6-6-2008

I-Share Users' Group Minutes for June 6, 2008

Consortium of Academic and Research Libraries in Illinois

I-Share Users' Group Meeting Minutes

June 6, 2008
CARLI Office

Members Attending: Sarah Mc-Hone Chase, Xiaotian Chen, Keith Eiten, Carlos Melian, Larissa Moebs, Carol Reid, Paula Garrett, Stephen Smith, David Bell

CARLI Staff Attending: Lorna Engels, Cathy Salika,

Guests: Deb Stevenson, Hilary Kraus, Molly Beestrom, Susan Braxton

Decisions and announcements

Larissa will be stepping down as chair and leaving the Committee this summer; Carlos Melian
is Chair next year

- April Minutes approved
- Next meeting: Team will be surveyed for July 23, 24, 30, 31

Team Reports:

- Acquisitions & Serials Team reported by Carlos Melian for Ted Schwitzner, Team Chair
    - 4 vacancies
    - ERMS products—charged with coordinating with CARLI for webinars with Serials Solutions and Ex Libris, submitted proposal to RFP including several options for CARLI, RFP committee formed and in process (timeline not formalized)
    - Forum in Nov "Clean up your Acq" well received
    - Continued quarterly conference calls (next scheduled in June); March 2008 focused on 'worst practices'
    - Survey of membership to find who uses what modules
    - Wiki to share info (private and public access)
    - Publication pattern resource page, including screen shots of some complex patterns
    - Joint Fall forum on workflow assessment with Cataloging team tentatively planned for late September
- Cataloging and Authority Control Team reported by Susan Braxton, team chair
    - 2 Educational forums, focusing on OPAC's next generation and Library of Congress working group final report on bibliographic rules and cataloguing rules
    - Working with Acquisitions and Serials Team on joint forum
    - Edited Voyager tag tables
    - Requested space on for subject strings in authority tables on CARLI server
    - Working on feedback on metadata descriptions
- Resource Sharing Team reported by Deborah Stevenson, Team chair

- 3 vacancies
- Hosted two forums, focusing on new delivery system, copyright, statistics and reports, upcoming UB policy changes VUFind. Team members blogged on CARLI blog
- Spotted bugs after Voyager upgrade
- Started discussion on UB policies
- Revised best practices for monographs for ILL and working on best practices for ILL lost procedures
- Instruction Team reported by Molly Beestrom, Team chair
  - Survey last spring determined focus of Forum in Spring; it focused on Best Practices for Library Instruction including assessment, and implementing change
  - Further forums planned focusing on social technology in library instruction, possibly in Spring 2009
  - Subgroups to look at tutorials (whether to re-visit, how created, etc)
  - Wiki, seeded with instruction materials from team members
- OPAC Team reported by Hilary Kraus, Team Chair
  - Testing VUFind before early adopters and helped with testing
  - Participating in discussion with Ex Libris about accessibility issues (formatting, etc)
  - Displays in WebVoyage and persistent links in record for each item
  - I-Share map in footer of OPAC webpage
  - Creating comprehensive checklist to use during upgrades to test new version
  - Investigating Google books and ability to link out to Google books from your catalog
  - Investigating 'canned searches' (for example all videos in your catalog) and persistent links, simplifying directions

CARLI Office report:

- Official CARLI office move dates: June 17 (Green St), June 18 (Daniel Street)
- VUFind early adopters, most feedback from librarians to date, possibly to be available to everyone in Fall 2008
- Starting work on eXtensible catalog
- New libraries participating in training and completing tasks toward being "live" this summer
- Cleaning up documentation on the CARLI website
- Digital Collections Users group Forum on July 25 at Chicago State (open to all)
- Collection Working Group forum on continuing education etc on Oct 13 at Heartland Community College
- CARLI annual meeting on Oct 24 includes Chair breakfast
- Licensing workshop on Nov 17 at Hilton Garden Inn in Champaign (sponsored by E-Resources Working Group)
- Charged to have staff liaison group meetings to facilitate communication, especially in planning forums and other activities across the teams and working groups

Agenda Discussion:

- Reports Forum— last one was May 2006. IUG possibly creating a team with representatives from other teams, possibly other 'experts' on reports and CARLI staff, recruited to discuss reports and possible Forum (Reports Team). Reviewed Cathy's excellent suggestion on format. Would have to confirm ability to charge team with CARLI and discuss with Team Chairs. TABLED until next meeting.

- Reports Task Force—Approved Stephen's charge, amended with a time constraint for fulfilling objectives; will put out a call for volunteers for Fall/Winter, this Task Force would identify where the numbers can be found for required reports like ACRL statistics. (CARLI usually supplies an annual statistical reports package.) Task Force can also brainstorm about the types of statistics needed by members.
- Copyright Education collaboration initiative--- Focus on reserves and e-reserves sometime in the spring, working with Public Services Working Group, getting speaker ok through the planning committee.
- Review of IUG annual report, amended draft to follow.
- Discussion of new members on IUG and teams, will contact new team members this week!
- Thanks to members leaving IUG and teams, for excellent service!

Future Agenda Items

Discussion of Team charges, question about topics beyond I Share specific forums etc.
Discussion of how different front ends will affect teams (OPAC and Instruction) and CARLI support and training
Reports Forum and how/if IUG can create reports team