - Carlos Melian will prepare a report on the revised Team charges for the CARLI Board
 - Sarah McHone-Chase volunteered to attend the Board meeting since Carlos won’t be available
- IUG Calendar and Projects for next six months:
 - Reports Forum scheduled for Feb 26 and 27 as WIMBA sessions. There will be two sessions each day, approximately one and a half hours per session, limited to fifty-nine callers. Cathy Salika, Alexis Rogers, Sandy Craig, Mary Burkee, and Anne Hudson prepared a report on ideas for the Reports Forum. The Forum will be a mix of technical information on report writing and discussion

- of the uses for various reports. They will send out a call for presenters and “save the date” notice.
- Copyright (e-reserves) forum to be held at University of Illinois Chicago, Student Center East approved by Program & Planning committee
 - Liaison Forum scheduled for May 21 in Champaign
 - Copyright Workshop scheduled for March 20th
 - Communication issues: stay informed about related groups by reading their minutes
 - IUG to discuss the future of the ILS at every meeting. IUG members invited to do a little research each month and be prepared to share and discuss possibilities
 - Insure continuity in Team leadership by choosing a Vice-Chair in the Spring. Chairs and Vice-Chairs will be invited to attend the May 22 IUG meeting
 - Plan for Fall Forums in the Spring
 - Annual Reports from Teams due by May 22d
 - Ask Teams to prepare functionality checklists or testing scripts, delivered to IUG before April 24d meeting

Future Agenda Items

- IACQ invited to call into December 8th meeting to discuss their charge and related topics
- Usability Testing
- Liaison forum
- Reports forum
- Future ILS systems
- The meeting adjourned at 1:30 pm. The next meeting: December 19, 2008 by Conference Call