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# I-Share Instruction Team Minutes for September 3, 2008

Consortium of Academic and Research Libraries in Illinois

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## I-Share Instruction Team Meeting Minutes

September 3, 2008

Conference Call

**Members attending:** Laura Burt (North Park University), Amy Glass (Illinois Central College), Stephanie Graves (IUG Liaison SIU-Carbondale), Joe Hardenbrook (Millikin University), Terry Huttenlock (Wheaton College), Rebecca Martin (Northern Illinois University), Randi Sutter (Heartland Community College), and Aimee Walker (University of St. Francis)

Members absent: Molly Beestrum (Dominican University), Kathleen Haefliger (Chicago State University)

**Staff attending:** Jessica Gibson (CARLI Staff Liaison), and Lorna Engels (CARLI Staff Liaison)

### Decisions:

- The meeting was adjourned at 2:00 p.m.

### Announcements:

CARLI Report, Jessica Gibson and Lorna Engels

- CARLI has finished revising the Guidelines for Committee chairs and Members—this is posted on the website.
- The link to this will be sent to all IS team members for their review
- 22 libraries are using VuFind or asking for customization on VuFind.
  - Patrons who use this service like it; librarians are not as passionate.
  - CARLI will be migrating to version 1.0 in the fall, which will allow libraries new VuFind options

IUG Report, Stephanie Graves

- IUG Team news:
  - IACQ—has a new chair. They are co-sponsoring a Technical Services Workflow Analysis conference with ICAT on Sept 10
  - Voyager 7, the next upgrade, might be up for testing in the late fall.
  - OPAC team—has new co-chairs. They have been looking at the development of VuFind and Voyager 7.0
  - Resource Sharing Team has a forum October 29th at Miliken about privacy and e-reserves.
- The IUG discussed the IUG charge and team charges. They decided that the Instruction Team has the most problematic charge.
  - IUG would like to invite the instruction team to their next meeting on Sept. 19 at 12:30.
  - Lorna will provide a call-in number for this meeting.
- A dozen volunteers have answered a call for a new statistics task force, which will discuss how to help libraries gather statistics for institutions such as the ARL. The call for volunteers will close on Sept 19.
- A copyright workshop proposal has been submitted to the Program Planning Committee for March 20 at UIC. E-reserves will also be discussed.
- IUG will hold a liaisons forum in the spring for all CARLI liaisons and are planning a reports forum in late February.

## **Old Business:**

- "Using social technologies in instruction" forum planning
  - Lorna has contacted Jenny Levine, but has not heard back from her.
  - All other discussion was postponed until Lorna has heard from Jenny.
- Tutorial creation workshop planning
  - Discussion was tabled pending determination of the instruction forum date.
- Changes to the Instruction Team charge
  - IUG was created as a product-centered group. Working groups are not product-centered. IUG may ask if the Instruction Team belongs to the IUG team or if it would rather become a working group.
    - Board approval would be needed for this type of change.
  - Customization on the part of member libraries limits the potential effect of I-Share Instruction Team tutorials distributed to member libraries; it is better to teach librarians best practices to create/adapt their own tutorials.
  - The edited charge should retain specificity as far as end user instruction or librarian instruction and should be specific about our relationship to the product.

## **New Business**

- We will meet the first Wednesday of every month from 10 AM-12 PM, pending everyone's approval.

## **Tasks assigned:**

- Randi will keep the Instruction Team charge on Google Docs so that members of the team can continue to edit the charge before the September 19th meeting with IUG.
- We will begin planning tutorial creation and the forum at our next meeting.

## **Meeting Dates and Deadlines:**

Next Meeting will be Wednesday, October 1, from 10:00 AM-12:00 PM