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## Collections Working Group Meeting Minutes from April 25, 2008

Consortium of Academic and Research Libraries in Illinois

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## Collections Working Group Meeting Minutes

April 25, 2008

Joliet Junior College

**Members attending:** Jerry Anderson (Joliet Junior College), Kathleen Bloomberg (Illinois State Library), Chad Buckley (Illinois State University), Luann DeGreve (Benedictine University), John Dorr (Illinois Institute of Technology), Mary Konkel (College of DuPage), Linda McEwan (Elgin Community College), Katie Maier-O'Shea (North Park University), Marlene Slough (Eastern Illinois University), Lynn Wiley (University of Illinois at Urbana-Champaign)

**Members absent:** Linda Morrissett (DePaul University)

**Staff attending:** Elizabeth Clarage, Connie Walsh

1. Jerry Anderson called the meeting to order at 10:15am and reviewed the agenda.
2. The minutes from February 15th were reviewed. Previously approved on the CWG wiki.
3. The June 20th meeting was discussed:
  - The conference call phone number for that meeting will be (217) 265-5200
  - E. Clarage announced that there is a strong chance that CARLI Board meetings will change from bimonthly to quarterly. This may affect the timeline for the CARLI Collections Enhancement Awards Program, but until the Board sets its FY2009 meeting schedule, how the timeline needs to be modified is not known. Our June meeting should include a discussion of the program and the timeline for FY2009.
  - There was a general preference among at the CWG for meeting in-person for the June meeting. Urbana-Champaign was selection for a location.
  - Other agenda items for June may include: digitization, OCA Book Digitization Program
4. Committee structure.
  - Linda McEwan, Linda Morrissett, and Marlene Slough are rotating off the CWG.
  - Until May 15th, CARLI will accept volunteers for all open positions on the working groups and user groups.
  - Q: Can people be recommended? A: Yes.
  - Ultimately, Susan Singleton on behalf of the CARLI Executive Committee makes appointments to CARLI groups.
5. Announcements:
  - E.C.: Announced that meetings such as those featuring programming for the public need to be planned 6 months in advance. This does not include internal ones such as CWG meetings.
  - Lynn Wiley: Discussed evaluation of vendor contracts. EBSCO has been asked to keep the prices for its serials contract with UIUC the same and they will. UIUC RFP for monographs is posted. The RFP includes

language that allows CARLI institutions to piggy back onto the contract. There will be an opportunity for those from the CARLI community to attend vendor presentations and give feedback to UIUC.

- Kathy Bloomberg: discussed LSTA grants and addressed questions about process.

#### 6. Review of LibGuides

- The Electronic Resource Working Group asked the CWG to take a look at this product as it is a product for library staff rather than library patrons. Lynn said she had experience with it and really liked it. Said it was very simple and highly recommended it. She gave a brief demo on how to access a tutorial at <http://uiuc.libguides.com/content.php?pid=2343>
- Consortial pricing was discussed.
- Compatibility with other products such as Blackboard was considered.
- VOTE: The CWG voted unanimously to recommend that the consortium offer this title as a brokered product as long as consortial discounts are successfully negotiated.

#### 7. Training 2008-2009:

- Fall CWG meeting:

Linda McEwan reported from the program subgroup, that the meeting should include an overview of the CARLI Collections Enhancement Awards Program, but should also include a continuing education component in the morning such as weeding. This would follow nicely with the possible change in Illinois law about weeding materials from state institutions.

Also having 2-3 people that participated in successful projects have a panel presentation would be useful to those not familiar with the program.

The general favor of the group was to have the broader groups as we had last year rather than the little groups as had been the format in previous years.

The committee discussed why there were fewer award proposals submitted. The feedback on the evaluation forms from the meeting last year was divided and inconclusive. What some liked, others disliked.

The CWG will survey the attendees of the Fall 2007 meeting about their participation in the CARLI Collections Enhancement Awards Program. The Group will also survey those that submitted "Intent to Apply" forms but did not submit proposals to gather information about the process for the future of the program.

- Should there be a spring program? This will be considered after reading the reviews.

#### 8. Review Award Proposals:

General observations:

What did we think about the theme? Should we consider it?

Should we consider the three categories: digital, access & analysis, collections enhancement?

Should we actually talk to the institutions--not just our own opinion-- what they think about the categories, theme, etc? We will also need to include people who DIDN'T submit proposals? Yes.

What guides people's choices to request certain amounts of money?

Proposals were reviewed. Elizabeth Clarage recorded comments.

General comments after review process:

- Need for a justification of costs.
- No really egregious problems that indicated a lack of understanding of the purpose of the awards.
- The group will discuss any guidelines for funding travel for presentation of award findings at conferences when the FY2010 program is discussed.

9. Review Book Digitization Initiative Proposals • General Comments

Especially strong for the first year

Clearly there is a need for this.

Should we change and future recommendations?

VOTE: Unanimous approval to recommend that CARLI fund this for FY2010.

10. Old Business

- CWG Program: Introduction to Scholarly Communication including the Nuts and Bolts of Institutional Repositories

Jerry had the results from an evaluation sheet handed out after the program.

He felt it was a success and had possibilities for expansion, and other collaborative events. More emerging themes explored in workshops such as legal issues. Particularly favorable comments about the morning session featuring practitioners.

A good blend of attendees and speakers.

- Joint Chair meeting (in January, May/June)

11. Other items

- Returned to the issue of creating a survey to see if people liked or didn't like the theme and other changes. For collection enhancement proposals, we would like feedback on this theme, and themes in general. Elizabeth Clarage will work on a brief online survey through SurveyMonkey for those that attended the fall CWG meeting but did not participate in the "Book Digitization Initiative" or the "CARLI Collections Enhancement Awards Program."
- Committee members will contact people who submitted "intent to apply" forms but did not submit a final proposal.

12. Adjourn