9-21-2007

I-Share Cataloging and Authority Control Team Meeting for September 21, 2007

Consortium of Academic and Research Libraries in Illinois

CARLI I-Share Cataloging and Authority Control Team

Meeting #11
September 21, 2007, 10:00 a.m.
Conference Call

Members attending: Susan Braxton (UIU, chair), Daren Callahan (SIU), Diane Lisle (NPU), Priscilla Matthews (ISU), Gayle Porter (CSU), Joan Schuitema (UIC), Stephen Smith (UIS, IUG liaison), Marek Sroka (UIU)

Members absent: Pam Thomas (ICC), Cason Snow (NIU)

Staff attending: Jessica Gibson, Casey Sutherland, Cathy Salika

Decisions:

- [Minutes of the 8/23/07](#) meeting were approved.
- Agreed to try the suggested CARLI minutes template, but allow for additional detail to be included.
- Agreed to put out a call for a guest blogger for the Fall Forum.
- Decided to offer Forum Friends pairing for the Fall Forum, and to include an evaluation of the Forum Friends program as part of the Forum evaluation.
- Agreed on Fall Forum title, "Cataloging Matters: Looking Forward."
- Agreed to finalize Fall Forum Agenda by October 1, with handouts due November 6.
- Agreed that ICAT team members would spread out amongst the various tables during the forum's lunch, to allow the community access to team members. No formal table assignments will be made, but the idea is to support networking with team members.
- Postponed decision on suppress/replace best practices documents until the next meeting.
- Tabled the tag table editing assignments until the next meeting.

Announcements:

- IUG is planning to hostan I-Share Liaison's forum in the spring. Tentative date is March 18, at IWU.
- Resource Sharing Team will be holding a forum on the new delivery system and copyright on November 14, at NIU
- Voyager 6.5.2 upgrade is on the test server. Some Voyager functionality testing has been done, but upgrades to Oracle and Solaris are needed on the server
- Stephen Smith presented the IUG report. Minutes from the August 2007 IUG meeting are available from http://www.carli.illinois.edu/comms/iug/iug-mins/iug-mins070824.html.

Tasks assigned:

- Committee will review the suppress/replace documents supplied by Casey and come prepared to approve or not on October 5.
- Committee members will read Technical Bulletin 254 and be prepared to volunteer for tag table editing assignments on Oct 5.

Meeting Dates and Deadlines

- Next Meeting: Friday, October 5, 2007, via conference call
- Handouts for fall forum due to CARLI no later than November 6, 2007
- Upcoming events: Fall Forum November 13, 2007

Discussion

Minutes Template: Concern was expressed over the potential loss of discussion detail, which could affect our work.

CARLI Chairs meeting: Susan reported on the recent CARLI Chairs meeting, and distributed the link to the "Guidelines for CARLI Committee Chairs and Members" document http://www.carli.illinois.edu/comms/comm-guidelines.pdf. One suggestion in that document is that meeting agendas be posted to the team's webpage. Casey mentioned CARLI staff would need about a week's lead time to get the agenda posted before a meeting.

DCUG Collaboration: Susan met with the chair of DCUG at the CARLI Chairs meeting on September 20. DCUG would like to develop metadata standards (and standard interpretations of existing standards) for CARLI digital collections that will facilitate interoperability among collections. The committee has also been discussing mapping of Dublin Core to MARC. They are interested in having ICAT input as they develop metadata recommendations and documentation. Interested members encouraged to volunteer.

How the UC Works: In preparation for discussion of the suppress/replace routine, Casey gave a brief overview of the process involved in loading of records into the Universal Catalog, including daily loads and the ~annual rebuild. In particular, changes in local databases are not instantaneous in the UC. Due to the way the UC's duplicate detection works, any changes to the 035 $a data in bibliographic records in local databases must first be suppressed from the catalog for a cycle so that they are safely out of the UC before they are replaced in the local database. CARLI plans to increase the frequency of UC extracts from local databases to reduce the turnaround time needed between suppression of records from the OPAC and the replacement of those records.

Minutes submitted by Susan Braxton.