

10-1-2007

Preservation Working Group Minutes for October 1, 2007

Consortium of Academic and Research Libraries in Illinois

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Recommended Citation

Consortium of Academic and Research Libraries in Illinois, "Preservation Working Group Minutes for October 1, 2007" (2007).
Preservation Working Group. Paper 28.
<http://digitalcommons.carli.illinois.edu/preswg/28>

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Preservation Working Group Minutes

October 1, 2007

Conference Call

Members Attending: Kathy Boyens (Olivet Nazarene University), Kim Hale (Columbia College Chicago), Anne McKearn (Aurora University), Alyce Scott (Illinois State Library), Jennifer Hain Teper (University of Illinois at Urbana Champaign), Lynne Thomas (Northern Illinois University)

Staff Attending: Elizabeth Clarage

I. Workshop Planning

- a. Cooperation with the Digital Collections Users Group (DCUG): The Committee is still interested in cooperating with Sue Wilson, the Chair of the DCUG, to incorporate preservation elements into the workshop they are developing on "Planning for Digitization Projects" planned for sometime in January or February 2008. Topics of possible discussion would be a "check list" for preservation during digitization projects; determining what can and cannot be mass-digitized; how to help people evaluate preservation need; and how to assess in-house versus outsourced projects. Alyce will be the key presenter for this workshop and has agreed to this idea. Jennifer will schedule a conference call between Sue Wilson, Alyce Scott and herself to facilitate more planning for this.
- b. Special Collections on a Shoestring: Several different formats were discussed for presentation of this topic. Formats discussed included a small group hands-on workshop followed by a web resource/refreshers; a full day larger group program (not hands on) followed by a web resource; a series of 1-3 webinars on the topic that could be mounted to the web after the initial program as a continuing resource. All web resources would be posted to the Illinois WebJunction page (<http://il.webjunction.org/do/Home>) and linked off the CARLI Preservation Working Group homepage. After much discussion about the merit of each format, the committee agreed to hold an in-person program (not hands on) with a web resource to follow. Planning for the content of this program will be posted to the group wiki with the plan to get a proposal for funding to the Program Planning Committee by the end of October.

II. IMLS Grant Planning

Jennifer updated the committee on the status of the IMLS Connecting to Collections Planning Grant. The proposal submission will be for the fall of 2008 and will be headed by the Illinois State Library. The State Library will be convening a meeting of all potential interested parties later this month to begin discussion. Jennifer and Alyce will be attending this meeting and Elizabeth should be invited as well.

III. Wiki

Most people on the committee have had a chance to try the wiki format for information dissemination. As a test, the draft minutes from the August meeting will require initials added by all members of the committee to ensure that each of us have learned how to do at least minor edits to a wiki page. After all have approved the August minutes, Jennifer will send to Elizabeth to post to the CARLI website.

IV. Other Business

- a. Website: The committee agreed to use a page on the wiki to develop a bibliography of resources on library preservation. Lynn has already put this page up and asked that the committee all look at it and add resources, or comment on existing resources, with the goal of having a final document ready by November 1.

b. Next meeting: The next meeting will be by conference call on December 3rd.