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Digital Collections Users' Group Minutes for January 18, 2008

Consortium of Academic and Research Libraries in Illinois

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CARLI Digital Collections User Group

Digital Collections Users Group

January 17, 2008

CARLI Office, Champaign, Illinois

Members present: Sue Wilson (chair, Illinois Wesleyan University), Claire Stewart (Northwestern University), Matt Cook (Illinois Institute of Technology), Kate James (Illinois State University), Betsy Kruger (University of Illinois at Urbana-Champaign), Kerri Willette (School of the Art Institute of Chicago), by phone: Howard Carter (Southern Illinois University Carbondale)

CARLI staff present: Amy Maroso, Jessica Gibson, Elizabeth Clarage

Members absent: Michel Nguessan (Governors State University)

Grant writing workshop

The March 5th workshop will be held at Illinois Wesleyan in Bloomington and the March 13th workshop will be held at the Illini Center in Chicago, both from 10am to 3:30pm. Enrollment at the Illini Center workshop is limited to 20 people, Wesleyan might be able to accommodate more. The limit is 1 person per institution, but might be expanded if the registration does not fill up. Registration will be available on CARLI website next week. The workshops received funding from the Program Planning Committee; costs are being covered by CARLI, including lunch. Alyce Scott will present on the LSTA digitization grants.

Amy will send out an agenda for the workshop and any other pertinent information. Sue will look into room options at Wesleyan. Members of DCUG can do an introduction at the workshops, and possibly recruit for new members.

Metadata workshop-update

A workshop on shareable metadata will be held on April 16 (possibly at CARLI) and April 21 (possibly at the Illini Center). The workshop size will be around 20 people. The cost of the workshops is \$25 per person, which includes lunch. Sue will fill out the Program Planning Committee form requesting funds to cover the fees. More workshops on this topic can be held in the future if these are wildly popular. Presenter Sarah Shreeves might have a conflict with the dates; she and Jenn Riley will be contacted to set the dates.

Update on CONTENTdm Users' Group Meeting at ALA Midwinter conference (by Elizabeth Clarage)

Elizabeth reported on the CONTENTdm Users' Group meeting at ALA Midwinter in Philadelphia. The OCLC Midwest Users' Group will be held April 29-30 in Indianapolis. The call for proposals ends January 30, 2008. Amy can forward e-mails about it to the CARLI lists about it, as she receives them.

Elizabeth also reported that OCLC pushed their Registry of Digital Masters.

Some upcoming changes in CONTENTdm are:

- In March there will be a new PowerPoint Plug-in, which will include support for JPEG 2000
- Sometime this year Unicode compatibility will be available; plus a new acquisitions station will be launched, and the old one will retire.
- Simon Fraser is currently doing a pilot project with OCLC on Chinese language searching capabilities.
- Not sure if the next update to CONTENTdm software will be a full update or more of a patch.

- At ALA Annual in Anaheim there will be a half day preconference on collaborative digitization.

At this time, Kerri shared her experiences using OCLC WorldCat Registration. Because OCLC has one person working on this there is a slower response time; although the process would have gone faster if Kerri's library would have accepted the end result without adjustments. In addition to working with OCLC, Kerri worked with CARLI to massage the records for batch loading into I-Share.

Statistics and future CONTENTdm upgrade

CARLI is tentatively planning to update CARLI Digital Collections to CONTENTdm version 4.3 near the end of March. There will be some enhancements to working with PDFs, and will include automatic generation of thumbnails and automatic creation of compound objects from single PDF files. There will also be improvements to shared vocabulary.

CONTENTdm statistics are still in the queue for the CARLI programmers.. Kerri will look into how her library tracks stats as soon as the MARC records from OCLC with URLs for items in CONTENTdm are added to Voyager. We are particularly interested in the traffic she is getting from referrals.

Subcommittee updates

a. Standards-we discussed and incorporated some of ICAT's comments in regards to the metadata document. ICAT asked DCUG to stress that Dublin Core is the minimum standard but not the only option. Also, on their recommendation, we removed references to the 4xx field in the Description field. Claire is clarifying the information regarding the relation and source fields. The committee also reviewed the changes made to the metadata Best Practices documents by Jessica and Amy. Changes to the required fields need to go to the CARLI Board. We need to give Susan Singleton the documents and charts when they are finished, which needs to be before March 5 in order to be ready for the next Board meeting.

b. Webinar/Tutorial-The group met on January 15. They are exploring getting rid of Camtasia for new software. The preference tutorial is ready to go. Kerri gave an update on the other tutorials.

We discussed whether this subcommittee should go on hiatus for the time being. The Interface and Webinar subcommittees will do a conference call, and see about just focuses on the interface for now. If the feedback from the forum indicates the need for webinars, the subcommittee could return.

c. Interface-Went over the Changes/Suggestions document. Will schedule a meeting to look at the other items.

Possible DCUG Forum

DCUG discussed the need to hold a basic metadata and digital projects forum. DCUG has tentatively scheduled it for the last week of July. We need to chose a date, a space, and set an agenda. This will be the main item on the next DCUG agenda.

Public WIKI update

We will be adding more content. There will be more discussion on this at the next meeting. The WIKI will be promoted at the forum and workshops.

ACRL Institute on Scholarly Communication

Sue and Kerri gave the committee an update about the ACRL Institute. There seems to be confusion about CONTENTdm's role in regards to institutional repositories, and more specifically CARLI's role with helping create institutional repositories. Institutional repositories will will be discussed at an April 11 Collections Working

Group symposium.

Future meeting times for DCUG and its subcommittees

Full DCUG meetings:

- February 5, 2008, 10am-12pm (since moved to 10:30am-12:30pm)
- March 4, 2008, 10am-12pm (since moved to 10:30am-12:30pm)

Interface:

- January 29, 2008, 10am-11am

Standards:

- January 31, 2008, 10am-11am