Digital Collections Users' Group   CARLI Committees

11-26-2007

Digital Collections Users' Group Minutes for November 26, 2007

Consortium of Academic and Research Libraries in Illinois

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CARLI Digital Collections User Group

Present: Howard Carter (Southern Illinois University Carbondale), Matt Cook (Illinois Institute of Technology), Betsy Kruger (University of Illinois at Urbana-Champaign), Michel Nguessan (Goverors State University), Claire Stewart (Northwestern University), Kerri Willette (School of the Art Institute), and Sue Wilson (Illinois Wesleyan University)

CARLI staff: Jessica Gibson, Amy Maroso, Elizabeth Clarage

Absent: Kate James (Illinois State University)

1. Grant Workshop: Two workshops will be held in March—one in Chicago and one in central Illinois. Registration will need to open by mid-January. The workshops will be open to CARLI members only and will be able to accommodate 20-25 registrants. Amy will send out a "save the date" message to the CARLI Digital Collections interest group listserv now.

2. Amy updated us on her conversation with Sarah Shreeves regarding the shareable metadata workshop. Sarah and her co-presenter Jenn Riley, from Indiana University, can do a non-hands-on, half-day workshop. The estimated date for the workshops is April. Amy will follow-up with Sarah on date, cost, and registration cap. Once costs for the workshops have been calculated, we can fill out the form for the Program Planning Committee.

3. Subcommittee updates:
   a. Standards—Claire reviewed the metadata chart (an updated version has been added to the wiki). A new required field is "Type," which will facilitate faceted browsing in CONTENTdm. Sue will provide Claire with some language regarding future use of Dublin Core subject field so that people can start thinking of this. Claire will send the metadata document on to I-Share Cataloging and Authority Control Team, noting that it is still a draft. This document will also be on DCUG's next agenda. Version 4.3 of CONTENTdm allows for users to share controlled vocabularies across collections. The tentative timeline for the upgrade to version 4.3 is January or February, 2008.

   b. Tutorials subcommittee has not met. Kerri will arrange a conference call soon. Matt will serve on this subcommittee.

   c. Interface subcommittee—Minutes of the last meeting are on the wiki. Subcommittee looked at several websites that incorporated faceted browsing and would like to work towards this functionality. Group is developing a prioritized list of enhancements to the CONTENTdm interface so that CARLI developers can work on these in priority order. Some of the enhancements recommended are: 1) having a browse option near search box on the main navigation banner; 2) changes to advance search so that default is changed from all collections to the current collection that you are in; 3) option to get to images more quickly, bypassing descriptive information about collection; 4) rotating images from collections on the top

page.

4. Large scale electronic storage-Nothing has been done with this yet.

5. Vendor list is completed; Betsy will post on public CARLI wiki.

6. Grant funding document—The Open Content Alliance and Google will be removed from the document and the Sloan Foundation and the CARLI Book Digitization and Collection Enhancement Awards will be added. Claire will revise the document and send it out again, after which she will post it on the public wiki. Elizabeth will contact Margaret Chambers to let her know this is available so that Margaret can include it in the CARLI newsletter and post it on the CARLI website.

7. Statistics—The project is still in the queue for the CARLI programmers.

8. CARLI Wiki—Nothing has been added yet except for CARLI CONTENTdm documentation. The wiki now links from the CARLI homepage. The CARLI Webmaster is currently working on functionality to include the public wiki in search results on the CARLI website. Templates section of wiki is for data dictionaries. We want to have a few more documents on the wiki before we publicize it. Can't upload Excel worksheets to the wiki; PDFs are fine. Text files should be exported and uploaded as RTF files to accommodate both PC and MAC users. We need to make the process of how to contribute documents clearer. Amy will write documentation on how to upload documents to the wiki. We will try to have documents on the wiki within two weeks (grant funding document, vendor document, some documents from Kerri and others.)

9. We had a discussion about how the CARLI book digitization project will tie in with CONTENTdm—will these books become part of CARLI Digital Collections. Use of CONTENTdm is encouraged but not required for CARLI awards, although the awards do require that files be shareable within the state. We had a brief discussion of downloading from the Internet Archive site. University of Illinois at Urbana-Champaign (UIUC) is working with the Internet Archives and Missouri Botanical Gardens to improve OAI harvesting from the site, and UIUC is happy to share such information with CARLI.

Next meeting will be a face to face meeting on January 17th, 2008, from 10am-2pm at the CARLI office in Champaign. Subcommittees should meet prior to this date.