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I-Share Acquisitions and Serials Team Minutes for October 19, 2007

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I-Share Acquisitions and Serials Team Minutes

October 19, 2007

CARLI Office

Present: Jen Masciadrelli (CARLI), Cindy Fuller (MIL), Ted Schwitzner (ISU), Michelle Toohey (SIE), Sharon Nelson (NIU), Anne Hudson (CARLI), Christophe Andersen (COL), Carlos Melian (NEI) Tammy Schnell (LLC).

Absent: JoAnn Hounshell (IIT), Todd Spires (BRA), Rachel Wightman (NPU).

1. Minutes from the September 19th meeting were approved.
2. CARLI Report – Jen Masciadrelli
 - The Annual Meeting will be held October 26, 2007 at the Hilton Garden Inn. Registration ends October 19th.
 - Collections Meeting will be held November 2, 2007 at the Hilton Garden Inn. Open Content Alliance will be discussed.
 - Cindy Clennon has been hired as the new Director of Electronics Resources, replacing Tom Dorst.
 - Patron purging is underway to eliminate social security numbers from individual library databases.
 - Jen is contacting libraries for profiling and extraction as part of the LHR project.
 - CARLI offices might be moving off-campus to Neil Street, next spring at the earliest.
3. IUG Report (<http://www.carli.illinois.edu/comms/iug/iug-mins/iug-mins070928.html>)– Carlos Melian
 - Library delivery service implemented January 2, 2008 (firm date), delivered by Lanter. New procedures and delivery routes are in development. Non-CARLI libraries will still use ILDS.
 - Upcoming: 11/2 - Champaign - CARLI Collections Forum; 11/7 - Bloomington - CARLI Instruction Forum; 11/14 - DeKalb - CARLI Resource Sharing Forum; 11/29 - Bloomington - CARLI Acquisitions Forum; 3/18/08 - IUG Liaison Forum.
4. Report on CARLI Chairpersons Meeting
 - Chairs talked about their plans for the year, as well as long term.\
 - Collections Working Group is planning a scholarly communication workshop.
 - E-Resources working group is planning a licensing standards forum.
 - I-CAT is looking at the tag tables; looking at "safe replacement" and the possibility of using the UC rebuild for some heavy duty record cleanup (UC suppress problem records so they stop popping up); planning for a Spring forum (topics incl. RDA & pre-processed materials) and training for cooperative cataloging. Working with Digital Collections team on best practices for metadata and cataloging digital collections (probably be a forum for that). Also some investigations into front end issues.
 - Guidelines (<http://www.carli.illinois.edu/comms/comm-guidelines.pdf>) for committee chairs and members were discussed.
5. Fall Forum: Finalizing Topics
 - Anne Hudson will introduce the forum: Why Do You Need to 'Clean Up Your Acq'?
 - Jen will ask potential presenters if they can participate.

- The following problems are being considered for the forum:
 - Missing title changes.
 - Real encumbrances on continuations.
 - Bibs on Purchase Orders without MFHDs.
 - Encumbrances – prepays.
 - Firm orders with components.
 - Continuations without components.
 - Open Purchase Orders not invoiced or received in time.
 - Gifts rolling over
- Those who contributed ideas will flesh them out and send to Anne as soon as possible, and to Ted by October 26th for inclusion in the forum. Ted will prioritize. The problems that do not get discussed at the forum will be addressed during the next conference call or on the IACQ wiki.

6. November meeting date: scheduled for November 15th as a conference call only, 11am – 2pm.

Respectfully submitted,
Michelle Toohey