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I-Share Resource Sharing Team Minutes for February 20, 2008

Consortium of Academic and Research Libraries in Illinois

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CARLI I-Share Resource Sharing Taskforce Meeting

February 20, 2008

Present: Susie Duncan (UIU), Lorna Engels (CARLI), Mel Farrell (CARLI), Peggy Glatthaar (UIU), Sherry Gogo-Madsen (UIC), Sarah McHone-Chase (NIU), Deborah Myers (MIL), , Deborah Stevenson (NEI) (chair), and Candace Walter (SIE) (recorder)

Absent: Lynn Bierma (ISL), Peggy Roth (WIU) and Pat Woodworth (JWC)
The meeting was called to order at 2:05 pm.

The [minutes from the 01/23/08 meeting](#) were approved and will be posted.

Reports:

IUG Liaison Report: (Sarah McHone-Chase)

Sarah reported that IUG would like someone from our group to give a “Rapid tour of functional tasks across Voyager clients” presentation at the March 18th Library Liaison Forum.

It was decided that the presentation should cover the areas of: Patrons, Reserves, Basic circulation transactions & Hold Shelf/Interlibrary Loan.

Debbie Myers will present. Peggy Glatthaar & Sarah will assist her with preparation.

IUG will meet again on Friday, February 22nd.

CARLI report: (Mel Farrell & Lorna Engels)

The data migration conference calls for the new member libraries have been completed. Upcoming data review training is scheduled for March 7 and System Administration training on April 2. Additional training and testing will take place in April and May.

The decision about what sort of E-Resource CARLI will offer to libraries, largely subsidized, has been narrowed down to three products: one from SAGE, one having to do with history and historical statistics and one about women’s history. One of these three will be selected.

The University of Illinois has an upcoming IT audit deadline that will require the removal or encryption of social security data in all online systems. CARLI recently completed the move to secure (https) connections to meet the April 1st deadline. CARLI is working with member libraries to remove all remaining data by the August 2008 deadline. A new agreement between members and CARLI may be necessary, requiring individual libraries to take full responsibility for any new data added after this time.

An ILDS webcast was held February 19th and a second one will be held on Friday. They are still working out some inconsistencies in delivery/pick-up times. There are also problems with institutions sending things with similar codes to the wrong library, such as: SIE and SEI.

CARLI is moving to a new office off campus. This will allow them to consolidate all staff in one location. CARLI

staff will be on the third floor of the Trade Center on the corner of Kirby & Neil in Champaign. The move should be completed mid to late May.

Old Business:

Delivery Service: Deb Stevenson reported that during the ILDS web cast it was reported that:

- Larger medium size (16" X 22") purple bags have been ordered. They have an expandable bottom and carrying handle and will be distributed to the libraries when they arrive. They will also be ordering additional purple zipper bags.
- Libraries with extra bags should send them to Illinois State Library for redistribution. Damaged bags should also be sent to the State Library.
- Best practices: using zip ties is highly recommended. Drivers have noticed that some of the bags are open when zip ties are not used.
- Mel stated: If your library needs bags, you should use the ILDS-ig list to request them and to acknowledge receipt.
- It was reported that Lanter transported 59,000 bags during the first six weeks of service.

April 16th Forum to be held at UIS: The tentative agenda of statistics in the morning; OPAC front-end demos for the afternoon and possible speakers were discussed.

- Paige Weston has agreed to do a demo of VU find, a front-end interface to the Voyager system. It was determined that there was no reason to include products in the presentation that are in production, but not ready to be demonstrated.
- Mel will ask Cathy Salika if she will present information regarding the different statistical reports available, what they encompass and how the information in the reports compare, such as: Voyager Reporter global statistics, monthly UB reports, and a breakdown of annual report package.
- Mel will present an overview of statistical reports similar to what's planned for the Library Liaison forum as a prelude to the presentation Cathy is being asked to provide.
- Deb Stevenson will ask Jan & Nakil Sung to do a presentation about the Web service for report distribution created at EIU.

Other Discussion:

CARLI Resource Sharing Task Force Meeting, February 8, 2008:

Deb Stevenson reported that the committee has been charged with recommending common UB policies for I-Share libraries. They are shooting for a Fall '08 completion time. The task force vision for their project is "Minimum Barriers, Maximum Access."

- Kris Hammerstrand will send out a survey to all the task force members to get ideas on how to reach common ground.
- Mel reported that CARLI will be writing specifications for ExLibris to make the required changes globally in the databases instead of each individual library having to change their own.
- It was agreed that Deb would report on the progress of this task force at the Spring Forum.

Meeting Bullet Points:

- Debbie will make a “Rapid tour of functional tasks across Voyager clients” presentation at the Library Liaison forum
- Larger ILDS bags have been ordered. Extra bags and damaged bags should be sent to Illinois State Library
- The spring forum will tentatively include presentations on statistical reports, EIU Web service for report distribution, VU find & Resource Sharing Task Force progress

Date for next meeting: Thursday, March 13, at 11:00 am

The meeting was adjourned at 2:55 pm