

4-23-2008

I-Share Resource Sharing Team Minutes for April 23, 2008

Consortium of Academic and Research Libraries in Illinois

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I-Share Resource Sharing Taskforce Minutes

April 23, 2008

Notetaker – Pat Woodworth

Meeting convened by conference call at 2PM

Members present: (Please fill in members present)

Members absent: (Please fill in members absent)

[Minutes from the 3/13/08 meeting approved and will be posted.](#)

REPORTS:

IUG Liaison Report: (Sarah McHone-Chase)

- Sarah reported that committee chair Larissa Moebs is currently working on end of year reports and requested committee chair to forward the major points of accomplishments for this year. She would like to have the reports as quickly as possible.
- Next meeting is scheduled for June 6.
- Mel added that meeting frequency is being reviewed.

CARLI: (Mel Farrell)

- CARLI notified that office move is delayed and probably will not begin until the end of April. Mel indicated that there should be no disruption of services during the move.
- New members are progressing and CARLI is about to load new member's sysadmin in the test mode. As everyone recalls all loads for new members takes place in a test environment.
- CARLI is receiving lots of reports particularly high error reports in UB
- Other CARLI news was shared at the Forum on April 16.

I-SHARE RESOURCE SHARING CODE TASK FORCE UPDATE: (Deb)

OTHER DISCUSSION

- Spring Forum Evaluations
 - Committee received positive evaluations from the Spring forum which had 63 registrants
 - Positive comments included: UIUS is great location to hold forums – it is centrally located and facilities area excellent, and great staff
 - Members noted that the Forum Agenda was full
 - Members noted that some improvements could be made in the following areas: more time for questions and discussion; include break-out or small group discussion format ; registration for mentor/mentee program is fewer, members agreed that the program is good but perhaps it could be revised with a better title
 - Future forum topic: privacy issues from both perspectives, the library side and the user perspective about privacy issues
- Lost procedures Best Practices – Mel recommended that the committee look at and revise Best Practices

Lost Procedures. Mel suggested that the document could be a little tighter, especially in the area of counters, specifically UB counters. Committee members agreed and the Chair will forward a copy of the document to members for comment.

- Volunteers – Terms of service for two members, Lynn Bierma and Debbie Stevenson, will be over and new volunteers are being sought through the CARLI volunteer system.
- Lynn will have a blog of the morning Forum session posted in the next few days.
- Illinet ILL Traffic Form for 2007 is not yet posted. CARLI has resent to each library's ftp directory UB stat 4 for 2007. Mel reminded committee members that items remain in the ftp directory for 60 days only. Lynn indicated that the form should be posted soon.
- Bullet Points:
 - Revision of Best Practices – Lost document
 - Spring Forum
- **ADJOURNMENT:** 2:35pm
- **NEXT MEETING:** June 13, 2008, 2-4pm