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I-Share Acquisitions and Serials Team Minutes for March 20, 2008

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I-Share Acquisitions/Serials Team Minutes

March 20, 2008

Present: Cindy Fuller, MIL; JoAnn Hounshell, IIT Kent; Anne Hudson, CARLI; Jen Masciadrelli, CARLI; Carlos Melian, NEI, IUG Board Liaison; Ted Schwitzner, ISU; Todd Spires, BRA; Rachel Wightman, NPU; Christophe Andersen, COL ; Sharon Nelson, NIU

Absent: Tammy Schnell, LLC; Michelle Toohey, SIE.

1. Minutes from February 15th meeting were approved with additions and corrections from Cindy, Jen, and Anne.
2. CARLI Report – Jen:
 - Product Services and Vetting Committee approved our ERMS proposal. CARLI will issue an RFP for ERMS software. Pricing and hosting are still to be determined.
 - Offices are in the midst of moving and will be in new offices in May
 - Staff is attending informational sessions on Voyager 7. Nothing is planned beyond that yet. This version will have a lot of changes in the Acquisitions client. The new WebVoyage will have an updated look with similar functionality.
3. IUG Report – Carlos:
 - Liaison Forum took place on March 18th at Illinois Wesleyan which included presentations by a couple of I-Acq members. IUG received good comments with possible topics for future forums.
 - Susan Singleton asked for a task force (I-Share Resource Sharing Code Revision Task Force) to look into standardizing UB loan periods. Their proposal was approved by the board with a target implementation date of fall 2008.
 - Upcoming forums include: ICAT (April 9th), Resource Sharing (April 16th) and Instruction (in July after ALA).
4. Workflow Analysis Program/Forum
 - Ted reported that he hasn't connected with Susan Braxton from ICAT yet.
 - Anne mentioned developing a proposal if we will need funding. The proposal would include why, cost, etc.
 - Everyone agreed on the importance of having a joint meeting with ICAT to discuss the possibilities. Ted will invite ICAT to join us at our next meeting in April.
5. Survey on the Extent of Acq. Use
 - The following questions will be added to the survey: use of bindery functions, use of EDI/EOD, call for volunteers for future presentations, institution, and if they've stopped using Acq.-why.
 - Ted brought up the possibility of asking about campus billing systems. Because it is such a large topic we decided that instead of adding this to the survey it may be a better wiki topic where we could create a resource list for questions.
 - The survey will be sent to both liaisons and the Acq/Ser listserv.
 - Jen will make the additions and resend the link so team members can test it again. Sharon will write

the introduction that will be included in the announcement. The goal is to send the survey in the two weeks.

6. Conference Call Preparation

- Sharon volunteered to take notes.
- Topics to keep discussion moving included: Anne's list of "Top 5 Tips" from 2003 forum and Ted's reminder to not put gift POs on a ledger that rolls.
- Carlos reminded us to mention the wiki on the call.

7. Our next meeting will be held on April 18th in person. We will try to hold this meeting with ICAT. The date may change depending on their availability.

Submitted by Rachel Wightman